

MINUTES OF A MEETING OF
CHADDESLEY CORBETT PARISH COUNCIL
Held on Tuesday 3 May 2016
at Chaddesley Corbett Village Hall
at 7.20 p.m.



Present: Chairman Cllr W Mack, Cllrs D Thomas, L Stockford, Mrs P Pardoe, Mrs J Fox, M Page, S Williams, G Vernon, H Green. Clerk Mrs Y Scriven, and members of the public.

Police Report: There had been an increase in the number of crimes reported during April, one of which was an aggravated burglary at Rowberry's Nursery where offenders were thought to be armed. In the Brockencote/Harvington areas 2 thefts and one criminal damage had been reported, and one sexual offence (exposure - involving unknown suspected very drunk male leaving pub).

1. **APOLOGIES:** Cllr R Pugh, J Wright
District Councillors M Hart, I Hardiman
2. **DECLARATIONS OF PECUNIARY INTEREST (DPI):** None
OTHER DECLARATIONS OF INTEREST (ODI): None

DISPENSATIONS – As before

3. **PUBLIC QUESTION TIME:**

- 3.1 Concern expressed by the Lengthsman about the report on Pavements being sent to the County Council in its present form. It was agreed that this should be withdrawn and re-issued.

4. **MINUTES**

- a) Minutes of the Parish Council meeting held on 4 April 2016 were approved and signed.
- b) The Minutes of the Planning Committee held on 4 April 2016 were approved.

5. **COUNCILLOR'S REPORTS:**

- 5.1 **Chairman's Report** – Cllr W Mack reported that he, Cllr Mrs J Fox and the clerk had attended a meeting with Trustees of the Education Foundation Trust, regarding renovation works to be carried out on the Old Grammar School. Upon completion, the Trust would be looking for a community group to take a commercial lease on the property for community use.

DISCUSSION/DECISION

- 6.1 **Play Area:** A proposal was presented to the Parish Council for a small play area on the community orchard. It was agreed to proceed to the next stage and obtain funding for the project, and to send a flyer to those households who would be able to see the play area from their property.
- 6.2 **Bus Shelter – Briar Hill:** - The design of a proposed wooden shelter had been circulated, but this could be constructed of bricks if that was preferred. It was agreed to circulate details to residents immediately surrounding the bus shelter and seek their comments.

- 6.3 **Old Grammar School:** See 5.1 above.
- 6.4 **Financial Accounts –** Draft accounts for the financial year ended March 2016 had been circulated, together with budget analysis, bank reconciliation, risk assessment and asset register, which were approved. Formal completion of the Financial Statement would be at the meeting on 6 June 2016.
- 6.5 **Open Spaces**
- 6.5.1 **Lighting:** Report on lighting issues around the Parish had been circulated and it was agreed that the clerk would follow these up and report back.
- 6.5.2 **Pavements:** A report on the condition of pavements around the Parish had been prepared by the working group. It was agreed that this should be edited and circulated to Councillors for approval before sending to the County Council.
- 6.6 **New Burial Ground:** It was agreed that because he was now a Councillor, Mr H Green could not receive remuneration for his design. As a result, Cllr H Green gave his design to the Parish Council free of charge. It was however agreed to postpone any further discussions on this until building work had been completed, and to seek information on when this might be.
- 6.7 **Maintenance Work:**
- 6.7.1 **Lengthsman Scheme:** Work had been carried out in Tandy's Lane to clear debris after recent flooding; blocked gullies were dug out in Tandy's Lane, Fox Lane and Dobes Lane and soil and vegetation cleared from kerblines in Woodrow.
- 6.7.2 **General Maintenance:** Bus shelters in Harvington and on the A448 had been cleaned and swept.
- 6.8 **Annual Parish Meeting:** Monday 16 May 2016 at 6:30 p.m. The agenda was revised and some areas would receive hand delivered invitations.
- 6.9 **Traffic Improvement Scheme:** Worcestershire County Council had suggested moving the no parking area further down the village and increasing the width of the area at the entrance to Fishers Lane, because it was felt that a larger gap in the centre of the village would increase the speed of traffic. It was agreed to accept these changes and ask the County Council to proceed with the formal consultation period. Properties in the village would receive a hand delivered letter advising them of the changes.
7. **CONSULTATIONS –** None
8. **TO RECEIVE REPORTS FROM CLLRS REPRESENTING OUTSIDE BODIES:**
None.
- 9 **CLERK'S REPORT**
- 9.1 **Right to Bid – Jukes Stores/Post Office:** A request had been received to remove this RtoB as the store no longer existed. The Parish Council could not agree to remove the RtoB, but decided that an application would be made to amend the description to read the 'shop'.

