

**MINUTES OF A MEETING OF
CHADDESLEY CORBETT PARISH COUNCIL
Held on Monday 3 September 2012
at Chaddesley Corbett Village Hall
at 7.25 p.m.**



Present: Chairman: Cllrs W Mack, D Thomas, Mrs P Pardoe, R Pugh, G Vernon, L Stockford, M Page, B Green, M Walford, K Bartlett. In attendance: Clerk Mrs Y Scriven, District Cllr S Williams

POLICE REPORT

The Police Report for August indicated there had been 2 thefts, 1 criminal damage, 1 anti-social behaviour and 1 vehicle crime.

1. **APOLOGIES:** Cllr Mrs J Fox
2. **DECLARATIONS OF PECUNIARY INTEREST (DPI):** None
OTHER DECLARATIONS OF INTEREST (ODI): None

The meeting was adjourned for Public Question Time.

The meeting was re-opened.

3. **MINUTES:**

- (a) The Minutes of the meeting held on Monday 6 August 2012 were approved and signed by the Chairman.
- (b) The Minutes of the Planning Committee meeting held on 6 August 2012 were formally accepted.

4. **CHAIRMAN'S REPORT**

- 4.1 Cllr W Mack reported that he had attended a meeting with members of the Sports Club Committee who were putting in a bid for funding to make improvements to the Sports Club. A letter of support for the bid had been requested from the Parish Council and this was approved.

5. **CHADDESLEY CORBETT PARISH MATTERS FOR DISCUSSION/DECISION**

5.1 **Code of Conduct and Dispensations**

- 5.1.1 Changes to the adopted Code of Conduct item 12(1) and 12((4)(b)(ii) in respect of allowing Councillors with a pecuniary interest the opportunity to speak to the Council during public question time were agreed.

- 5.1.2 Changes to Standing Orders Section 7 in respect of allowing Councillors with a pecuniary interest the opportunity to speak to the Council during public question time were agreed.

- 5.1.3 It was agreed that the clerk and two Councillors, not connected with the application, would be delegated to grant a Dispensation to a Councillor with a pecuniary interest, which would allow the Councillor to take part in discussions on that matter and to vote.

It was agreed that the revised Code of Conduct would be published on the Parish Council website.

- 5.2 **Harvington Hall Lane:** Cllr G Vernon had a meeting with Dave Hunter of Worcestershire County Council Highways on 10 August, following which letters had been sent owners of adjacent properties asking them to remove the hedges from the highway or cut back sufficiently so as to remove any encroachment.

