

**MINUTES OF A MEETING OF
CHADDESLEY CORBETT PARISH COUNCIL
Held on Wednesday 16 May 2012
at Chaddesley Corbett Village Hall
at 7.25 p.m.**



Present: Chairman: Cllr W Mack, D Thomas, B Green, Mrs P Pardoe, R Pugh, G Vernon, Mrs J Fox, M Walford, L Stockford

In attendance: District Councillor Mr S Williams, Clerk Mrs Y Scriven

POLICE REPORT

The monthly Police Incident Report had been previously circulated and was noted. An Open Evening at the school had been arranged for Friday 18 May 2012 and officers from Community Housing would also be present. A short discussion took place about disturbances in the village after the Point to Point meeting and action taken by the Police was commended.

1. **APOLOGIES:** Cllr K Bartlett
2. **DECLARATIONS OF INTEREST:** None

The meeting was adjourned for Public Question Time.

Mr Andrew Page, Chairman of the Education Foundation Trust gave a statement regarding possible future use of the old school site and it was agreed that he could attend the Annual Parish Meeting on 21 May to ask for suggestions from members of the public. He also indicated that the Trustees were willing to work with the Parish Council and the new Neighbourhood Planning Steering Group to decide on a mutually beneficial redevelopment scheme. Cllr D Thomas stated that he was pleased that the Trustees were taking this approach and looked forward to working together on this project.

The meeting was re-opened.

3. **MINUTES:**

- (a) Minutes of the Parish Council meeting held on Monday 2 April 2012 were approved and signed by the Chairman.
- (b) Minutes of the Planning Committee meeting held on Monday 2 April 2012 were accepted.

4.1 **CHAIRMAN'S REPORT**

4.1 **Jubilee Celebrations:** It was agreed that the Parish Council would adopt these celebrations in order to cover the events under their insurance policy. Cllr M Walford would act as co-ordinator. There would be a picnic in the Community Orchard from 2.00 to 5.00 p.m. on Monday 4 June, and everyone would be expected to bring their own food. A Mulberry tree would be planted and Cllr L Stockford agreed to purchase this at an approximate cost of £31.50. Commemorative mugs had been purchased and would be distributed to the children of the Parish. Plans for a beacon had been abandoned. The village would be dressed with bunting for the holiday weekend.

4.2 **District Councillor's Report:** Cllr S Williams reported that as a result of the Election held on 3 May 2012 the conservatives no longer controlled the District Council. The Council comprised 20 Conservatives, 8 Labour, 8 Independent Health Concern and 6 Liberal/Independent. A total of 42 Councillors. 22-31% of the electorate voted in those areas where elections were held.

5. CHADDESLEY CORBETT PARISH MATTERS FOR DISCUSSION/DECISION

- 5.1 **Parish Footpaths:** The clerk reported that Mrs Tina Mack would now co-ordinate the volunteer wardens, supported by Warren King, Clare Shortt and Helen Jarrett. Residents were reminded that anyone could report problems with footpaths by contacting the Hub.
- 5.2 **Neighbourhood Planning:** A discussion took place about formulation of a Steering Group, which Councillors did not consider it was suitably representative. It was agreed that the Steering Group meeting to be held on 30 May would be postponed pending further discussion at a special Working Group.
- 5.3 **Financial Statement Year Ended March 2012:** The Clerk presented draft financial statements and explained the variations from last year and expenditure against receipts, which was approved. It was noted that a further £10,000 would be added to reserves and would be invested with Scottish Widows on a 7 day notice account. It was agreed that the Financial Statement and Declarations would be completed at the June meeting after the accounts had been audited by the internal auditor.
- 5.4 **Community Housing Neighbourhood Watch Warden Scheme:** The existing schemes did not have any spare capacity to allow for patrols in the Chaddesley Corbett area.
- 5.5 **Burial Ground:** Following discussions at previous meetings, the clerk had been able to make contact with relatives of all but two of the plots and they had made arrangements for the monuments to be repaired. Plot F17 – Benson was not felt to be dangerous, but it was agreed that the Parish Council would fund ground anchoring for Plot E18 – Eva Coles, at a cost of £130, which was extremely dangerous. This concluded the annual inspection of monument safety.
- 5.6 **Agenda for Annual Parish Meeting Monday 21 May 2012:** The Agenda was reconsidered and amended accordingly.
- 5.7 **Bus Shelter on A448:** This was now complete and the Parish Council formally adopted the bus shelter. It was noted that additional insurance cover would be required. It was agreed that a Bus Stop sign should not be fitted, but a bus time table should be provided.
- 5.8 **Allotments and Community Orchard:** The grass had been cut on the Orchard and would be cut again for 4 June. The Community Payback Scheme staff would cut around the site on Friday 25 May 2012.
- 5.9 **Lengthsman Scheme:** Cllr G Vernon gave a report on work undertaken by the new Lengthsman during April. Ben Matthews had attended two training days at County Hall, including obtaining a Strimming certificate. Siding out of footpaths and road sweeping had been carried out in Park Lane, dealing with a fallen tree in Deansford Lane, litter picking and sweeping at Mustow Green, the Holloway, Woodrow and Harvington. Gulley cleaning had been carried out on the A450 and in Tandy's Lane.

