

**MINUTES OF A MEETING OF  
CHADDESLEY CORBETT PARISH COUNCIL  
Held on Monday 2 December 2013  
at Chaddesley Corbett Village Hall  
at 7.25 p.m.**



Present: Chairman: Cllrs W Mack, D Thomas, L Stockford, Mrs J Fox, R Pugh, Mrs P Pardoe, G Vernon, M Walford, B Green, Mrs S Pritchard, M Page. Clerk Mrs Y Scriven  
District Cllr S Williams and a member of the public.

**POLICE REPORT:** None

1. **APOLOGIES:** None

2. **DECLARATIONS OF PECUNIARY INTEREST (DPI):** None  
**OTHER DECLARATIONS OF INTEREST (ODI):** None

**DISPENSATIONS** – As previously agreed. Cllrs Mrs P Pardoe and B Green have been granted a Dispensation as Trustees to the Education Foundation Trust.

3. **MINUTES**

- a) The Minutes of the Parish Council meeting held on 4 November 2013 were approved.
- b) The Minutes of the Planning Committee held on 4 November 2013 were accepted.

4. **COUNCILLOR'S REPORTS**

4.1 **District Councillor Report**

District Councillor S Williams reported that plans to buy a site for a new leisure centre on the former Victoria Sports Ground adjacent to Spennels Valley Road and Chester Road, Kidderminster have been abandoned, as this site is a designated Zone 2 Flood Risk and it would be too expensive to make the site suitable. Leisure contractors are being offered the opportunity to tender on the basis of design, build and management of a new leisure centre. The District Council is seeking a grant of £2m, and if successful, this would result in additional facilities at the site and a reduction in cost to the taxpayer. The new centre will be cheaper than keeping the current centres. The District Council are in the process of acquiring a new site for the centre, at Silverwoods, the former British Sugar site on the Kidderminster to Stourport Road.

5. **CHADDESLEY CORBETT PARISH MATTERS FOR DISCUSSION/DECISION**

5.1 **Neighbourhood Plan**

5.1.1 A schedule of comments received during the Councillor consultation on the draft plan had been circulated and amendments made as indicated. With these amendments the Parish Council formally approved the draft Neighbourhood Plan for consultation in January 2014. Results of the Housing Needs Survey were expected towards the end of December and if this necessitated any further changes to the draft plan, these would be presented to the Parish Council at the meeting on 6 January 2014 for formal approval.

5.1.2 **Open Space, Sports and Recreation Policy**

A draft policy was presented to the meeting and was agreed in principle.

### 5.1.3 **Old Grammar School**

A meeting with Trustees of the Educational Foundation Trust had been cancelled. A discussion took place about Parish Council involvement with the old school site and it was resolved by a majority vote that the channels of communication would remain open for further discussions with the Trustees.

### 5.1.4 **Programme of Consultations**

A draft programme for completion of the Neighbourhood Plan had been circulated. It was proposed that the Public Consultation would start on Monday 13 January 2014 and end of Monday 24 February 2014. Notices will be placed on Parish Council notice boards at the end of December 2014 giving details of drop in events, exhibitions, and access to paper and electronic copies of the report.

### 5.1.5 **Newsletter**

A newsletter would be sent to all residents and businesses in the parish during week commencing 6 January 2014 with a brief summary of the Proposals contained within the report.

### 5.1.6 **Traffic through the Village**

A letter had been received from the Chairman of the FVA, which would be considered at the next meeting.

5.2 **Allotment Licence – Revised Licence wording agreed.** A copy would be sent to all allotment holders with their annual invoice in January 2014.

### 5.3 **Subsidised Bus Services**

A consultation had been launched by Worcestershire County Council and it was agreed that the Parish Council should write supporting retention of the 133 bus services through Chaddesley Corbett and Harvington. It was also agreed to notify those residents who had previously expressed an interest in the bus service, about the consultation and invite them to participate.