- 5.3 **Burial Ground:** It was agreed to increase fees by approximately 3% with effect from 1 September 2012.
- 5.4 **Jubilee Commemorative Bench:** It was agreed to accept the offer of a bench from the County Council and that it should be sites near Harvington Hall.
- 5.5 **Nominations for a UK national honour:** It was agreed to consider nominations and to discuss this again in the New Year.
- 5.6 **Footpaths:** A broken rail had been replaced on the bridge behind the surgery and dangerous barbed wire had been fixed on footpath 597, out of the emergency budget. Footpaths 526, 599 and 623 have been cleared. Following a report from the footpaths officer, it was agreed that Bridleway 598 would be cleared to facilitate horses and footpaths 601, 602, 603, 605, would be strimmed. Footpath 524 was blocked by fallen trees and these would be cleared and path strimmed. Marker posts would be fitted on footpaths 667 and 669, and stiles repaired, etc. A new stile was required on the racecourse site, and the gate on footpath 617 had been replaced. Report that footpath 547C was blocked at Drayton, and loudspeaker announcements stating that walkers were trespassing, had been investigated and the path was now clear.
- 5.7 **Neighbourhood Planning:** Cllr D Thomas reported that the first group meeting had been held on Wednesday 29 August and a Steering and Working Groups had been formulated and agreed. Each Working Group would now arrange a meeting to start working on the NP, and the next full meeting of all groups would be Thursday 4 October 2012 at the Village Hall. Full details of meetings, minutes of meetings and a copy of the presentation is now available on the Parish Council website: <http://www.chaddesleyparishcouncil.org.uk/nhp.html>
- 5.8 **The Holloway:** Deferred to the next meeting.
- 5.9 **Safeguarding Public Money – Consultation on removing obligation for two signatures of cheque payments, etc:** The clerk had submitted a detailed report and it was agreed to support this proposal in principle. The clerk would submit a response to the consultation.
- 5.10 **Allotments and Community Orchard:** Cllr L Stockford reported that his mower had broken and might need to be replaced. It was agreed to seek quotations for a contractor to cut the grass on the Orchard every two weeks, and for the cost of repairs/replacement of the mower.
- 5.11 **Lengthsman Scheme:** Further strimming in Fold Lane had taken place, Ragwort removed and taken for disposal, signage had been cleared, litter removed, silt from footway at Redcross cleared, bus shelter in Harvington painted and grass strimmed.
6. **DATES FOR MEETINGS**
- 6.1 Emergency Plan Workshop – It was agreed this meeting should be cancelled.
- 6.2 Wyre Forest CALC/Parish Forum – Wednesday 17 October 2012 at 7.00 p.m. at Duke House, Kidderminster. Cllr M Walford, R Pugh to attend
- 6.3 Chairman’s meeting at Wyre Forest District Council Thursay 18 October 2012. Cllr W Mack to attend.
- 6.4 Worcestershire Parish Forum – 31 October 2012
- 6.5 Worcs CALC AGM – Wednesday 10 October 2012 – Cllrs M Walford and D Thomas to attend.
7. **TO RECEIVE REPORTS FROM CLLRS REPRESENTING OUTSIDE BODIES:** No reports.

8. CONSULTATION DOCUMENTS

8.1 Waste Incinerator, Hartlebury: Noted

9. CLERK'S REPORT ON ITEMS OF CORRESPONDENCE FOR INFORMATION ONLY

The clerk had submitted a written report which included:

- Letter from DEFRA regarding Ragwort – it was agreed we would remove this weed in the Parish and ask landowners to do the same.
- Consideration should be given to the need to replace plot markers in the burial ground
- Complaint regarding maintenance of the burial ground had been investigated and dealt with under the Complaints Procedure.
- The Clerk had passed CiLICA Section 7 and the Parish Council could now adopt the Power of Competence.
- District Council looking into flooding issues at Redross.
- It was agreed a waste bin should be provided by the bus shelter, if the District Council would empty it.
- The road surface in Fishers Lane had deteriorated. The clerk was asked to seek advice on drainage issues.
- Four trees would be purchased for the Orchard out of the Diamond Jubilee Grant
- Issues raised by a member of the public had been dealt with.

10 FINANCIAL REPORT

10.1 The Clerk presented a schedule of payments and receipts which was approved.

Payments

Recipient	Details	Cost	VAT	Total
Ben Matthews	Lengthsman scheme	298.45	.80	299.25
CC Village Hall	Meeting Room July and Aug.	90.00		90.00
Y L Scriven	CiLICA Fee	20.00		20.00
Halls	Allotment Rent	225.00		225.00
WFDC	Additional charge waste bin	46.75		46.75
Parish On Line	Annual Subscription	20.00	4.00	24.00
ICO	Data Protection	35.00		35.00
G Holding	Footpaths Maintenance	341.20		341.20
		<hr/>		
		1,076.40	4.80	1,081.20

Receipts

Burial Fees	D9	400.00		400.00
Allotment Rent	Plot 1	25.00		25.00
Lloyd	Ground Anchor Fee	130.00		130.00
Burial Fee/Excl.Rights	Mason	1,000.00		1,000.00
		<hr/>		
		1,555.00		1,555.00

10.2 A Bank Reconciliation for August had been circulated to Cllrs W Mack and K Bartlett and was approved.

10.3 It was agreed to leave investments with Scottish Widows for the time being, but to review again in January.

11. NEW ISSUES and ITEMS FOR NEXT MEETING: Monday 1 October 2012

The meeting closed at 9.10 p.m.