

**MINUTES OF A MEETING OF
CHADDESLEY CORBETT PARISH COUNCIL
Held on Monday 4 February 2013
at Chaddesley Corbett Village Hall
at 7.25 p.m.**



Present: Chairman: Cllrs W Mack, D Thomas, G Vernon, M Page, B Green, L Stockford, Mrs J Fox, Mrs S Pritchard. In attendance: Clerk Mrs Y Scriven, Cllr S Williams, Members of the public.

POLICE REPORT

Police report noted.

1. **APOLOGIES:** Cllrs R Pugh, M Walford, Mrs P Pardoe
2. **DECLARATIONS OF PECUNIARY INTEREST (DPI):** None
OTHER DECLARATIONS OF INTEREST (ODI): None
DISPENSATIONS - None

The meeting was adjourned for Public Question Time.

The meeting was re-opened.

3. **MINUTES**

- a) The Minutes of the Parish Council meeting held on 7 January 2013 were approved and signed.
- b) The Minutes of the Planning Committee held on 7 January 2013 were formally accepted with slight amendment.

4. **COUNCILLOR'S REPORTS**

The Chairman reported attendance at a District Chairmans' meeting when proposed changes to the District Council Tax Base was discussed. The District Council had indicated that funding to make up any deficit as a result of changes to the tax base was available this year, but may not be available in subsequent years.

5. **CHADDESLEY CORBETT PARISH MATTERS FOR DISCUSSION/DECISION**

- 6.1 **Parish Council Precept:** The District Council had submitted proposals for making up deficits to Parish Council Precepts as a result of changes to the District Council Tax Base. This year the Parish Council would receive whatever Precept they asked for in full. It was agreed therefore that the Precept for the year 2013-14 would be set at £21,783, the same level as previous years.

Advice from CALC indicated that the District Council had to pay Parish Council's their full Precept, regardless of any short fall in the Council Tax Base, and it was felt that further clarification was required on how Precepts would be set in future years. It was agreed that this should be included on the agenda for the next Wyre Forest Area CALC meeting in March.

- 6.2 **Community Right to Bid:** The clerk had submitted a report explaining the procedure with regard to this new legislation. The Parish Council had already submitted a Right to Bid on the old school site in July 2011, and it was now necessary to complete the official application form. The clerk was authorised to complete and sign the application in respect of the old school site. Other sites were also under consideration.

- 6.3 **Neighbourhood Plan:** A draft questionnaire had been prepared and circulated to Working Groups and the Parish Council and feedback was still being received. By the end of the week a finalised draft would be sent to Worcestershire County Council who would prepare the final document. When complete the questionnaire would be sent to every household in the Parish by post with a stamped addressed envelope. It was anticipated that the questionnaires would go out within the next 2 weeks. A separate children's questionnaire will be available for completion on line. When complete this would be circulated to councillors by e-mail.
- 6.4 **Flooding at Redcross on the A448:** A meeting had taken place with representatives of the District and County Council, landowner and NFU to consider what action could be taken to prevent flooding on the highway, and a report had been submitted. It was understood that the landowner would clean up the highway on the A448, and create a small bund at the corner of the field near Rock Cottage as soon as he could get machinery onto the field. In the meantime gullies would be cleared under a regular maintenance programme, and if the problem persists in future years, the landowner would create a buffer strip or a sediment trap.
- 6.5 **Internal Auditor:** It was agreed to appoint Diane Malley to carry out this year's internal audit.
- 6.5 **Footpath to the new school:** County Councillor Stephen Clee had reported that following a meeting with the school and other interested parties, it had been decided not to develop the footpath along the A448, but to put all resources into improving the rural footpath. It was understood that problems still existing to completing this footpath and it was agreed that Cllrs D Thomas and W Mack would meet with Cllr S Clee to discuss the best way forward.
- 6.7 **Consultation on Scale of Fees for Local Elections:** The District Council had circulated a schedule of charges relating to local elections. It was noted that staff costs had increased, although no salary increases had been made to local government staff salaries since 2009. It was felt that the schedule was too complicated and a request had been made for an estimate of the actual cost of the Parish Council holding an election or referendum.
- 6.8 **Lengthsman:** During the month work had been carried out on grips and ditches along Woodrow, and arrangements made for ditching work with a JCB. Snow had been cleared along footpaths in the village and Hemmingway, which had been appreciated by residents. It was agreed to formulate a gritting route and to obtain a push along gritter for future years. The Lengthsman had reported a BT cable in danger of damage from an overhanging tree branch in Barrowhill Lane and it was agreed to ask the landowner to remove the branch.
- 6.9 **Old School Site:** A report on a meeting with Trustees of the Education Foundation Trust had been circulated and was noted. It was agreed that potential sources of funding would be investigated with a view to remedial works on the old grammar school building. In the meantime Trustees would come up with a Development Brief for agreement with the District Council planners.
- 6.10 **Maintenance of rural footpaths:** A schedule of work had been submitted and was approved. It was agreed that the clerk would liaise with the Footpaths Warden to determine the maintenance programme for next year.
- 6.11 **Allotments** – A bollard at the entrance off Fold Lane had been fitted and if required allotment holders had been supplied with keys. It was agreed to remove the stile at the top of the public footpath alongside the Orchard to allow access to the school footpath for pushchairs.

