

**MINUTES OF A MEETING OF  
CHADDESLEY CORBETT PARISH COUNCIL  
Held on Monday 3 February 2014  
at Chaddesley Corbett Village Hall  
at 7.25 p.m.**



Present: Vice Chairman: Cllr D Thomas, Cllrs L Stockford, Mrs J Fox, R Pugh, G Vernon, B Green, Mrs S Pritchard, M Page. Clerk Mrs Y Scriven  
District Cllrs S Williams, Mrs Pauline Haywood and a member of the public.

**POLICE REPORT:** None received

1. **APOLOGIES:** Cllrs W Mack, M Walford, Mrs P Pardoe

2. **DECLARATIONS OF PECUNIARY INTEREST (DPI):** None

**OTHER DECLARATIONS OF INTEREST (ODI):** Cllrs Mrs J Fox – ODI -

**DISPENSATIONS** – No new Dispensations.

The Meeting was adjourned for PUBLIC QUESTION TIME

It was reported that some of the shops were leaving their waste bins in the village street for several days after they were emptied.

The Meeting re-opened.

3. **MINUTES**

- a) The Minutes of the Parish Council meeting held on 3 January 2014 were approved.
- b) The Minutes of the Planning Committee held on 3 January 2014 were approved.

4. **COUNCILLOR'S REPORTS:**

- 4.1 **District Councillor Report:** The District Council will save over £1m by refurbishing refuse trucks rather than buying new ones. Trucks usually have a life of 7 years, and a new one costs £150,000 against refurbishing costs of £80,000 each.

5. **CHADDESLEY CORBETT PARISH MATTERS FOR DISCUSSION/DECISION**

- 5.1 **Neighbourhood Plan Update:** The 6 week Consultation Period started on 13 January 2014 and two drop in events have been held at The Oaks, Harvington and the Village Hall. Attendance was low, but those who did attend were pleased with the draft Neighbourhood Plan. A few queries on flooding issues were raised which will be investigated. The exhibition will be displayed at the Civic Centre, Finepoint House for the whole of week commencing 3 February 2014.

5.2 **Traffic Problems in the Village**

- 5.2.1 **Signage Entrance to Village:** Suggested designs were considered and wording agreed. Arrangements had been made with the Talbot for a visitors car park at the rear of their car park. New signs would include reference to the car park at the entrance to the village from the A448, and a further sign would be located near to the Talbot with information about parking times etc. The clerk was asked to seek advice from our insurers about any liabilities which might be incurred by either party. The Talbot would put up a disclaimer sign. Eventually visitor parking spaces would be clearly marked.

5.2.2 **Feasibility Study:** The first meeting with the appointed Consultant had taken place and arrangements were being made to carry out a parking survey in the village. It was agreed that a postcard questionnaire would be left on vehicles parked during the period of the survey.

5.3 **Annual Inspection of Burial Ground Headstones:** Little progress had been made to locate relatives. The clerk was asked to obtain a quotation for laying the headstones flat on top of the plot below the level of the grass. A quotation was also required for carrying out all the repairs for the Parish Council and then passing on the costs to relatives when they were located. A notice would be put in the Parish Magazine and in the burial ground.

5.4 **Parish Council Elections May 2014:** Due to the European Elections this year, the Parish Councillor election will take place on Thursday 22 May 2014. It was agreed that advertisements would be placed on parish notice boards and in the Parish Magazine advising residents of the date of the election and inviting applicants to stand as Councillors.

5.5 **Annual Parish Meeting:** In view of the later date for the Parish Council election in May, the Annual Parish Meeting would now take place on Monday 9 June 2014 at 7.30 p.m. in the Village Hall. It was agreed to invite a guest speaker.

5.6 **Centenary of the First World War:** A commemorative event could be organised if local groups were interested. The clerk would contact various organisations.

#### 5.7 **Maintenance Work**

5.7.1 **Lengthsman:** Work included siding out and clearing silt from carriageway at Egg Lane, clearing gully tops and leaves on A448, Barrowhill Lane and A450 Harvington, footways cleared on A450, inlets cleared on Drayton Road and signs straightened on A448.

5.7.2 Arrangements were being made with the contractor to carry out rodding work on blocked drains. Funds obtained for this work from the District and County Council. Work would be required later in the year at Hillpool to prevent flooding of a pond.

5.7.3 Footpaths had been swept in village and Hemming Way and Swan car park cleared.

#### 6. **DATES FOR MEETINGS:**

6.1 Worcestershire Parish Conference – 7.00 p.m. County Hall, Wednesday 30 April 2014.

6.2 Parish Forum/Joint CALC Meeting – Thursday 10 April 6.30 p.m. Wyre Forest House.

#### 7. **TO RECEIVE REPORTS FROM CLLRS REPRESENTING OUTSIDE BODIES:**

7.1 TCC – Cllr G Vernon reported attending a meeting and gave information to the clerk about availability of funding for community projects through AIM. This could be used to fund improvements in the village or towards facilities for children.

#### 8. **CONSULTATION DOCUMENTS:** None

#### 9. **CLERK'S REPORT ON ITEMS OF CORRESPONDENCE FOR INFORMATION ONLY**

- **Light outside Hawkaway House.** A trip hazard had been removed at the top of the steps and a light replaced. This light was too bright and projected into neighbouring properties. Many discussions and site visits had taken place without resolving the problem. The clerk was asked to take this up with Community Housing Chief Executive to see if a more suitable light could be installed. If a site meeting was necessary, Parish Councillors would be invited to attend.
- **Drain clearance – Deansford Lane.** The Lengthsman had reported that drains which Highways say have been cleared, had not been done. This was reported to highways who insist that the work has been completed satisfactorily. It is suggested that there might be some gullies which are known locally but are not recorded on the GPS/GIP mapping system and it was agreed to ask the Lengthsman to indicate where these are on a high definition plan. The Parish Council agreed we should pursue this matter further.

- Potential light pollution in the Hemmingway had been resolved.

## 10 FINANCIAL REPORT

10.1 The Clerk presented a schedule of payments and receipts which was approved.

### PAYMENTS

Payee	Service	Net	VAT	Total
CC Village Hall	Room Hire	87.00		87.00
Bill Waldron	Lengthsman	390.00		390.00
Ben Matthews	Maintenance	111.00		111.00
Y L Scriven	Net Salary	680.70		680.70
Y L Scriven	Expenses	403.64	10.44	414.08
B T	Broadband	33.48	6.69	40.17
J H Pardoe	Grass Cutting Woodrow	100.00	20.00	120.00
Paperstation	Toner and paper	35.92	7.16	43.10
Wyre Forest DC	Pop ups	120.00		120.00
Historical Society	Donation to Book	395.00		395.00
St Mary's Church	Donation to purchase land	5,000.00		5,000.00
		<u>7,356.74</u>	<u>44.31</u>	<u>7,401.05</u>

### Receipts

Worcs CC	Lengthsman Scheme	708.50		708.50
Worcs CC	S J Clee funding for drainage work	500.00		500.00
Allotment Rents		485.00		485.00
Community Development	Grant towards Feasibility Study	1,098.00		1,098.00
Transfer	Scottish Widows	10,000.00		10,000.00
		<u>12,791.50</u>		<u>12,791.50</u>

10.2 Bank Reconciliation for month of January had been circulated and was approved.

10.3 A Bank Mandate to obtain a Debit Card for the Clerk was approved and signed.

11. **NEW ISSUES and ITEMS FOR NEXT MEETING:** Monday 3 March at 7.25 p.m.

The meeting closed at 9.00 p.m.