

MINUTES OF A MEETING OF
CHADDESLEY CORBETT PARISH COUNCIL
Held on Monday 4 December 2017
at Chaddesley Corbett Village Hall
at 7.15 p.m.



Present: Chairman Cllr W Mack, Cllrs G Vernon, M Page, Mrs P Pardoe, H Green, D Thomas, J Wright, Mrs J Fox, S Williams, L Stockford(part). Clerk Mrs Y Scriven, and a member of the public.

It was noted that under the new system, information from the police was only available by logging into the appropriate website.

1. **APOLOGIES:** Cllr R Pugh, District Councillor M Hart
2. **DECLARATIONS OF PECUNIARY INTEREST (DPI):** Cllr M Page – Item 6.7
OTHER DECLARATIONS OF INTEREST (ODI): None
DISPENSATIONS – As before
3. **PUBLIC QUESTION TIME:** None
4. **MINUTES**
 - a) Minutes of the Parish Council meeting held on 6 November 2017 were approved, with slight amendment, and signed by the Chairman.
 - b) Minutes of the Planning Committee held on 6 November 2017 were approved.
5. **COUNCILLOR'S REPORTS:**
 - 5 Councillor's Reports
 - 5.1 County Council Report: Cllr M Hart would send a written report tomorrow which would be circulated to Councillors by email.
 - 5.2 Councillor Reports – Cllr L Stockford reported that a skip had been placed in the Community Orchard without permission. It was agreed that the vehicle gate would be locked for the immediate future.
 - 5.3 Cllr S Williams reported that new doors had been fitted to the Alms Houses at Brockencote.
6. **CHADDESLEY CORBETT MATTERS FOR DISCUSSION OR DECISION**
 - 6.1 **Minutes of Budget and Staffing Working Group Meeting:** Had been circulated.
 - 6.1.1 Revised 5 Year Capital Expenditure Plan – A draft had been circulated but this needed further adjustment and a revised plan would be submitted at the next meeting.
 - 6.1.2 Proposed budget estimate 2018-19 – a draft budget had been prepared which indicated an increase to the Precept of 3% . A final budget would be prepared for the next meeting.
 - 6.1.3 January Newsletter – After discussion it was agreed that a newsletter was required in order to consult with the electorate on any proposed increase to the budget. This would be sent to all households in February 2018.
 - 6.2 **War Memorial Cleaning and Renovation:** Following an application to the War Memorials Trust a grant of £620 had been agreed for cleaning the war memorial. The Parish Council would be

required to pay the balance of £200. After cleaning the contractor would be able to estimate what lettering was required and an estimated cost. It was agreed that the Clerk and Cllr G Vernon would meet with the contractor as soon as possible to discuss this additional work. If lettering was required, a further application for a grant would have to be made to the War Memorials Trust.

6.3 **War Memorial** – Information had been provided by the Historical Society which indicated that a number of names were missing from the memorial. This list would need to be carefully considered to establish whether there was a need to add some of these names to the war memorial. However, there were regulations involved which would need to be carefully studied. Alternatively missing names could be featured on an additional wooden board in the church. A cost for adding additional names would be obtained from the contractor.

6.4 **World War 1 Celebrations – 11 November 2018** – The Working Group had liaised with various groups in the Parish and a draft programme had been prepared. This would include:

- Re-enactment at Harvington Hall 3-4 November
- Exhibition of Memorabilia at Harvington Hall October-November
- Film Night – 9 November
- Boys on Board Trail – To be arranged
- Silver Band – St Cassians Church 3 November
- Remembrance Day Service – St Cassians Church 11 November
- Rededication of War Memorial – After service
- Refreshments, Sketches, School Choir, memorabilia in Village Hall after service
- Chaddesley School Parade 9 November

The Working Group was also considering a Fly-over at 11:00 a.m.

Some funding would be required and details would be submitted to the Parish Council as soon as possible.

6.5 **Revision of Neighbourhood Plan** – Minutes of a Working Group meeting had been circulated. It might be necessary to revise the NP to ensure compliance with Wyre Forest District Council's Local Plan which was currently being prepared, and a meeting had been arranged with them to consider the extent of the review.

