

MINUTES OF A MEETING OF  
CHADDESLEY CORBETT PARISH COUNCIL  
Held on Monday 2 November 2015  
at Chaddesley Corbett Village Hall  
at 7.25 p.m.



Present: Chairman Cllr W Mack, Cllrs D Thomas, Mrs P Pardoe, J Wright, R Pugh, L Stockford, Mrs J Fox, G Vernon, B Green, M Page, S Williams  
District Councillor: Cllr Ian Hardiman  
Clerk Mrs Y Scriven, and a member of the public.

The Police were unable to attend but had submitted a report. There had been 15 crimes, including thefts from motor vehicles at the village hall and trailers from farms. Cllr Mrs J Fox reported that police had agreed to monitor vehicle speeds through village.

1. **APOLOGIES:** District Councillor M Hart.
2. **DECLARATIONS OF PECUNIARY INTEREST (DPI):** None  
**OTHER DECLARATIONS OF INTEREST (ODI):** None  
**DISPENSATIONS –** As before
3. **PUBLIC QUESTION TIME:**  
Silver Birch Trees in Hemmingway had been pruned, but residents had requested that they should be removed in the interests of public safety and to prevent damage to vehicles. Cllrs S Williams and G Vernon had attended Tenants Association meeting and supported this proposal. The Parish Council agreed to write to Community Housing asking for the trees to be removed.
4. **MINUTES**
  - a) The Minutes of the Parish Council meeting held on 5 October 2015 were presented and approved after amendment.
  - b) The Minutes of the Planning Committee held on 5 October 2015 were approved.
5. **COUNCILLOR'S REPORTS:**
  - 5.1 **Chairman's Report:** Cllr W Mack had attended a meeting at which the procedure for dealing with Enforcement issues was discussed. Planning Officers need more detailed information of location and issues, together with photographs where possible.
    - 5.1.1 Cllr Mrs P Pardoe attended a presentation at the school on behalf of the Chairman to acknowledge donations towards new computers.
  - 5.2 **District Councillor Report**
    - 5.2.1 Cllr Ian Hardiman reported that Compulsory Purchase Orders had been issued for the Crown House Redevelopment in Kidderminster, but the developer was hoping to reach agreement without the use of such enforcement.
    - 5.2.2 The £2 million investment for Public Realm improvements in Kidderminster Town Centre was progressing but had been delayed due to difficulties achieving a satisfactory finish level. The final phase of works was outside the Town Hall.

5.2.3 The new leisure centre at Silverwoods was on schedule and would be a state of the art facility. The centre would save at least £390,000 per year in operating costs compared with the present leisure centre. A £2 million pound Grant had been secured from Sports England.

5.2.4 Eastern Gateway of Kidderminster – a Masterplan would be created for a mixed development including commercial and housing, this to include the whole area from the bottom of Comberton Hill to Worcester Road.

### 5.3 **County Councillor Report**

There had been no visits or reports for some time. The clerk was asked to contact Cllr S Clee for an update.

## 6. **CHADDESLEY CORBETT PARISH MATTERS FOR DISCUSSION/DECISION**

6.1 **Localism Act – Devolved Services from the District Council:** Further discussions took place regarding the location of the waste bin and the matter was therefore deferred pending a report from the District Council.

### 6.2 **Public Realm Enhancement Scheme (Traffic Feasibility Study)**

Notification had been received from Martin Rowe, Transport Strategy Manager Worcestershire County Council, that he had gained consent to proceed with a specification for Phase 1 of the scheme, which will include signing and lining proposals and bollard works. Further information on time scales would follow as soon as possible. Upon completion of Phase 1, Phase 2 would be reviewed. It was noted that joint funding would be expected.

It was agreed that the Working Group should meet to discuss how to extend some of the proposals to other parts of the Parish.

### 6.3 **Neighbourhood Plan – Action Plan – Sports and Recreation**

The Minutes of the Working Group meeting held on 13 October 2015 had been circulated. It was noted that the Sports Club had introduced Badminton to be held at the School and members were invited to join. Discussions were continuing regarding other additional facilities at the Sports Club. Possible sites for a small childrens' play area was discussed and it was agreed that further investigations should take place on the possibility of using the Community Orchard, as this was on a public footpath used to access the school.

### 6.4 **Neighbourhood Plan – Action Plan – Open Space Monitoring Group**

Deferred to the next meeting.

6.5 **Severn Trent Proposed New Pipeline:** Consultation events taking place this week. New route had taken account of public consultation which was designed to by-pass many of the residential areas of the parish. A map would be available to view through the clerk.

### 6.6 **Councillors Code of Conduct – Gifts and Hospitality**

CALC standard procedures had been circulated and were adopted by the Parish Council.

6.7 **Harvington Hall Lane** – Following representations by a local resident, Cllr G Vernon and the clerk had attended a meeting to explain what actions had already been instigated by the Parish Council, most of which had not been supported by the Police or County

Council. The resident agreed that everything possible had been done at this time but further discussions between residents would continue.

- 6.8 **Quality Awards** – The Minutes of the Working Group had been circulated and were noted. It was agreed to arrange a series of refresher training course for Councillors to be held locally and to invite neighbouring Councillors to attend. These would be held in the New Year on a Monday evening and would be run by Worcestershire CALC. Work on preparing documents for the website would continue. It was anticipated that it would take up to 12 months to finalise a submission for Accreditation.

