

**MINUTES OF A MEETING OF
CHADDESLEY CORBETT PARISH COUNCIL
Held on Monday 2 June 2014
at Chaddesley Corbett Village Hall
at 7.30 p.m.**



Present: Chairman Cllr W Mack, Cllrs D Thomas, R Pugh, M Page, Mrs P Pardoe, Mrs J Fox, L Stockford, S Williams, Clerk Mrs Y Scriven and a member of the public.

1. **APOLOGIES:** Cllrs B Green, G Vernon
2. **DECLARATIONS OF PECUNIARY INTEREST (DPI):** None
OTHER DECLARATIONS OF INTEREST (ODI): Cllr Mrs P Pardoe – Item 5.3 ODI, Cllr L Stockford – Item 5.3 ODI

DISPENSATIONS – No new Dispensations. Cllr Mrs P Pardoe has a Dispensation in relation to her position as Trustee of the Village Hall and Cllr L Stockford has a Dispensation in respect of the Old School Site.

The Meeting was adjourned for PUBLIC QUESTION TIME

The Meeting re-opened.

3. **MINUTES**
 - a) The Minutes of the Parish Council meeting held on 6 May 2014 were approved and signed.
 - b) The Minutes of the Planning Committee held on 6 May 2014 were approved.
4. **COUNCILLOR'S REPORTS:**
 - 4.1 **Chairman:** The Chairman reported that several meetings had taken place with the preferred Bidder for the old school site, the first of which all Councillors had been invited to attend. Two subsequent meetings had taken place attended by himself and Councillor D Thomas, the Chairman of the Trustees and the Bidder's chartered surveyor. Proposals for the old school site included providing land for a burial ground extension and help with renovation of the old grammar school, in exchange for 5 large houses on the greenfield area of the site. It was stressed that the Parish Council could only support a plan which took account of the recommendations made in the Neighbourhood Plan. No agreement was reached, but it was agreed that detailed plans would be submitted to the Parish Council within one week.
 - 4.2 **District Councillor:** Cllr S Williams reported that as a result of the recent election the District Council was made up of 15 Conservatives, 9 Labour, 7 Health Concern, 5 UKIP, 3 Liberal and 3 Independent. Cllr Pauline Haywood retained her seat. It was hoped that a coalition administration could be formed.
5. **CHADDESLEY CORBETT PARISH MATTERS FOR DISCUSSION/DECISION**
 - 5.1 **Election**
 - 5.1.1 10 candidates had been elected and signed a Declaration of Acceptance of Office.
 - 5.1.2 Councillors expenses forms and Declarations of Interest were completed for onward transmission to the District Council.
 - 5.1.3 There was a vacancy for a further Councillor which would be filled by co-option. The vacancy had been advertised on Parish notice boards and in the parish magazine. So far one applicant had been received. Applications would close on Friday 27 June and a new councillor would be appointed at the meeting on 7 July 2014.

5.2 **Neighbourhood Plan**

5.2.1 The Submission copy of the Neighbourhood Plan had been received by the District Council who had carried out their own 6 week consultation period. Several further suggestions had been made for additions to the plan but generally most were very supportive. 3 candidates had been selected for the post of External Examiner and an appointment had been made. The planning consultant would be visiting the parish during the next week and might request a meeting with members of the Steering Group. The External Examination report was due to be completed by 24 June 2014.

5.2.2 **Traffic Feasibility Study** – Proposals had been made by the consultant which were being assessed by the Steering Group. A further meeting would take place next week to clarify some of the suggestions.

5.2.3 **Electronic Speed Enforcement Sign** – It was agreed that more information was required before purchasing a sign and it was agreed that we should hire a sign from a neighbouring parish to carry out trials.

5.3 **Old School Site** – See item 4.1 above. It was agreed that the Parish Council should exercise its Right to Bid for the site.

5.4 **Annual Parish Meeting – 9 June 2014** - The Agenda was agreed and closed for publication.

5.5 **Annual Return Year Ended March 2014**

5.5.1 The Internal Auditor's report was received and noted.

5.5.2 It was agreed that the donation to St Mary's Church would be added to the Asset Register for future reference.

5.5.3 It was agreed to submit the Financial Statement and accompanying documents to the External Examiner.

5.6 **Burial Ground**

5.6.1 The inspection of monuments was incomplete so this was deferred to the next meeting

5.6.2 It was agreed to renovate a notice board for erection in the burial ground to display a plan of the site.

5.7 **BBC Hereford and Worcester** – would be visiting the area on 9 June. Clerk to provide Chairman with points of interest about the parish.