7. DATES FOR MEETINGS

- 7.1 Joint CALC/Parish Forum – 6.30 p.m. Monday 25 March 2013 Civic Centre.
- 7.2 Community Working Group Meeting – Tuesday 26 February 2013 at 7.30 p.m. The Hawthorns.

8. TO RECEIVE REPORTS FROM CLLRS REPRESENTING OUTSIDE BODIES:

8.1 **Parish Council Police Liaison Meeting:** Cllr Mrs J Fox had attended the meeting with the new Police & Crime Commissioner Bill Longmore. Monthly police update reports would continue to be circulated to parish clerks, as well as Neighbourhood Watch alerts. The proposed agenda for policing was discussed and one of the priorities would be to work with partners for tackling drugs and alcohol in our society. The Local Policing Teams would now be known as Safer Neighbourhood Teams.

9. **CONSULTATION DOCUMENTS:** None

10. CLERK'S REPORT ON ITEMS OF CORRESPONDENCE FOR INFORMATION ONLY

The clerk reported:

- Redcross – correspondence received from resident regarding flooding on A448 and proposed changes to speed limits
- Emergency Flooding Phone Number – All incidents of flooding should be reported to 01905 766955
- The Parish had been unable to put a quiz team together to take part in the local event.
- The Holloway – Landowners reported that a tree survey had been carried out and some remedial work recommended, but nothing had been identified as critical or urgent.
- Training – Financial Management, County Hall, 19 March – 7.00-9.00 p.m.
- Link to new Neighbourhood Plan website:
<http://www.chaddesleyparishcouncil.org.uk/nhpsteeringgroup.html>

11 FINANCIAL REPORT

11.1 The Clerk presented a schedule of payments and receipts which was approved.

PAYMENTS

| | | | | |
|-----------------|-----------------------------|-----------------|--------------|-----------------|
| CC Village Hall | Room Hire – January | 43.00 | | 43.00 |
| B Matthews | Lengthsman | 240.00 | | 240.00 |
| Paper Station | A4 copy paper and toner | 50.60 | 10.12 | 60.72 |
| Broxap | Litter Bin | 179.95 | 35.99 | 215.94 |
| Y L Scriven | Expenses | 266.84 | 14.20 | 281.04 |
| BT | Broadband and line rental | 82.80 | 11.27 | 94.07 |
| G Holding | Parish Paths Maintenance | 560.00 | | 560.00 |
| G Holding | Fitting Bollard and fencing | 180.00 | | 180.00 |
| G Holding | Grass cutting orchard | 50.00 | | 50.00 |
| | | <u>1,653.19</u> | <u>71.58</u> | <u>1,724.77</u> |

RECEIPTS

| | | | | |
|------------------------------|--|--------|--|--------|
| Wyre Forest District Council | Grant for maintenance of burial ground | 740.00 | | 740.00 |
|------------------------------|--|--------|--|--------|

11.2 A Bank Reconciliation for January had been circulated to Cllrs W Mack and D Thomas and was approved.

12. **NEW ISSUES and ITEMS FOR NEXT MEETING:** Monday 4 March 2013. Agenda for Annual Parish Meeting.

The meeting closed at 09.00 p.m.