

MINUTES OF A MEETING OF
CHADDESLEY CORBETT PARISH COUNCIL
Held on Monday 4 April 2016
at Chaddesley Corbett Village Hall
at 7.15 p.m.



Present: Chairman Cllr W Mack, Cllrs D Thomas, Mrs P Pardoe, J Wright, R Pugh, Mrs J Fox, M Page, S Williams, G Vernon, H Green. District Councillor: Cllr M Hart, Clerk Mrs Y Scriven, and members of the public.

Police Report: A single BOTD (burglary other than dwelling) reported, 2 criminal damages both linked to the same location on Mustow Green, 2 thefts and 2 crimes against person.

1. **APOLOGIES:** Cllr L Stockford (illness)
2. **DECLARATIONS OF PECUNIARY INTEREST (DPI):** None
OTHER DECLARATIONS OF INTEREST (ODI): None

DISPENSATIONS – As before

3. **PUBLIC QUESTION TIME:**

- 3.1 Mr Chris Rowberry confirmed that he would be operating a mini-bus service around the Parish on a Tuesday morning and would like Parish Council approval and assistance with communicating the details to residents.

4. **MINUTES**

- a) Minutes of the Parish Council meeting held on 7 March 2016 were approved and signed.
- b) The Minutes of the Planning Committee held on 7 March 2016 were approved.

5. **COUNCILLOR'S REPORTS:**

- 5.1 **Chairman's Report** – Cllr W Mack reported attendance at the Parish Forum with the clerk and papers from that meeting were included in the Agenda for this and the following planning committee meeting.

5.2 **District Cllr Marcus Hart**

- 5.2.1 Wyre Forest District Council would not increase its Precept during the next 2 years.
- 5.2.2 Re-development of Kidderminster town centre was nearing completion, but some areas did not reach the required standard and would need to be re-done.
- 5.2.3 Savills had been appointed to advise on re-generation of the Worcester Street part of Kidderminster town centre.
- 5.2.3 A new market operator had been appointed.

6. **CHADDESLEY CORBETT PARISH MATTERS FOR DISCUSSION/DECISION**

- 6.1 **Casual Vacancy** – Two applicants had been received for the vacancy of Councillor. Each candidate gave a brief summary of their experience and background and a written vote was taken. Mr Harry Green was duly appointed, signed a Declaration of Acceptance of Office, and joined the meeting. Thanks were extended to the unsuccessful candidate who was invited to re-apply next time.
- 6.2 **Proposed changes to electoral cycle:** As a result of the District Council decision to change the electoral cycle to once every 4 years, it was proposed that parish council elections should be changed to match the dates of district council elections to share the cost. This would mean that Chaddesley Corbett councillors would serve an extra 12 months before the next election in 2019. There were no objections to this proposal.
- 6.3 **Old Grammar School:** It was agreed that Cllrs William Mack, Mrs Janet Fox and the Clerk would attend a meeting with the Chairman of the Education Foundation Trust.
- 6.4 **Post Office, Rowberry's Nurseries.** The Parish Council fully supported the proposal to run a mini bus around the parish on a Tuesday morning to transport residents to the surgery and the post office, the service being provided by Rowberry's, on a trial basis for 3 months. The parish council would assist in communicating further details to residents.
- 6.5 **Annual Parish Meeting:** Monday 16 May 2016 at 6:30 p.m. The agenda was agreed. Invitations would be hand-delivered in accessible areas of the parish.
- 6.6 **Traffic Improvement Scheme:** Funding for the first part of Phase I was agreed and would include the legal aspects with regard to none parking areas.
- 6.7 **Quality Accreditation:** The Parish Council had been awarded Quality Gold status under the new scheme. Chaddesley Corbett Parish Council were one of the first in Worcestershire to achieve this award. Presentation of the Certificate would take place at the Annual Parish Meeting.
- 6.8 **Monitoring Report Spring 2016:** The Working Group had prepared a detailed report with recommendations which would be actioned. A survey of footpaths and their condition would be carried out and submitted to Highways for consideration.
- 6.9 **Flooding A448:** A new Flood Action Group had been set up for Worcestershire and the clerk and Lengthsman had met with an officer to discuss flooding at the junction with Fox Lane. Details of how the drainage system worked in this area were explained in detail and it was agreed that this was mainly a highways issue.
- 6.10 **MAINTENANCE WORK**
- 6.9.1 **Lengthsman Scheme:** Gully tops cleared on A448, Fox Lane, Tandy's Lane and Barrowhill Lane, to help with flooding issues. Side out carriageway on A448 at Winterfold, Tandy's Lane and Brockencote, clear blocked pipes at Sion Court and Tanwood Lane. Install VAS equipment and change batteries. Clean signs on A450.
- 6.9.2 **Burial Ground:** Competitive quotations had been obtained for maintenance work on the burial ground for the year April 2016. Don Robbins was re-appointed.

