

MINUTES OF A MEETING OF
CHADDESLEY CORBETT PARISH COUNCIL
Held on Monday 4 January 2016
at Chaddesley Corbett Village Hall
at 7.15 p.m.



Present: Chairman Cllr W Mack, Cllrs D Thomas, Mrs P Pardoe, J Wright, R Pugh, L Stockford, Mrs J Fox, B Green, M Page, S Williams
District Councillor: Cllr M Hart
Clerk Mrs Y Scriven, and a member of the public.

Rural and Business Crime Projects – Mr David Rischmiller attended the meeting and advised Councillors of key projects which included a new website where the general public could access information on crime prevention and advice. Up to date information on current problems was also available on Facebook. This website was developing all the time and everyone was invited to participate. It was also stressed that all crimes no matter how small should be reported on 101 otherwise the Police are unaware of any problems.

PCSO 6472 Niall Ryland attended the meeting and reported that there had been 1 burglary and thefts from motor vehicles in the area during December.

1. **APOLOGIES:** Cllr G Vernon (illness); District Councillor I Hardiman
2. **DECLARATIONS OF PECUNIARY INTEREST (DPI):** None
OTHER DECLARATIONS OF INTEREST (ODI): None
DISPENSATIONS – As before
3. **PUBLIC QUESTION TIME:**
A letter from Cllr B Green was circulated regarding a recent planning application.
4. **MINUTES**
 - a) The Minutes of the Parish Council meeting held on 7 December 2015 were presented and approved after amendment.
 - b) The Minutes of the Planning Committee held on 7 December 2015 were approved.
5. **COUNCILLOR'S REPORTS:**
 - 5.1 **Chairman's Report:** Cllr W Mack reported that a resident had offered to pay for the removal of the brick bus stop on Briar Hill and replace it with something more appropriate. It was agreed to put this on the Agenda for the next meeting.
 - 5.1.1 District Cllr Marcus Hart gave a comprehensive report on current Wyre Forest District Council activities and said that they would freeze Council Tax for Wyre Forest in 2016-17, but that Worcestershire County Council were consulting on a possible 3.9% increase. There had been problems with the proposed redevelopment of the Bull Ring area of Kidderminster and Crown House as their partners did not consider the scheme viable. New proposals would now have to be considered.
6. **CHADDESLEY CORBETT PARISH MATTERS FOR DISCUSSION/DECISION**

- 6.1 **Budget and Precept – 2016-17** - A draft budget was presented to the meeting and it was agreed that the Precept should be raised by 5% to help finance projects outlined in the Neighbourhood Plan. This would result in an increase of £1.41 per annum on the Band D Council Tax.
- 6.2 **January Newsletter** - A draft was presented to the meeting and was approved subject to minor changes. This would be posted to all households in the parish during January.
- 6.3 **Quality Awards** - Three new policy documents were presented to the meeting and were adopted by the Parish Council. They included Equality and Diversity, Health and Safety and a 5 year Business Plan.
- 6.4 **Councillor Training** - A schedule of three training sessions for Councillors was submitted and was approved. Attendance was open to anyone in Worcestershire and the agenda was being circulated with the CALC weekly update and had been sent to local Wyre Forest parish councils.
- 6.5 **Annual Parish Meeting – 16 May 2016** – It was agreed to start this meeting at 6:30 p.m.
- 6.6 **New Burial Ground** - A video was shown of the trees along the existing boundary of the burial ground and it was agreed that we should seek advice from a landscape designer. The existing metal fence could be removed if required and re-sited along the new boundary. The clerk was asked to obtain quotations.
- 6.7 **Defibrillator** – The Farmers Club had asked if the Parish Council would take over responsibility for obtaining, siting and maintenance of the Defibrillator, which was agreed. The Farmers Club would organise fund raising events and encourage other groups to assist in raising the £2000 required for this project.
- 6.8 **Moving the Chaddesley Post Office to Rowberry’s Nurseries** - The Decision had been received from Post Office Limited and the move would take place shortly. Post Office Limited had indicated that they could not fund improvements to the footway and following a discussion it was decided to assess the implications of the move at a future date.
- 6.9 **BT Openreach Cabinets, Hemmingway** – The Conservation Officer at Wyre Forest District Council had been contacted regarding the position of these cabinets in the Conservation Area. BT does not require planning permission for the construction, installation, alteration or replacement of telegraph pole, cabinet or line for fixed-line broadband. Although permission is required from the County Council where cabinets are positioned on footways, they have granted BT a blanket lease.
- 6.10 **MAINTENANCE WORK**
- 6.10.1 **Lengthsman Scheme:** Grips and Gulleys had been cleared to prevent flooding in Woodrow Lane, The Holloway, Dobes Lane, Egg Lane, Cakebole Lane, Bourne Green Lane, Sink Lane, Tanwood Lane, Deansford Lane and leaves removed from side of carriageways.
- 6.10.2 **General Maintenance:** - Leaves and pine needles cleared in the village and by Church.

7. DATES FOR MEETINGS

- 7.1 Worcestershire County Council Budget Consultation Meeting – Thursday 21 January 2016 at 6:30 p.m. County Hall.
- 7.2 Parish Games Quiz – Tuesday 15 March 2016 at Kidderminster Town Hall from 7:00-9:00 p.m.
- 7.3 Provisional meeting with Cllr S Clee and D Hunter regarding A448 and Harvington Hall Lane traffic conditions. Tuesday 2nd February 10:00 a.m. To be confirmed.
- 7.4 Old Grammar School – Provisional meeting 14 January 2016 – Cllrs Mrs P Pardoe and Mr J Wright to follow up and advise.

8. TO RECEIVE REPORTS FROM CLLRS REPRESENTING OUTSIDE BODIES:

- 8.1 Wyre Forest Area CALC meeting – The clerk attended to represent the council. Precept proposals and audit arrangements were discussed.
- 8.2 Team Wyre Forest/West Mercia Police Meeting – Cllr Mrs J Fox attended but did not consider this was relevant to Chaddesley Corbett as it concerned Stourport, Bewdley and Kidderminster.

9 CLERK’S REPORT

Neighbourhood Plan Actions

- 9.1 Local Heritage List – this had been prepared in liaison with members of the working group and a local consultation event would take place towards the middle of the year.
- 9.2 Conservation Area – a revised draft Conservation Area Appraisal would be issued in the next three months, followed by public consultation and adoption late Autumn 2016.
- 9.3 Harvington Hall Lane will be closed for road works for 3 days, commencing 14 January 2016.

10 FINANCIAL REPORT

- 10.1 The Clerk presented a schedule of payments and receipts for December which was approved.

Name	Purpose	Amount
CC Village Hall	Room Hire	50.00
Y L Scriven	Net Salary	597.20
HMRC	PAYE/NIC	465.15
Don Robbins	Burial Ground	72.00
Ben Matthews	Tidy Village	75.00
Bill Waldron	Lengthsman	460.62
AAT	Annual Subscripton	143.00
	TOTAL PAYMENTS	1,862.97
Receipts		
	Monument Fees	66.00
	Allotment Fee	26.00
	TOTAL RECEIPTS	92.00

- 10.2 Bank Reconciliation for period up to 31 December 2015 was approved.

- 12. Next Meeting to be held on Monday 1 February 2016 at 7:15 p.m