

**MINUTES OF A MEETING OF  
CHADDESLEY CORBETT PARISH COUNCIL  
Held on Monday 1 October 2012  
at Chaddesley Corbett Village Hall  
at 7.25 p.m.**



Present: Chairman: Cllrs W Mack, D Thomas, Mrs P Pardoe, R Pugh, G Vernon, L Stockford, M Page, B Green, M Walford, Mrs J Fox. In attendance: Clerk Mrs Y Scriven

**POLICE REPORT**

CSO attended the meeting and reported a spate of burglaries and other incidents in the Parish during September, as well as metal thefts, criminal damage and vehicle crimes. There will be a high police presence in the area and residents were asked to report incidents immediately, no matter how small, as it may help to catch offenders. Use the 101 phone number for none urgent reports.

1. **APOLOGIES:** Cllr K Bartlett
2. **DECLARATIONS OF PECUNIARY INTEREST (DPI):** None  
**OTHER DECLARATIONS OF INTEREST (ODI):** None

The meeting was adjourned for Public Question Time.

The meeting was re-opened.

3. **MINUTES:**
  - (a) The Minutes of the meeting held on Monday 3 September 2012 were approved and signed by the Chairman.
  - (b) The Minutes of the Planning Committee meeting held on 3 September 2012 were formally accepted.

4. **DISPENSATIONS**  
No requests had been received from Cllrs for Dispensations.

**5. DISTRICT COUNCILLOR REPORT**

- 5.1 Cllr S Williams reported that the District Council had now taken possession of their new headquarters on Stourport Road, and the address is Wyre Forest House, Fine Point Way, Kidderminster, DY11 7WF. Officers were now moving into the offices and all future meetings would be held at the new headquarters.

The District Council had received just over £5.6m dividends from investments in Icelandic banks, with further payments due throughout the year. It was believed that the total return on investments is likely to exceed 90% of original investments. The Council had received almost 63% of the total outstanding to date.

**6. CHADDESLEY CORBETT PARISH MATTERS FOR DISCUSSION/DECISION**

**6.1 General Power of Competence**

The Parish Council confirmed that they now met all the criteria and were eligible to adopt the General Power of Competence. A resolution was therefore proposed, seconded and unanimously approved to adopt the General Power of Competence with effect from 1 October 2012.

## 6.2 Parish Footpaths

A report of work carried out to date had been submitted, together with a list of new work for approval. All new work was approved to the value of £568.00. Quotation for strimming around stiles was not approved. The clerk was asked to enquire if parents and children were allowed to cycle to the new school using the rural footpaths.

## 6.3 Neighbourhood Planning

Cllr D Thomas gave an update and confirmed that the next Group meeting would be held on 4 October 2012 at 7.30 p.m. The Steering Group had met and work had started on a Communication Plan, a register of statistical information and Vision Statements. All Working Groups had held their first meeting and minutes of all meetings are available from the website. Some changes had been made to membership of Working Groups. The Parish Council had a stand at the Fete on Saturday and suggestions had been made by members of the public which would be summarised and presented to the meeting on 4 October. A separate meeting had been arranged to discuss the old school site with the Trustees of the Education Foundation Trust on Monday 15 October, and a pre-meeting would be held on Monday 8 October at 7.30 p.m. at the village hall.

## 6.4 The Holloway

An informal inspection of trees in the Holloway had taken place with the Arboricultural Officer from the District Council, and Western Power had been approached to carry out some work around electricity cables. Highways had been approached but did not consider the trees were on their land and were therefore not their responsibility. It was therefore agreed to contact adjacent land owners to advise them of their liability with regard to the safety of the trees and to try to facilitate a joint meeting of interested parties.

**6.5 Community Orchard:** Cllr L Stockford reported that repairs had been carried out to his mower and it should last for the rest of this year. A quotation had been received from G Holding for cutting grass pathways and strimming around benches at a cost of £50.00 per visit, estimated at an annual cost of £900. This quotation was accepted.

