

**MINUTES OF A MEETING OF
CHADDESLEY CORBETT PARISH COUNCIL
Held on Monday 13 April 2015
at Chaddesley Corbett Village Hall
at 7.25 p.m.**



Present: Chairman Cllr W Mack, Cllrs D Thomas, R Pugh, L Stockford, S Williams, Mrs J Fox, Mrs P Pardoe, M Page, G Vernon, B Green, J Wright
Clerk Mrs Y Scriven, and members of the public

Police

A letter of introduction had been received from the new Superintendent of North Worcestershire Police, Mr Alex Franklin-Smith, and an invitation to address the Annual Parish Meeting on 18 May had been extended to him.

1. **APOLOGIES:** None

2. **DECLARATIONS OF PECUNIARY INTEREST (DPI):** None
OTHER DECLARATIONS OF INTEREST (ODI): None
DISPENSATIONS – As before

3. **PUBLIC QUESTION TIME**

Mr & Mrs Jones asked about the proposed Working Group in connection with Broadband. It was agreed that Harry Grove, Jim Wright, Dave Thomas and Mr Jones would form the Working Group and a date for the meeting would be arranged.

4. **MINUTES**

- a) The Minutes of the Parish Council meeting held on 2 March 2015 were approved and signed.
- b) The Minutes of the Planning Committee held on 2 March 2015 were approved.

5. **COUNCILLOR'S REPORTS:**

5.1.1 **Chairman, Parish Council:** Cllr W Mack attended a meeting at Wyre Forest District Council when Broadband, parish funding and notification of planning applications was discussed. A weekly list is sent to the clerk which will be circulated to councillors by email if it features parish planning applications. A statement on the current situation for Broadband had subsequently been received and circulated to interested parties.

6. **CHADDESLEY CORBETT PARISH MATTERS FOR DISCUSSION/DECISION**

6.1 **Neighbourhood Plan – Action Plan**

Membership of the various working groups was agreed and arrangements would now be made for initial meetings.

6.2 **Public Realm Enhancement Feasibility Study:** Two consultation events had taken place and 15 written responses had been received and recorded on a spreadsheet. The working group had met to consider the responses and their comments were also shown on the spreadsheet. The report is available on the Neighbourhood Plan website. Following consideration of the comments made, an Addendum to the original report was prepared. The Parish Council formally approved the Report and Addendum and agreed that this should now be sent to the County Council for their comments and adoption.

6.3 **Education Foundation Trust:** 6 nominations were made for the appointment of 3 Trustees. A written vote was taken and Cllr Mrs P Pardoe, Cllr J Wright and Mr R Green were appointed for a 3 year term.

- 6.4 **Village Post Office:** Cllr Mr S Williams reported that the working group had met and representations had been made to the Post Office about retention of the post office at its present location. No further action could be taken until a formal response was received.
- 6.5 **Annual Parish Meeting:** The proposed Agenda was discussed and it was noted that the new Superintendent of Kidderminster Police would attend, as well as representatives of Severn Trent Water who would give an update report on the proposed new pipeline. The meeting would start at 7:30 p.m. with refreshments at the end of the meeting. The Agenda would be published in the Parish Magazine and on notice boards.
- 6.6 **Financial Regulations –** It was agreed to amend Section 5.2 of the Regulations to enable bank payments to be authorised by one Councillor instead of two.
- 6.7 **Project ‘LiberTeas’ –** It was agreed to hold a Parish Picnic on the Community Orchard on Sunday 14 June 2015 to commemorate the 800th Anniversary of sealing of the Magna Carta. The event would be advertised in the Parish Magazine.
- 6.8 **Adopt a Kiosk –** It was agreed to adopt the telephone kiosk in the Village and to investigate its use as a home for a defibrillator. There were suggestions for the community to raise the money for the unit by fund raising.
- 6.9 **Right to Bid:** The Parish Council agreed to request a Right to Bid on the Talbot Public House.
- 6.10 **Quality Status:** Details of a new 3 stage qualification had been distributed to Councillors. The Parish Council automatically qualified for the Foundation Award. It was agreed to postpone work on the next two stages of the Award for six months.
- 6.11 **Maintenance Work**
- 6.11.1 **Lengthsman –** A blocked manhole and pipework had been cleared on Drayton Road between Drayton and Belbroughton; siding out footway at Red House Farm and Steppe Farm, Harvington; 46 signs and 32 bollards cleaned, on A448; 14 grips, 2 inlets and 2 outfalls cleared on Drayton Road; soil and leaves cleared from carriageway in Barrowhill Lane, Drayton. Vehicle Activated Signs had been located in various positions around parish and results would be sent to the Road Safety Partnership and published in the Parish Magazine.
- 6.11.2 **General Maintenance:** - Fly tipping had been cleared from Woodrow; brambles cleared from allotment hedgerow and litter picking.
- 6.11.3 **Footpaths:** Rear of surgery to Tanwood Lane, surface water drained and muddy areas resurfaced at the footbridge and enclosed path; investigated footpath at side of Holloway. Obsolete manhole in pathway at Harvington removed, resurfaced and waymark post installed.
7. **Date for Meetings**
- 7.1 Parish Council AGM – Tuesday 5 May 2015 – 7:00 p.m.
- 7.2 Annual Parish Meeting – Monday 18 May 2015 – 7:30 p.m. Village Hall
- 7.3 Worcestershire Parish Conference – Thursday 4 June 2015 – 6:30 p.m. County Hall.
8. **TO RECEIVE REPORTS FROM CLLRS REPRESENTING OUTSIDE BODIES:**
- 8.1 **West Mercia Police –** Cllr Mrs J Fox attended the meeting. Jim Baker of Kidderminster Police had now left and was replaced by Superintendent Alex Franklin-Smith. West Mercia police have formed an alliance with Warwickshire Police which covers 7 policing areas; each division will retain its own identity and police will be based in Kidderminster and Redditch. There will also be an independent Advisory Group which will challenge the police and volunteers are needed. £30m of saving will have to be made by 2019/20. It is acknowledged that local policing is very important.

