

**MINUTES OF A MEETING OF
CHADDESLEY CORBETT PARISH COUNCIL
Held on Monday 2 July 2012
at Chaddesley Corbett Village Hall
at 7.25 p.m.**



Present: Chairman: Cllrs W Mack, D Thomas, Mrs P Pardoe, R Pugh, G Vernon, Mrs J Fox, L Stockford, K Bartlett, M Walford

In attendance: Clerk Mrs Y Scriven

POLICE REPORT

PC Andy Wallace reported that during the month of June there had been 1 burglary, 1 anti-social behaviour report, 1 vehicle crime, 2 thefts and 1 assault. There had been a series of robberies from local schools and head teachers had been asked to be extra vigilant. PC Wallace expressed concern about traffic control near the new school and it was agreed that the clerk would obtain information from the Trustees as to what arrangements had been agreed with Highways and what traffic restrictions would be in place.

1. **APOLOGIES:** Cllr B Green
2. **DECLARATIONS OF INTEREST:** Cllr. R Pugh – 5.4 – Personal Interest

The meeting was adjourned for Public Question Time.

Two residents introduced themselves to the Parish Councillors and said they had moved into the area about 12 months ago.

The meeting was re-opened.

3. **MINUTES:** The Minutes of the meeting held on Monday 11 June were approved and signed by the Chairman.
4. **CHAIRMAN'S REPORT**
 - 4.1 Cllr W Mack reported that he had been invited to represent the Parish Council at an event in Bristol to meet the queen.

- 4.2 **District Councillor Report:** District Councillor S Williams reported that in May the District Council had received the first dividend payment of £930K in relation to the £3m Landsbanki investment; a second dividend of £367K had now been received, which meant that the return on this investment could exceed the predicted 95-98% previously reported. Good progress continues to be made in relation to the recovery of the investments with Heritable and Kaupthing Singer and Friedlander, with regular dividend payments still being received. To date the District Council has received £5.6m in dividends with further payments expected throughout the year.

£500 of Cllr Williams Community Leadership Fund has been donated to the village hall to assist with replacement of table tops.

- 4.3 **County Council Report:** It was noted that County Councillor S Clee did not attend many Parish Council meetings and the Clerk was asked to write to him requesting his more frequent attendance or a written report.

5. CHADDESLEY CORBETT PARISH MATTERS FOR DISCUSSION/DECISION

- 5.1 **Neighbourhood Planning:** A public meeting would be held on Monday 9 July and representatives of most of the local groups and organisations had been invited to send a representative. The meeting would be conducted as a workshop of ideas for future development in the Parish. Following that meeting Parish Councillors would decide on the Constitution of the Steering Group and its membership. Cllrs D Thomas and G Vernon, together with the clerk would attend a meeting at Wyre Forest District Council on 3 July and a copy of the Minutes of that meeting would be circulated by e-mail/post to all Councillors.
- 5.2 **Vacancy for a Councillor:** Three application forms had been sent out but none returned at the moment. The closing date was 23 July 2012 and applications would be considered by the Parish Council at their meeting on 8 August 2012.
- 5.3 **Code of Conduct:** A copy of the final version of the new Code of Conduct had been circulated to all councillors, together with the Declarations of Interest Form. This matter had been discussed at the recent Wyre Forest Area CALC meeting, and the advice from the Executive was that Councillors should sign up to the code as issued. Wyre Forest District Councillors had already agreed and signed up to the new Code. Parish Councillors felt the requirements for Declarations under the new code were an invasion of their privacy and they were not prepared to sign up to it in its present form. Cllrs believed many other Councillors would not adopt this code and therefore it may need to be revised. The clerk advised Councillors that this was the final definitive document and Declarations should be submitted by 28 July 2012, although adoption of the full Code of Conduct by the Parish Council could follow at a later date. Following confirmation from Councillors that they were not prepared to send in the required Declarations, the clerk said she would take advice from Worcestershire CALC.
- 5.4 **Point to Point:** Cllr R Pugh had a meeting with the organisers of Point of Point meetings and had stressed the need for the early closure of bars and policing after meetings.
- 5.5 **The Holloway:** Deferred to next meeting.
- 5.6 **Footpaths:** A resident had asked if a footpath from the top of Lodgford Hill to the garage at lower Chaddesley could be provided. The Parish Council felt that in view of the small number of properties in this location it would be unlikely that funds for such a project would be made available.