**6.6 Lengthsman Scheme:** Work was carried out during the month on Harvington Hall Lane, A448, Hemmingway and Tandy's Lane, clearing overgrowth, gulleys and silt from footway, siding out footways, flood relief and cleaning the bus shelter.

## 6.7 Dates for Meetings 2013

A schedule of proposed dates for meetings in 2012 was agreed.

## 6.8 Wyre Forest Offices

It was agreed to commission a painting for a local artist for the Chaddesley room in the new headquarters of the District Council.

## 7. DATES FOR MEETINGS

7.1 Wyre Forest CALC/Parish Forum – Wednesday 17 October 2012 at 7.00 p.m. at new Civic Centre, Stourport Road, Kidderminster. Cllr M Walford and clerk to attend.

7.2 Chairman's meeting at Wyre Forest District Council Thursday 18 October 2012. Cllr W Mack to attend.

7.3 Worcestershire Parish Forum – 31 October 2012

7.4 Worcs CALC AGM – Wednesday 10 October 2012 7.00 p.m. County Hall, Worcester – Cllrs M Walford and D Thomas to attend. Cllr D Thomas and clerk would also take part in exhibition on Localism Act from 5.00 p.m.

8. **TO RECEIVE REPORTS FROM CLLRS REPRESENTING OUTSIDE BODIES:**  
Cllr G Vernon reported that a new Committee had been set up to represent tenants of Wyre Forest Community housing and he was trying to encourage representation from Chaddesley.
9. **CONSULTATION DOCUMENTS**  
Localising Support for Council Tax – A consultation document had been circulated and it was agreed to support recommendations made by NALC officers.
10. **CLERK’S REPORT ON ITEMS OF CORRESPONDENCE FOR INFORMATION ONLY**  
The clerk reported:
- Caravans Drayton Village Farm - Planning permission is required for the caravans as they are being occupied full time by workers. The retention of the caravans would not be supportable in the Green Belt and it is understood that the landowner will remove the caravans in due course.
  - Commemorative Bench – Site agreed for bench with Harvington Hall. Order placed with Stephen Clee.
  - Fishers Lane – no progress at present. Drainage problem likely to be householders responsibility. It was agreed to write to property owners to facilitate a meeting to try to resolve the problems.
  - Wyre Forest DC – Age Concern (AGE UK)- Open Day Monday 15 October 2012 10.30 a.m. to 2.00 p.m. – The Tulip Tree Centre, Castle Road, Kidderminster.
  - Wyre Forest Parish Games 2013 would have a new format and would consist of a Parish Quiz – further details to follow.
  - Complaint from residents regarding metal sheeting at front of 8 Briar Hill which was considered a health and safety hazard. It was agreed to report this to the Police.

## 11 FINANCIAL REPORT

11.1 The Clerk presented a schedule of payments and receipts which was approved.

### Payments

		Cost	VAT	Total
Ben Matthews	Lengthsman	183.60		183.60
CC Village Hall	Sept invoice	61.00		61.00
Worcs CALC	Training courses	60.00	12.00	72.00
Y L Scriven	Posters	57.15	11.43	68.58
Y L Scriven	Qtrly salary	1,466.00		1,466.00
D Robbins	Qtrly salary	408.00		408.00
HMRC	PAYE	468.00		468.00
G Holding	Footpaths Maintenance	390.00		390.00
CPRE	Annual Subscription	29.00		29.00
AON	Fidelity Insurance	72.00		72.00
Paperstation Limited	Toners	79.46	15.89	95.35
HP	New Computer	324.17	64.83	389.00
G I Probert	Storage Salt	135.00		135.00
Power Equipment	Repairs to mower	64.50	12.90	77.40
Y L Scriven	Microsoft Office	279.83	55.97	335.80
		<u>4,077.71</u>	<u>173.02</u>	<u>4,250.73</u>

### Receipts

Wyre Forest DC	Precept	11,980.50		11,980.50
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11.2 A Bank Reconciliation for September had been circulated to Cllrs W Mack and K Bartlett and was approved.

12. **NEW ISSUES and ITEMS FOR NEXT MEETING:** Monday 5 November 2012

The meeting closed at 9.05 p.m.