- 8.2 **Wyre Forest Area CALC** – Presentation by Healthwatch - an independent organisation set up to find out what people think about health and social care issues, to collate information and liaise with those services to make improvements. Details from the website: www.healthwatchworcestershires.gov.uk
A fund was available of up to £30,000 to partly fund transfer of services from District to Parish and Town Councils.
New Audit arrangements come into force next year; parishes with less than £25,000 turnover would not be required to have an audit, but must publish details of all payments over £100 on their website. Some Permitted Development Rights applications had not been advised to Parish and Town Councils. These should in future be included on weekly lists.
- 8.3 **Village Hall:** Cllr Mrs P Pardoe reported that the Chairman of Trustees, Mrs Carol Page, had retired after 20 years voluntary service. The remaining 5 members of the Trustees will appoint a further trustee shortly. Mrs Peggy Cox, a member of the committee for over 47 years, also retired. Grants are being sought to replace the kitchen units at the village hall.
- 8.4 **Hedge Dispute – Morton Road:** Cllr G Vernon reported on a potential boundary dispute which had now been resolved.
- 9 **CONSULTATION** – Strengthening parish and town council accountability – Clerk to respond.
- 10 **CLERKS REPORT**
- 10.1 **Harvington Hall Lane:** There had been a further accident in the Lane. Some patching of the road surface had taken place in Park Lane and part of Harvington Hall Lane but other potholes had not been repaired.
- 10.2 **Midlands Air Ambulance** requested a site for a charity recycling unit. Agreed no suitable site was available.
- 10.3 **Parish Council Website:** A new website had been developed by Cllr L Stockford and would be complete later in the month.
- 10.4 **Benches:** It was agreed that Mrs Spalding would donate two new benches outside St Cassians Church to commemorate Dr Spalding.
- 10.5 **TPO – Old School Site:** This should be included with the A & H planning application for the site.
- 11 **FINANCIAL REPORT**
- 11.1 The Clerk presented a schedule of payments and receipts which was approved.

Name	Purpose	Amount	VAT	Total
CC Village Hall	Room Hire	90.00		90.00
Y L Scriven	Net Salary	598.64		598.64
Bill Waldron	Lengthsman	405.00		405.00
Y L Scriven	Expenses	116.68	10.10	126.78
HMRC	Paye/NIC	483.05		483.05
Ben Matthews	General Maintenance	75.00		75.00
Don Robbins	Burial Ground Maintenance	638.99		638.99
Weatheroak Farm	Storage of Salt	225.00		225.00
G R Holding	Footpaths	245.00		245.00
Signomatic	Signs for Orchard	27.07	5.41	32.48
Worcestershire CALC	Subscription 2015/16	566.15	100.20	666.35

Wyre Forest DC	Waste Bins	339.00		339.00
St Cassians PCC	Use of Mowers 2015	250.00		250.00
Uk2	Web Hosting	118.80	23.76	142.56
	TOTAL PAYMENTS	4,178.38	139.47	4,317.85

Receipts

Worcs CC	Lengthsman	357.50		357.50
Allotment Rents		225.00		225.00
		582.50		582.50

11.2 **Bank Reconciliation** for period up to 31 March 2015 was approved.

12. The meeting closed at 9:05 pm
Next Meeting to be held on Tuesday 5 May 2015