6. DATES FOR MEETINGS

- 6.1 Wyre Forest Area CALC AGM – Wednesday 13 June 2012 at 7.00 at Chaddesley Corbett Village Hall.
- 6.2 Emergency Plan Workshop – Wednesday 26 September 2012 at 7.30 p.m. in the main hall.
- 6.3 Wyre Forest CALC/Parish Forum – Wednesday 17 October 2012 at 7.00 p.m. at Duke House, Kidderminster.

7. TO RECEIVE REPORTS FROM CLLRS REPRESENTING OUTSIDE BODIES

- 7.1 **Wyre Forest Area CALC/Parish Forum:** Minutes of a meeting held on Thursday 19 April 2012 were noted.
- 7.2 **Worcestershire County Council** – Report on Parish Forum held on 25 April 2012 were noted.
- 7.3 **West Mercia Neighbourhood Watch Forum – AGM** – Cllr Mrs J Fox had attended the meeting and had submitted a report, which was noted. There were plans to replace the current alerts system with a single Ring Master, enabling anyone to sign up to receive these alerts.

8. CONSULTATION DOCUMENTS

- 8.1 **Worcestershire Waste Core Strategy:** Cllr D Thomas would study and respond.
- 8.2 **Soils Association Woodmark – Management of Woodlands:** Cllr R Pugh would study the document and report back to the Parish Council if necessary.
- 8.3 **Network Rail – Improvements to track on part of Redditch line:** Cllr L Stockford would study the CD and report back to the Parish Council if necessary.
- 8.4 **New Code of Conduct:** Very little change to previous Codes.

9. CLERK'S REPORT ON ITEMS OF CORRESPONDENCE FOR INFORMATION ONLY

The Clerk submitted a written report on items for information, which included:

- New School – Following representations, Highways had now agreed to drop the proposal for a 40 mph buffer zone from Rowberry's nursery to the new school entrance. During school opening times the 20 mph flashing signs would be operative.
- A448 – Footpath to the new School: Highways will review the need for a footpath after the new school has opened.
- Emergency out of hours contact number for Wyre Forest District Council – 01562 850053, or telephone the Hub during working hours on 01562 732928.
- Junior Cricket Club want to erect a banner on the A448. Agreed they could do this on private land with the land owners permission.
- Affordable housing – Work on the 4 properties on the Green is due to start in August 2012.
- Computer Training course – Review demand for such a course.
- Burial Ground waste bin had been removed. New bin provided. Additional charge would be levied for 660 litre bin.
- Outstanding Drainage Issues – jetting crews have attended all sites reported and have managed to get most of them working to some degree.
- Rural Enabler – Nigel Potter's role has ceased and the responsibility for affordable housing now rests with the District Council. Letter of thanks sent to Nigel Potter.
- Kidderminster Town Council – a letter of support has been sent.

10 FINANCIAL REPORT

- 10.1 The Clerk presented a schedule of payments and receipts which was approved.

Payments

Recipient	Details	Cost	VAT	Total
Ben Matthews	Lengthsman Scheme	432.00		432.00
Ben Matthews	Shovel/chain and shackle	25.08	5.02	30.10
Ben Matthews	Mileage attending courses	41.04	2.16	43.20
CC Village Hall	April	61.00		61.00
Worcestershire CC	Contribution to bus shelter	1,000.00		1,000.00
AON	Annual Insurance Premium	718.32		718.32

Recipient	Details	Cost	VAT	Total
Severn Trent Water	Water Allotments	15.27		15.27
Worcestershire CALC	Annual Subscription	501.90	87.43	589.33
BT	Broadband and line rental	74.89	14.97	89.86
SLCC	Annual Subscription	110.00		110.00
		<hr/>	<hr/>	<hr/>
		2,979.50	109.58	3,089.08

Receipts

HMRC	Refund VAT	1,379.49		1,379.49
Wyre Forest District Council	Half Year Precept and S137	11,980.50		11,980.50
		<hr/>	<hr/>	<hr/>
		13,359.99		13,359.99

10.2 A Bank Reconciliation for April had been prepared and a copy had been sent to Cllrs K Bartlett and J Swift, which was approved.

10.3 It was agreed that the Bank Mandate would be reviewed.

11. **NEW ISSUES and ITEMS FOR NEXT MEETING:** Date of next Meeting
Monday 11 June 2012 at 7.25 p.m..

The meeting closed at 9.15 p.m.