6.6 **Traffic Improvement Scheme** – A meeting had taken place with Worcestershire County Council, the Conservation Officer at Wyre Forest, Cllr M Hart, to discuss ways of reducing the speed of traffic entering the village from the A448. It was suggested that a 30 mph sign painted on the road surface near the junction would be appropriate, but a 30 mph repeater sign further into the village was not supported. This would be discussed further when more information was available.

6.7 **Village Shop** – A discussion took place about how more business could be generated for the local village shops, some of which were in danger of closure. Whilst local residents were the main source of business, efforts should be made to increase tourism and visitors to the village. The Neighbourhood Plan had an Action to produce a Tourist Information Leaflet which should be progressed. A Working Group would be set up and would include Cllrs W Mack, J Wright, Mrs J Fox.

6.8 **Dementia Friendly Alliance** – Mrs D Dolly reported that a small group of people representing the Parish Council, St Cassians Church, PPG, Doctor's Surgery and the Masonic Lodge would attend a meeting in January to discuss how to progress this initiative.

6.9 **Community Orchard Trees** – Deferred to next meeting.

6.10 **Maintenance Work – Monthly Report**

6.10.1 **Lengthsman:** Silt and road debris cleared in Egg Lane, blocked gullies cleared in Woodrow/Tandy's Lane, leaves cleared from carriageway in Hillpool. Footpaths sided out on Briar Hill.

6.10.2 **Parish Footpaths** – Footpaths cleared by Surgery to Swancote, Harvington and Drayton. Signpost replaced in Harvington on A450, and path cleared in Drayton Road near the Pound.

7. **CONSULTATIONS** – None

8. **REPORTS FROM CLLRS REPRESENTING OUTSIDE BODIES:** It was agreed to find out what was happening about Tenants Association meetings which had not been held recently.

9 **CLERK'S REPORT**

- Worcestershire County Council Structures team had inspected the bridge over Hockley Brook on 10 August 2017. Mortar pads had been placed on the bridge in 2011 and no further movement had taken place since that date. The Parish Council expressed concern about the delay in re-surfacing the bridge which was also holding up completion of their traffic improvement scheme for the village. It was agreed to write to Marcus Hart.
- Savills Garage – Double yellow lines at the entrance to the service road opposite had been agreed.
- Waste Bins – Complaint from the contractor about excessive amount of wine bottles disposed of in various waste bins around the parish, and large quantities of dog excrement placed in carrier bags. This was considered an abuse of the system and removal of some of the waste bins was considered. It was agreed to get advice from Wyre Forest District Council.
- Allotment invoices for the year from January 2018 had been sent out. There were still several vacant plots.

10 **FINANCIAL REPORT**

10.1 The Clerk presented a schedule of payments and receipts for November which was approved.

PAYMENTS

Name	Purpose	Amount	VAT	Total
CC Village Hall	Room Hire	65.00		65.00
Y L Scriven	Net Salary	742.32		742.32
Y L Scriven	Expenses October-November	164.72	6.85	171.57
Geoffrey Holding	Waste Bins November	100.00		100.00
Geoffrey Holding	Parish Footpaths October-November	520.00		520.00
Bob Twining	Lengthsman	312.50		312.50
Don Robbins	Burial Ground	100.00		100.00
T J Hamer	Erection of two white gates	250.00	50.00	300.00
	TOTAL PAYMENTS	2,254.54	56.85	2,311.39
	RECEIPTS			
Worcs CC	Lengthsman Scheme	125.00		125.00
Refund Spa Signs	Harvington Hall contribution to sign	216.00		216.00
Memorial	B9	175.00		175.00
	TOTAL RECEIPTS	516.00		516.00

10.2 Bank Reconciliation for period up to 30 November 2017 was approved.

11. Next Meeting to be held on Monday 8 January 2018 at 7:15 p.m

	Date	Location	Time	Working Group
Affordable Housing	9 January 2018	Wyre Forest	10:00 a.m.	Working Group
Dementia Group	23 January 2018	Hemmingway	?	WM, YLS
Demential Group	22 February 2018	?	?	WM, YLS
Chairmans Meeting	15 Feb 2018	Wyre Forest	6:30 p.m.	WM