6.9.3 **General Maintenance:** Litter picking Malvern View, side out footpath in churchyard, swept leaves in village and generally tidied up. Harvington – swept and cleared approach to Hall and Church.

7. CONSULTATIONS

7.1 **Churchill and Blakedown NP Sustainability Appraisal Scoping Report:** A response to the consultation had been prepared by Cllr D Thomas and sent to Wye Forest District Council.

8. TO RECEIVE REPORTS FROM CLLRS REPRESENTING OUTSIDE BODIES:

8.1 **Emergency Planning:** Cllr J Wright attended the meeting and reported the flooding incident on the A448. It was proposed to carry out a test of parish procedures in the event of an emergency. Further grants are available for clearing of ditches.

8.2 **Housing Group TCC:** Cllrs G Vernon and S Williams attended a meeting and reported that Hawkaway House was due for repainting and repairs. There were ongoing talks about ownership of the trees at the rear of the new houses which back onto the Holloway.

9 CLERK'S REPORT

9.1 **Flag Flying Ceremony** - will be held on Monday 20 June to honour British Armed Forces – Kidderminster Town Hall at 10:00 a.m.

9.2 **VAS:** During the last month an average of 1735 drivers had triggered the sign in Woodrow Lane and 1957 on Drayton Road.

9.3 **Speed Enforcement A448:** West Mercia Police were investigating the problems highlighted by the Parish Council and would report back in due course.

9.4 **Harvington Hall Lane:** West Mercia Police had investigated the suggestion regarding an 'Access Only' sign and whilst this was not supported by the Safer Roads Partnership they were considering further options.

9.5 **Litter Pickers:** 6 volunteers had come forward and would cover Briar Hill, Tanwood Lane, Dobes Lane, Woodrow, Drayton Road and the Village. Further volunteers still required to cover Harvington Hall Lane, Fox Lane and Mustow Green areas.

10 FINANCIAL REPORT

10.1 The Clerk presented a schedule of payments and receipts for March which was approved.

Name	Purpose	Amount	VAT	Total
CC Village Hall	Room Hire	67.00		109.00
Y L Scriven	Net Salary	688.75		688.75
HMRC	PAYE/NIC	580.89		580.89
Don Robbins	Burial Ground	72.00		72.00
Ben Matthews	Maintenance	87.00		87.00
Bill Waldron	Lengthsman	357.50		357.50
Geoffrey Holding	Waste Bins and materials	121.99		121.99
Y L Scriven	Expenses	152.08	6.20	158.28

Worcs CALC	Training Sessions (2)	548.30		548.30
St Cassians DCC	Minutes in Parish Magazine	550.00		550.00
Davis Memorials	Ground Anchoring E43	150.00	30.00	180.00
Wyre Forest DC	Emptying waste bin	356.00		356.00
	TOTAL PAYMENTS	3,731.51	36.20	3,767.71
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Receipts				
Training Fees		280.00		280.00
Worcs CC	Grant	1,700.00		1,700.00
Memorial Fee		171.00		171.00
	TOTAL RECEIPTS	2,151.00		2,151.00

10.2 Bank Reconciliation for period up to 31 March 2016 was approved.

12. Next Meeting to be held on Tuesday 3 May 2016 at 7:15 p.m.