

**MINUTES OF A MEETING OF
CHADDESLEY CORBETT PARISH COUNCIL
Held on Monday 1 June 2015
at Chaddesley Corbett Village Hall
at 7.25 p.m.**



Present: Chairman Cllr W Mack, Cllrs D Thomas, S Williams, Mrs J Fox, Mrs P Pardoe, M Page, G Vernon, J Wright, R Pugh.
District Councillor: Cllr M Hart
Clerk Mrs Y Scriven, and a member of the public

Police – No Report

1. **APOLOGIES:** Cllrs L Stockford, B Green
2. **DECLARATIONS OF PECUNIARY INTEREST (DPI):** None
OTHER DECLARATIONS OF INTEREST (ODI): None
DISPENSATIONS
3. **PUBLIC QUESTION TIME:** None
4. **MINUTES**
 - a) The Minutes of the Parish Council meeting held on 5 May 2015 were approved and signed.
 - b) The Minutes of the Planning Committee held on 5 May 2015 were approved.

5. **COUNCILLOR'S REPORTS:**

5.1 **Chairman's Report**

Cllr W Mack reported that he had attended a working group meeting for Review of the Conservation Areas and Right to Bid. Several small changes to the boundaries of the conservation areas were suggested and would be the subject of further discussions before recommendations could be made. It was suggested that a Right to Bid should be placed on the allotment site and this would be put to the Planning Committee for further consideration.

5.2 **District Councillor's Report**

Cllr S Williams reported that works to add heating capacity at the offices of Wyre Forest District Council are now complete and the replacement car park surface nears completion. An accountancy firm and Worcestershire Regulatory Services have moved into Wyre Forest House and the rents and IT hosting fees for these tenants total £150,000 per year, so the district council is making good use of their assets to generate income and protect valuable local services.

Worcestershire County Council is making good progress with the Hoobrook Link Road and Phase 2 is now in progress and should be completed by 2017.

As a result of the recent elections, the District Council now has 21 Conservatives, 4 Independent/Liberal, 2 Health Concern, 2 labour and 1 UKIP councillors.

The local advisory poll for Kidderminster Parish Council had a 79.1% majority and will be discussed by the District Council on 29 July 2015.

6. **CHADDESLEY CORBETT PARISH MATTERS FOR DISCUSSION/DECISION**

6.1 **Financial Accounts for the year ended March 2015**

The Internal Auditor had completed the annual audit and had issued a satisfactory report. The accounts would now be sent to the External Auditor.

