

**MINUTES OF A MEETING OF
CHADDESLEY CORBETT PARISH COUNCIL
Held on Monday 3 August 2015
at Chaddesley Corbett Village Hall
at 7.25 p.m.**



Present: Chairman Cllr W Mack, Cllrs D Thomas, S Williams, Mrs P Pardoe, J Wright (part), R Pugh, L Stockford, Mrs J Fox, M Page, G Vernon District Councillor: Cllr M Hart
Clerk Mrs Y Scriven, and members of the public

The Police were unable to attend, but had submitted a report which stated that Chaddesley Corbett had seen the largest number of burglaries of any rural location in July, with a total of 7 reported. 2 were dwelling, 5 were non-dwelling offences. Targets included a warehouse, garages, a school site and an empty premises. Several of those reported were in the Harvington area.

1. **APOLOGIES:** Cllrs B Green (holiday)
2. **DECLARATIONS OF PECUNIARY INTEREST (DPI):** None
OTHER DECLARATIONS OF INTEREST (ODI): None
DISPENSATIONS – As before
3. **PUBLIC QUESTION TIME:** None
4. **MINUTES**
 - a) The Minutes of the Parish Council meeting held on 6 July 2015 were approved and signed.
 - b) The Minutes of the Planning Committee held on 6 July 2015 were approved.
5. **COUNCILLOR'S REPORTS:**
 - 5.1 **Chairman's Report**

Cllr W Mack reported that he had attended a Chairman's Training Course at Worcestershire CALC.
 - 5.2 **District Councillor's Report**
 - 5.2.1 Cllr S Williams reported that Wyre Forest District Council had decided that following a consultation with the people of Kidderminster, a new Parish should be constituted for Kidderminster consisting of the District Council wards of Aggborough and Spennels, Blakebrook and Habberley South, Broadwaters, Foley Park and Hoobrook, Franche and Habberley North and Offmore and Comberton. The new Council would have 18 councillors and would be initially classed as a Parish Council, later to have the status of a Town Council. The elections for Kidderminster Parish Council will be held on the ordinary day of election of Councillors in May 2016 and will be every 4 years thereafter. Full details and responses to the proposals are available on the Wyre Forest web site at <http://www.wyreforestdc.gov.uk/kidderminsterpoll>
6. **CHADDESLEY CORBETT PARISH MATTERS FOR DISCUSSION/DECISION**
 - 6.1 **Post Office –** The consultation period on the proposed move of post office services to Rowberry's Nurseries had concluded and there would be a further 4 week period before a decision was taken, which would then be discussed with the Parish Council. An extension to this period had been requested to enable the Friends of the Village to consider all options.
 - 6.2 **Employees Pension Scheme:** Automatic registration would take place in April 2017, by which time the Parish Council would need to select a suitable pension scheme for the clerk. It was agreed that this would be considered at the next Staffing Committee meeting.

- 6.3 **Purchase of Land for an extension to the burial ground:** Deeds had now been received from Land Registry.
- 6.4 **Members of the Public at Parish Council Meetings:** A procedure had been drafted and with several amendments was agreed. This would be displayed at future Parish Council meetings.
- 6.5 **Chaddesley Woods:** A proposed Forestry Approved Management Plan was agreed by the Parish Council. A vote of thanks was extended to all the volunteers who give their time and expertise to maintain the woods for the future generations.
- 6.6 **Neighbourhood Plan:** A reference booklet containing the Planning Policies was handed out to Councillors for use at future planning committee meetings.
- 6.7 **MAINTENANCE WORK**
- 6.7.1. **Lengthsman Scheme:** Grips, gully's and inlets had been cleared at numerous locations around the parish and silt and weeds removed from sides of carriageway. The footway had been sided out along the A448, signs cleaned and vegetation removed. Outfalls dug out at Deansford, Tanwood, Bourne Green and Sink Lanes.
- 6.6.2 **Parish Footpaths:** Signpost damaged, repaired and replaced at FP 579 on Woodrow, assisting Worcestershire County Council with making footpath at Harvington accessible with a wheelchair, strimming and general maintenance on various footpaths around the Parish.
- 6.6.3 **General Maintenance:** - Ragwort removed from Orchard prior to topping.
7. **DATES FOR MEETINGS**
- 7.1 Joint Wyre Forest/CALC Parish Forum – Monday 21 September 2015 at 6:30 p.m. Wyre Forest House.
8. **TO RECEIVE REPORTS FROM CLLRS REPRESENTING OUTSIDE BODIES:** None
- 9 **CONSULTATION**
- 9.1 **Worcestershire County Council Minerals Local Plan** – Noted.
- 9.2 **Wyre Forest District Council** – Consultation on Statement of Gambling – Noted.
- 9.3 ??? – Cllr D Thomas was delegated authority to respond to this consultation on behalf of the Parish Council.
- 10 **CLERKS REPORT**
- 10.1 **Harvington Hall Lane:** Report had been submitted from the Police concluding that traffic calming measures were not justified at the moment. The option of closing Harvington Hall Lane from the A448 direction was still being considered as a possible permanent solution, but it would need the support of local residents. It was agreed that Cllr G Vernon and the Clerk would consider this further and bring further proposals to the next Parish Council meeting.
- 10.2 **Kidderminster Carpet Museum:** Volunteers are required to assist with running the Museum.
- 10.3 **Hedgerow Boundary Dispute – Egg Lane, Drayton:** Overhanging trees would be cut back by the County Council, who confirmed ownership of the sides of the embankment, but not the boundary hedge/trees at the top. The landowner would be advised accordingly.
- 10.4 **Rowberry's Nurseries:** Reported that 17 signs were currently displayed outside the nursery. No action at this time.

10.5 **Annual Audit**- External Examiners Report issued and would be displayed on notice boards for a period of 2 weeks. It was noted that in future clerk's mileage expense claims should be included in Staff Costs.

10.6 **The Kiosk, The Village:** Proposed adoption of kiosk delayed whilst ownership of the land is established.

11 FINANCIAL REPORT

11.1 The Clerk presented a schedule of payments and receipts which was approved.

Name	Purpose	Amount	VAT	Total
CC Village Hall	Room Hire	50.00		50.00
Bill Waldron	Lengthsman	519.75		519.75
Y L Scriven	Net Salary	597.20		597.20
Bill Waldron	Padlocks for VAS equipment	14.98	3.00	17.98
Y L Scriven	BT Broadband line rental and calls	79.34	19.37	98.71
Oakleaf	Grass Cutting Contract	237.63	47.53	285.16
Worcs CALC	Attendance at Training Course	25.00	5.00	30.00
Ben Matthews	Removal of Ragwort from Orchard	144.00		144.00
G R Holding	Footpath maintenance	315.00		315.00
Y L Scriven	Expenses	168.51	12.71	181.22
	TOTAL PAYMENTS	2,151.41	87.61	2,239.02
Paid by Debit Card				
E Bay	Remote Control Projector	45.55		45.55
Receipts				
Burial Fee		325.00		325.00

11.2 **Bank Reconciliation** for period up to 31 July 2015 was approved.

12. **Next Meeting to be held on Monday 7 September 2015**