5.8 **Maintenance Work:**

5.8.1 **Lengthsman Scheme:** A great deal of work had been carried out on the A450, A448, Woodrow, The Holloway, Briar Hill and Drayton Road cutting back overgrown vegetation around signs and cleaning signs.

5.8.2 **Parish Footpaths:** Strimming of footpaths had continued around Barrowhill, Harvington, The Village and highway entrances. Bridge adjacent Badgers Cottage had been vandalised and was removed in the interests of safety.

5.8.3 **General Maintenance:** Strimming and sweeping of the village, including spraying weeds.

6. **DATES FOR MEETINGS:**

6.1 Worcestershire CALC Neighbourhood Planning event County Hall, Tuesday 8 July 2014 – Cllr D Thomas and the clerk to attend.

6.2 Wyre Forest Area CALC – Tuesday 17 June 2014 at 6.30 p.m. Guildhall, Bewdley – Cllr M Page to attend.

- 6.3 Worcs CALC Training 2 July County Hall at 7.00 p.m. Cllr W Mack and the Clerk to attend.
7. **TO RECEIVE REPORTS FROM CLLRS REPRESENTING OUTSIDE BODIES:** None
8. **CONSULTATION DOCUMENTS:** None
9. **CLERK'S REPORT ON ITEMS OF CORRESPONDENCE FOR INFORMATION ONLY**
- 9.1 Exploratory discussions about distribution of Parish Magazine to all households ongoing.
- 9.2 Waste bin stolen from allotment site. Would be replaced by the District Council. Bin requested at top of Fold Lane.
- 9.3 Community Speed Watch trials being undertaken and would be rolled out to other areas if successful.
- 9.4 Finger post at end of Tandy's Lane was causing obstruction to tractor drivers. Adjusted by the Lengthsman.
- 9.5 Allotment gates – request for them to be painted. Noted.
- 9.6 Ownership of passageway at back of bungalows on Hemmingway and Hawkaway House established and potholes temporarily filled. Request for more permanent solution to be found.
- 9.7 Grass cutting contracts sorted; liaison with County Council and Oakleaf.
- 9.8 Request for more information from resident regarding hedgerow at Harvington Hall Lane.
- 9.9 Request for information from resident about Parish Poll.
- 10 FINANCIAL REPORT
- 10.1 The Clerk presented a schedule of payments and receipts which was approved.

MAY PAYMENTS

Payee	Service	Net	VAT	Total
CC Village Hall	Room Hire	54.00		54.00
Bill Waldron	Lengthsman	422.50		422.50
Ben Matthews	Maintenance	91.00		91.00
G R Holding	Footpath Maintenance	385.00		385.00
G R Holding	Cut Grass Orchard	105.00		105.00
Y L Scriven	Net Salary	676.90		676.90
Y L Scriven	Posts for Orchard	21.00		21.00
Pick Up	Stickers	16.65	3.33	19.98
Diane Malley	Internal Audit	110.00		110.00
ASHTAV	Subscription	25.00		25.00
Zurich Insurance	Renewal	484.12		484.12
T Hamer	Allotment Gates	750.00		750.00
		<u>3,141.17</u>	<u>3.33</u>	<u>3,144.50</u>

PAID BY DEBIT CARD

Best Copy Shop	Copies NP	69.00		69.00
Nibra	Sign for allotment	111.50	22.30	133.80
Serif	Upgrade Web	57.98	5.92	63.90
		<u>238.48</u>	<u>28.22</u>	<u>266.70</u>

Receipts

Transfer from orchard acc	Posts for trees	21.00		21.00
HMRC	Refund VAT	3,073.13		3,073.13

Community Development	Grants	678.25	678.25
		<u>3,772.38</u>	<u>3,772.38</u>

10.2 Bank Reconciliation for month of May had been circulated and was approved.

11. Date of next meeting Monday 7 July at 7.25 p.m.

Annual Parish Meeting Monday 9 June at 7.30 p.m.

The meeting closed at 9.03 p.m.