

**MINUTES OF A MEETING OF
CHADDESLEY CORBETT PARISH COUNCIL**
Held on Monday 1 July 2013
at Chaddesley Corbett Village Hall
at 7.25 p.m.



Present: Chairman: Cllrs W Mack, D Thomas, L Stockford, Mrs J Fox, M Page, Mrs S Pritchard, R Pugh, Mrs P Pardoe, G Vernon, M Walford, B Green. Clerk Mrs Y Scriven
District Cllr S Williams Members of the Public

POLICE REPORT

Police report had been circulated and was noted.

1. **APOLOGIES:** None
2. **DECLARATIONS OF PECUNIARY INTEREST (DPI):** None
OTHER DECLARATIONS OF INTEREST (ODI): None
DISPENSATIONS - None

The meeting was adjourned for Public Question Time.

Members of the Action Group opposing the Incinerator at Hartlebury gave an update on the current position and requested Parish Council support.

A tenant of the allotment site complained about the barrier at the top end of the site. A letter of complaint was also handed to the Chairman.

The meeting was re-opened.

3. MINUTES

- a) The Minutes of the Parish Council meeting held on 3 June 2013 were approved.
- b) The Minutes of the Planning Committee held on 3 June 2013 were approved.

4. COUNCILLOR'S REPORTS

- 4.1 The District Councillor reported that the consultation had begun on reducing the number of District Councillors in Wyre Forest. The consultation was open until 6 August for initial comments. The Parish Council decided to await draft recommendations before responding.
- 4.2 The District Council confirmed that savings of £645,000 had been achieved as a result of moving to the new offices.
- 4.3 The political balance of Councillors at Wyre Forest had changed and the Conservatives were now a minority group. The number of Councillors was 19 Conservatives, 8 Independent Community Health Concern, 8 Labour and 7 Liberal and Independent.

5. CHADDESLEY CORBETT PARISH MATTERS FOR DISCUSSION/DECISION

- 5.1 **Neighbourhood Plan – Sustainability Appraisal.** This had been distributed and was noted. Full discussion and analysis would take place at the Work Shop to be held in August.

- 5.2 **Neighbourhood Plan(NP) – Grant Application:** A Grant Application to the Community Development Foundation had been successful and would fund the appointment of a Consultant to write the Neighbourhood Plan. 90% of the grant had already been paid in the the Council's bank account.
- 5.3 **Neighbourhood Plan – Consultation Event:** The date was set for Saturday 21 September 2013 to be held at the new school from 12.00 noon to 3.00 p.m. Residents would be invited by personal invitation to each household to come along and discuss Proposals for the NP. Children would be welcome and a playground would be available for their use. Afternoon tea would be provided free of charge. Advertisements would be placed on the notice boards and in the Parish Magazine.
- 5.4 **Neighbourhood Plan –** The Minutes of the Steering Group meeting held on 6 June 2013 had been circulated and were noted. A discussion took place on procedures adopted during formulation of the NP, and it was agreed this would be discussed at the Workshop in August.
- 5.5 **Neighbourhood Plan:** A discussion took place on the old grammar school and it was agreed that without further discussions with the Trustees no further action could be taken at this time.
- 5.6 **Delegation of duties from District Council:** Deferred pending proposals.
- 5.7 **Traffic in the Village:** Representations had been made from the Friends of the Village Association regarding vehicles mounting the pavement outside the Swan. No action could be taken at this time pending further investigations as part of the Neighbourhood Plan process.
- 5.8 **Advertising Signs:** - It was agreed that no action should be taken at this time pending further investigations as part of the Neighbourhood Plan process.
- 5.9 **Parking on The Green:** Residents had suggested removal of a Lime tree to provide extra parking spaces. It was agreed that pollarding the tree might be appropriate and the clerk was asked to seek approval from Community Housing. Approaches had already been made regarding provision of extra parking on The Green as part of the new affordable housing scheme.
- 5.10 **Lengthsman:** Siding out of footways, clearance of vegetation, cleaning signs had been carried out along the A448, Clattercut Lane, Bluntington crossroads and Fox Lane. 54 Grips cleared on Drayton Road and 4 outfalls. A full schedule of work had been circulated. The Lengthsman was thanked for his hard work.
- 5.11 **Parish Footpaths:** A schedule of work carried out during the month was tabled and approved. This consisted of strimming at Barnett Hill, Tandy's Lane to Drayton Road, Drayton Road to Tanwood, The Nook. Access to School House cleared. New sign post installed at Holloway, resurfacing at Footpath 575 Hillpool and kissing gate installed at Shirt Hill, Drayton. Geoffrey Holding was thanked for his work on footpaths.
6. **DATES FOR MEETINGS:** Noted
7. **TO RECEIVE REPORTS FROM CLLRS REPRESENTING OUTSIDE BODIES:**

- 7.1 **Worcestershire Parish Conference:** Report from clerk noted.
 7.2 **Wyre Forest Area CALC:** Report from clerk noted.
 7.3 **Worcestershire CALC:** Clarification of Declarations of Interest circulated to Councillors.

8. **CONSULTATION DOCUMENTS:** None this month

9. **CLERK'S REPORT ON ITEMS OF CORRESPONDENCE FOR INFORMATION ONLY**

The clerk reported:

- Sports Club Banner – had been successful. Would like to use again next year.
- Redundant school signs – County Council seeking funding to remove.
- Community Right to Bid on old School Site – Confirmed.
- Charity Barbeque Saturday 20 July at Bodenham Arboretum at 6.00 p.m.
- Discretionary Rate Relief – Village Hall would receive 70% relief.
- Harvington Hall hedgerow – County Council to issue formal notice to carry out work themselves or the County Council will do the work and pursue recovery of cost from residents.
- Residents of Fold Lane had no objections to issue of additional two keys to barrier to residents.
- Alan Kingston – Footpaths Office – Retired. No replacement yet appointed.
- Diversion order issue footpath to new school
- Wyre Forest Voting cycle consultation – Majority voted for full election every four years.

10 **FINANCIAL REPORT**

10.1 The Clerk presented a schedule of payments and receipts which was approved.

PAYMENTS

Payee	Service	Net	VAT	Total
CC Village Hall	Room Hire – June	25.00		25.00
Bill Waldron	Lengthsman June	416.00		416.00
Geoffrey Holding	Grass Cutting	100.00		100.00
Don Robbins	Burial Ground Maintenance	594.00		594.00
Geoffrey Holding	Footpaths Maintenance	630.00		630.00
Ben Matthews	Clean and strim bus shelters	36.00		36.00
Y L Scriven	Net Salary	673.85		673.85
HMRC	PAYE/NIC	563.35		563.25
Worcestershire CALC	Chairman Training	44.30	8.86	53.16
Worcestershire CALC	Clerk's Gathering	10.00		10.00
Diane Dolley	Toners(Neighbourhood Plan)	20.42	4.08	24.50
		3,112.92	12.94	3,125.86

RECEIPTS

Community Development	Grant–NP	5,202.00		5,202.00
Burial Fees	3 burials, 1 exclusive right	1,240.00		2,240.00

11. **NEW ISSUES and ITEMS FOR NEXT MEETING:** Monday 2 September 2013

The meeting closed at 9.10 p.m.