- 6.9 **VAS Speed Sign** – The following readings had been obtained during October 2015
- |                            |      |
|----------------------------|------|
| Briar Hill by Malvern View | 3577 |
| Ditto                      | 3695 |
| Briar Hill by The Holloway | 3718 |
| Ditto                      | 3482 |

A local resident had written to say that the sign appeared to be flashing all the time and asked what could be done to slow the traffic on Briar Hill. It was noted that this was an area selected for enforcement in the future.

It was agreed that the sign would be located in Park Lane, Harvington, on the approach to Harvington Hall Lane and would supply information on number of vehicles using the road, which would be used to support further representations to the County Council and the police.

- 6.10 **Highway Issues: Egg Lane** – Trees overhanging road had been cut back by the County Council. Grass verges had also been cut.
- 6.11 **Burial Ground:** Report from Davis Memorials received and had indicated that the headstone on Plot E43 – Powell, and E55 Mills needed ground anchoring. E43 was very unstable. The clerk would try to contact nearest relatives.

#### 6.12 **MAINTENANCE WORK**

- 6.12.1 **Parish Footpaths:** Paths strimmed, topped and overhanging vegetation cleared on footpaths 615, 545, 546, 614, 539 and 556. New sign posts installed on footpaths 539 and 556 in Hillpool.

- 6.12.2 **General Maintenance:** - Village swept and litter removed, attended monitoring group meeting, strimmed around bollards, leaves bagged and removed in Hemming Way.

- 6.12.3 **Burial Ground:** Filled trench, emptied bunker, cut footpath, levelled plots, collected leaves, strimmed around trees in extension land.

#### 7. **DATES FOR MEETINGS**

- 7.1 Worcestershire CALC AGM – Wednesday 25 November 2015 at 7:00 p.m. County Hall, Worcester – Cllr W Mack and the Clerk would attend.

#### 8. **TO RECEIVE REPORTS FROM CLLRS REPRESENTING OUTSIDE BODIES:**

- 8.1 **Emergency Planning:** Cllr J Wright attended a meeting at Wyre Forest District Council and minutes of that meeting were circulated. The Emergency Planning procedures had been updated and revised pages for the manual would be distributed at the next meeting.

## 9 CONSULTATION

- 9.1 Wyre Forest District Council Strategic Housing Market Assessment Consultation – Cllr D Thomas undertook to study the document and respond to the consultation on behalf of the Parish Council.
- 9.2 Churchill & Blakedown Neighbourhood Plan – Cllr D Thomas undertook to respond to the consultation on behalf of the Parish Council.

## 10 CLERKS REPORT

- 10.1 Allotments – Permission was granted to move a shed and greenhouse from Plot 15 to Plot 16. There were now two vacant plots.
- 10.2 Empty Bungalow and House, Woodrow – Worcestershire Regulatory Authority had met with owner and advised him that they were considering serving an enforcement notice.
- 10.3 Resident on The Green had written asking if the Parish Council could support widening the road at the top of Green because parked cars were restricting access to their property. A request to the County Council had been refused. It was agreed to support this request by raising the issue with Community Housing and requesting additional parking spaces around the green.
- 10.4 Resident on Harvington Hall Lane reported another serious collision on the A448 at Redcross and in Harvington Hall Lane.

## 11 FINANCIAL REPORT

- 11.1 The Clerk presented a schedule of payments and receipts for October which was approved.

Name	Purpose	Amount	VAT	Total
CC Village Hall	Room Hire	90.00		90.00
Y L Scriven	Net Salary	597.20		597.20
Y L Scriven	Expenses	119.29	6.68	125.97
Y L Scriven	BT Broadband and line rental	63.48	16.69	80.17
Oakleaf	Grass Cutting Contract	237.63	47.53	285.15
Don Robbins	Burial Ground – October	210.00		210.00
Ben Matthews	Tidy Village	99.00		99.00
G R Holding	Footpath maintenance	330.00		330.00
Bill Waldron	Moving VAS equipment	67.50		67.50
Davis Memorials	Annual Inspection	50.00	10.00	60.00
Severn Trent	Water Allotments	36.52		36.52
J H Pardoe	Grass Cutting Woodrow	137.50	27.50	165.00
	<b>TOTAL PAYMENTS</b>	<b>2,038.12</b>	<b>108.40</b>	<b>2,146.52</b>
Paid by Debit Card				
Prolateral	Anti Virus E Mails Outward	15.00	3.00	18.00
AVG	Anti Virus Computer	33.33	6.56	39.89
Staples	Ink Cartridges	33.56	6.71	40.27
	<b>TOTAL PAYMENTS</b>	<b>81.89</b>	<b>16.27</b>	<b>98.16</b>

**Receipts**

Western Power	Wayleaves	4.54	4.54
Burial Fee	Plot E52	325.00	325.00
	<b>TOTAL RECEIPTS</b>	<b>329.54</b>	<b>329.54</b>

- 11.2 Bank Reconciliation for period up to 31 October 2015 was approved.
- 11.3 An analysis of costs and income against budget for the half year to September 2015 had been circulated and was approved.
- 11.4 Wyre Forest District Council had confirmed that the rates support grant for Parish Councils would remain the same in total as last year; individual grants would be notified in December 2015.
12. Next Meeting to be held on Monday 7 December 2015  
Items next meeting: Allotment Rent Review  
January Newsletter  
Budget proposals