- 9.2 **Tanwood Lane:** Notice of closure of road for 10 days from 14 June to carry out drainage work.
- 9.3 **Harvington Hall Lane:** Copy of email received which indicated that no changes could be made to the traffic regulations for this lane.
- 9.4 **BT Cabinets Hemmingway:** - Wyre Forest Community Housing confirmed they would not grant a wayleave to BT for these cabinets and that it must be moved off their land and the area reinstated.
- 9.5 **A448 Redcross** – The Safer Roads Partnership have agreed to technically assess the area and speed data will be obtained to establish if recorded speeds fit the criteria for enforcement.
- 9.6 **Centenary of the Battle of the Somme – 1 July 2016.** Events being organised in Kidderminster.
- 9.7 **S106 Old School Site:** Money for affordable housing cannot be reallocated to other projects and this money would be used to support housing within the rural east of the district, depending upon timing and deliverable schemes.
- 9.8 **Woodrow** – Possible removal of white lines would not be supported by Highways.
- 9.9 **Litter in Drayton:** Complaint received and dealt with by the Lengthsman.
- 9.10 **A448 – Winterfold Bend** – Highways advised that chevrons were the correct size for the location and speed limit.
- 9.11 **The Green:** Complaint about parking obstructions investigated, but nothing further could be done. Suggested that resident should erect their own sign asking for the driveway to be kept clear at all times.
- 9.12 **Allotments:** - Application for large poly tunnels refused due to drainage issues and size of structures.

10 FINANCIAL REPORT

- 10.1 The Clerk presented a schedule of payments and receipts for April which was approved.

Name	Purpose	Amount	VAT	Total
CC Village Hall	Room Hire	57.00		57.00
Y L Scriven	Net Salary	721.35		721.35
Worcs CALC	Annual Subs	624.66	109.66	734.32
Worcs CALC	Quality Award Fee	150.00		150.00
Worcs CALC	Training	38.65		38.65
Don Robbins	Burial Ground	133.33		133.33
Ben Matthews	Maintenance	36.00		36.00
Bill Waldron	Lengthsman	400.00		400.00
Y L Scriven	BT phone and internet	72.24	14.45	86.69
Severn Trent	Water allotments	16.25		16.25

G Holding	Adjustment from March	7.91		7.91
Zurich Insurance	Renewal 2016-17	550.43		550.43
SLCC	Annual Membership Fee	131.00		131.00
Printer Inks	Set of 4 ink cartridges	52.46	10.49	62.95
	TOTAL PAYMENTS	2,981.28	134.60	3,125.88

Receipts

Training Fees		40.00		40.00
Wyre Forest DC	Precept	12,935.90		12,935.90
	TOTAL RECEIPTS	12,975.90		12,975.90

10.2 Bank Reconciliation for period up to 30 April 2016 was approved.

11. Next Meeting to be held on Monday 6 June 2016 at 7:15 p.m.

DATES FOR FUTURE MEETINGS

Title	Date	Venue	Time	Attendance
Annual Parish Meeting	16 May 2016	Village Hall	6:30 p.m.	ALL
Music Festival	11 June 2016	School	11:00 a.m.	ALL
Planning Training	14 June 2016	Village Hall	7:00 p.m.	ALL
Wyre Forest CALC	22 June 2016	Bewdley	7:00 p.m.	YLS,MP,WM
Parish Forum	19 Sept 2016	Civic Centre	6:30 p.m.	YLS,MP,WM
Emergency Planning	26 Oct 2016	Civic Centre	6:00 p.m.	JW, YLS