### 5.4 **Drainage/Flooding Update**

The clerk had attended the meeting and reported that new plastic ‘sand-bags’ were available and could be issued to any residents at risk of flooding. The Lengthsman had provided a list of 7 properties in the parish. The District Council were able to fund some drainage projects in the parish if required. The District Council had met with the NFU to discuss a good practice guide to farmers in managing soils and run off. In April 2014 the Water Management Team and County Council will be creating a new SUDS approval body. New housing developments will have to provide evidence of SUDS and the ability for them to deal with water solutions either holding the water or harvesting etc. This will be part of the planning process.

5.5 **Parking on the Allotment Site – Deferred to next meeting.**

### 5.6 **Maintenance Work**

5.6.1 **Lengthsman – Work had been carried out to clear carriageways and footways on the A448 at Brockencote, Hillpool and the Holloway. In Fox Lane a blocked gully and 7 grips had been cleared. A blocked pipe had been rodded and outfall cleared in Sink Lane. 6 outfalls and 4 inlets had been cleared in Woodrow Lane and 3 gullies and 12 grips in Egg Lane.**

5.6.2 **Parish Footpaths** – Following a complaint, access steps, stile and path had been cleared at Nield House, Harvington on the A450, and it had been agreed with the landowner that the stile should be replaced with a kissing gate. A redundant gate could be transferred from another site at the cost of £275. This was agreed. Paths cleared at Tanwood House to Barrow Hill, the Village to Swancote Farm, Harvington A450 and Briar Hill.

5.6.3 **General Maintenance** – Leaves swept around village and footways weeded around bollards.

## 6. **DATES FOR MEETINGS:**

6.1 Wyre Forest Area CALC meeting at The Swan, Chaddesley Corbett, Tuesday 10 December 2013. Cllrs R Pugh, M Walford, W Mack and the Clerk to attend. 7.00 p.m.

7. **TO RECEIVE REPORTS FROM CLLRS REPRESENTING OUTSIDE BODIES:**  
None.

## 8. **CONSULTATION DOCUMENTS:**

8.1 **Worcestershire Minerals Local Plan** - Cllr R Pugh had responded to this consultation on behalf of the Parish Council.

## 9. **CLERK'S REPORT ON ITEMS OF CORRESPONDENCE FOR INFORMATION ONLY**

- Tree on the Green had been pruned and rubbish removed.
- Footpath at side of Harkaway House reported to Community Housing who would undertake remedial works
- Tree adjacent to Harkaway House, the Village, reported to Community Housing who had submitted a planning application to carry out pruning works. This would be considered at the next Planning Committee meeting.
- 'The Boys on Board' – application for funding towards cost of printing this book, written by Sylvia Beardshaw, would be considered at next meeting.
- Consultation on changes to VAT in the EU. The clerk had responded to the consultation.
- New door had been fitted to telephone box in the Village.

## 10 **FINANCIAL REPORT**

10.1 The Clerk presented a schedule of payments and receipts which was approved.

### **PAYMENTS**

Payee	Service	Net	VAT	Total
CC Village Hall	Room Hire	26.00		26.00
Geoffrey Holding	Grass Cutting Orchard	50.00		50.00
Geoffrey Holding	Footpaths Maintenance	215.00		215.00
Geoffrey Holding	Pruning Acacia Tree on the Green	235.00		235.00
Bill Waldron	Lengthsman	325.00		325.00
Ben Matthews	Maintenance	105.00		105.00
Y L Scriven	Net Salary	680.70		680.70
Paper Station	Stationery	35.25	7.05	42.30
Wyre Forest	Grass Cutting Contract	1,385.64	277.13	1,662.77
Community Housing	April-October 2013			
Oaks Community Hall	Room Hire	40.00		40.00
AAT	Subscription Clerk	136.00		136.00
Y L Scriven	Expenses Oct/November	183.21	9.55	192.78
Kedel	Bench	346.04	69.21	415.25
W H Smith	Safety at Street Works	8.99		8.99

3,771.83	362.94	4,134.77
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10.2 Bank Reconciliation for month of November had been circulated and was approved.

10.3 Cllr D Thomas had investigated the Local Authorities Property Fund but did not consider it a suitable investment for the Parish Council at this time.

11. **NEW ISSUES and ITEMS FOR NEXT MEETING:** Monday 6 January 2014 at 7.25 p.m.

The meeting closed at 8.55 p.m.