Several reports of overgrown footpaths had been received and these had been reported to Worcestershire County Council. It was noted that we could trim some of these ourselves using our own equipment and that Geoffrey Holding was willing to do this work for us. It was agreed to ask GH to quote for the work on a path by path basis.

- 5.7 There had been another report that the farmer had not left a clear footpath through crops on footpath 617 from Woodrow to Harvington and this was being investigated.
- 5.8 **Allotments and Community Orchard:** The first cut of the grass on the Orchard had been requested.
- 5.9 **Lengthsman Scheme:** Work had taken place on siding out footways, strimming around road signs, clearing grips and gulleys on the A450 Tandy's Lane, A450 Harvington, Drayton, A458 Curslow Lane and Mustow Green. Some flooding occurred in Deansford Lane and Sion Farm.

6. DATES FOR MEETINGS

- 6.1 Neighbourhood Planning – Open Meeting Monday 9 July 2012 at 7.30 p.m. Chaddesley Village Hall.
- 6.2 Code of Conduct training – Wyre Forest District Council – Duke House, Kidderminster, Thursday 12 July 2012 at 5.30 p.m.

- 6.3 Emergency Plan Workshop – Wednesday 26 September 2012 at 7.30 p.m. in the main hall.
- 6.4 Wyre Forest CALC/Parish Forum – Wednesday 17 October 2012 at 7.00 p.m. at Duke House, Kidderminster.

7. TO RECEIVE REPORTS FROM CLLRS REPRESENTING OUTSIDE BODIES:

- 7.1 **Community Tenants Association:** Cllr G Vernon reported that attendance at meetings had declined over the last year or so.
- 7.2 **Village Hall:** New table tops had been purchased.

8. CONSULTATION DOCUMENTS

- 8.1 **Police Authority Alliance Plan:** Noted
- 8.2 **National Travel Pass Renewal Scheme:** Noted
- 8.3 **Broadband Survey:** Cllr D Thomas would continue to monitor.

9. CLERK'S REPORT ON ITEMS OF CORRESPONDENCE FOR INFORMATION ONLY

- The Clerk reported that work had not yet commenced on risk assessments, but this would be progressed this month.
- It was suggested that the Parish Council donate something to the new school and it was agreed that they would offer a Horse Chestnut Tree.
- Additional Fidelity insurance would cost £169.11 for the rest of the current year. It was agreed that the clerk should seek advice as to the level of cover required.

10 FINANCIAL REPORT

- 10.1 The Clerk presented a schedule of payments and receipts which was approved.

Payments

Recipient	Details	Cost	VAT	Total
Ben Matthews	Lengthsman scheme	346.50		346.50
CC Village Hall	Meeting Room June	25.00		25.00
Y L Scriven	Net Quarterly Salary	1466.00		1466.00
D Robbins	Net Quarterly Salary	614.40		614.40
HMRC	PAYE/NIC	444.59		444.59
SLCC	Project Management Course	95.00	19.00	114.00
Worcs CALC	Clerks Training	30.00		30.00
Parents Association	50 Jubilee Mugs	99.50		99.50
Davis Memorials	Ground anchoring	260.00	52.00	312.00
		3380.99	71.00	3451.99

Receipts

Wyre Forest DC	Grant for Neighbourhood Plan	15000.00		15000.00
Burial Fee	Lowe B45	300.00		300.00
		15300.00		15300.00

- 10.2 A Bank Reconciliation for June had been sent to the Chairman and Vice Chairman and was approved.

- 10.2 The clerk was asked to enquire what level of cover was provided by the FSCA on investments.

- 11. NEW ISSUES and ITEMS FOR NEXT MEETING:** Burial Ground Fees Review

Date of next Meeting Monday 8 August 2012

The meeting closed at 8.45 p.m.