- 6.2 VAS Flashing Signs**
Following the recent trial using a VAS sign, the Safer Road Partnership would carry out speed enforcement on Briar Hill and possibly Woodrow with a view of setting up a Community Speed Watch in these areas. However they did not believe enforcement on the A448 would have any lasting effect. It was agreed to purchase a VAS flashing speed sign at a cost of £2,875 which would be re-located by the Lengthsman around the various locations agreed with the County Council.
- 6.3 Annual Parish Meeting**
Minutes of the meeting had been circulated and were approved. No further action was required at this time but the minutes would be included in the Annual Report and on the parish council website.
- 6.4 Neighbourhood Plan – Action Plan – Open Space and Monitoring**
Cllr Mrs Fox reported that the Working Group had held its first meeting at which the various open spaces currently available for public use were reviewed, and a monitoring group would be set up to walk the areas on a quarterly basis, reporting defects to the Parish Council. Minutes of the meeting are available on the parish council Neighbourhood Plan website.
- 6.5 Neighbourhood Plan – Action Plan – Review of Conservation Area and Right to Buy**
The first meeting of the Working Group had taken place on 28 May and suggestions for small additions to the two Conservation Areas were discussed. Further investigation was required before consulting with land owners and the Conservation Officer. It was suggested that a Right to Bid should be placed on the allotment site. Minutes of the meeting are available on the parish council Neighbourhood Plan website.
- 6.6 LiberTeas Picnic Sunday 14 June**
Arrangements for the event were discussed and agreed.
- 6.7 Annual Report**
A draft of the report was circulated and comments invited. The report would be distributed by post to every household by the middle of June.
- 6.8 MAINTENANCE WORK**
- 6.8.1. Lengthsman Scheme:** Work carried out at Woodrow Lane crossroads, A448 by Redcross Nurseries, A448 opposite Dobes Lane, Drayton Road Bluntington and A448 opposite Brockencote House to clear silt and vegetation from kerblines, provide visibility splay and side out footpaths. It was noticeable how much more tidy our verges were when compared with other areas, due to the efforts of the Lengthsman. The County Council had been carrying out drainage work previously reported to them outside Netherfold, The Coach House, Tanwood Lane, Sion Court and The Holloway.
- 6.8.2 Parish Footpaths:** Footpath at Dorall Farm, a long standing problem, had been resolved with the landowner. Strimming and topping had taken place on footpaths at Barnett Hill, A450, Briar Hill, Tandy's Lane, Woodrow, Tanwood, Barrow Hill and the village. The LiberTeas banner had been erected in the village.
- 6.8.3 General Maintenance**
The Village had been strimmed and weeds removed and debris cleared in Hemmingway, Allotments and by the Bridge.
- 7. Date for Meetings**
- 7.1 Worcestershire Parish Conference – Thursday 4 June 2015 – 6:30 p.m. County Hall.
- 7.2 Wyre Forest Area CALC – Thursday 18 June 2015 – Bewdley Town Hall at 7:00 p.m.
- 8. TO RECEIVE REPORTS FROM CLLRS REPRESENTING OUTSIDE BODIES:** None
- 9 CONSULTATION –** A survey from the Rural Services Network was completed prioritising issues affecting rural communities.

10 CLERKS REPORT

- 10.1 A new laptop had been purchased at a cost of £281 including Microsoft Office, as approved at the last meeting.
- 10.2 **The Talbot** – surveyor and gardener had visited the site and would now make regular inspections.
- 10.3 **Orchard Grant** – Balance of grant of £460.35 could be retained and used for maintenance or trees.
- 10.4 Chairman of Educational Trust had agreed to supply the Parish Council with copies of minutes and accounts at the year end.
- 10.5 New benches had been delayed but should be received w/c 8 June.
- 10.6 **Post Office**- meeting with Richard Hall arranged for Monday 8 June. Complaint received from Mr & Mrs Phillips about minutes of meeting on 2 March 2015.

11 FINANCIAL REPORT

- 11.1 The Clerk presented a schedule of payments and receipts which was approved.

Name	Purpose	Amount	VAT	Total
CC Village Hall	Room Hire	155.00		155.00
Y L Scriven	Net Salary	597.20		597.20
Bill Waldron	Lengthsman	344.25		344.25
Y L Scriven	Expenses	95.63	4.75	100.38
Y L Scriven	Refreshments Annual Meeting	34.53	5.32	39.85
Y L Scriven	Underpayment from previous year	16.81		16.81
Ben Matthews	General Maintenance	129.00		129.00
G R Holding	Footpaths	395.00		395.00
Broxap	Benches (to be refunded)	1,465.00	293.00	1,758.00
Diane Malley	Internal Audit	115.00		115.00
Worcs CALC	Clerk's Gathering	10.00		10.00
ASHTAV	Annual Subscription	25.00		25.00
Zurich Insurance	Renewal	491.23		491.23
HP Laptop	with programmes	280.61		280.61
Spiral Colour	LiberTeas Poster	63.45	12.69	76.14
Stinky Ink	Toner	19.08	3.82	22.90
	TOTAL PAYMENTS	4,236.79	319.58	4,556.37

Receipts

HMRC	Refund VAT	1,857.32	1,857.32
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- 11.2 **Bank Reconciliation** for period up to 31 May 2015 was approved.

12. The meeting closed at 8:15 pm
Next Meeting to be held on Monday 6 July 2015