

MINUTES OF A MEETING OF
CHADDESLEY CORBETT PARISH COUNCIL
Held on Monday 4 September 2017
at Chaddesley Corbett Village Hall
at 7.15 p.m.



Present: Chairman Cllr W Mack, Cllrs G Vernon, M Page, Mrs P Pardoe, H Green, D Thomas, R Pugh, J Wright, Mrs J Fox, S Williams. Clerk Mrs Y Scriven, and a member of the public.

POLICE REPORT – Police reported that there had been a burglary at a dwelling on Lodgeford Hill, two reports of criminal damage, one violent crime committed at Winterfold School and a theft of fuel from a car in Hillpool.

1. **APOLOGIES:** Cllr L Stockford
2. **DECLARATIONS OF PECUNIARY INTEREST (DPI):** None
OTHER DECLARATIONS OF INTEREST (ODI): None
DISPENSATIONS – As before
3. **PUBLIC QUESTION TIME:** None
4. **MINUTES**
 - a) Minutes of the Parish Council meeting held on 7 August 2017 were approved and signed.
 - b) Minutes of the Planning Committee held on 7 August 2017 were approved.
5. **COUNCILLOR'S REPORTS:**
 - 5.1 Chairman – Cllr W Mack reported that he had met with the new footpaths officer, Sarah Green, who had indicated that she would like to attend training as soon as possible. The Chairman congratulated the organisers of the recent Classic Car Event which had been very successful and had raised £5,000 for charity.
 - 5.2 District/ County Councillors
In his absence, Cllr M Hart had submitted a written report:
 - The bridge over Hockley Brook would be resurfaced in the next 3 months;
 - Temporary repairs would be made to some areas of Dobes Lane prior to more permanent works being carried out in the future;
 - Awaiting accident data for the A448 at Redcross;
 - Village Gateway from A448 – to look further into possible alternative signage;
 - Mustow Green Island – pressing for this to be funded from existing £5m congestion fund.

DISCUSSION/DECISION

- 6.1 **Daffodil Planting** – Following receipt of £500 from Cllr M Hart's County Council funding budget, it was agreed that planting would start on the grass verges at the two entrances to The Green/Malvern View. A date was set for planting of Saturday 18 November from 10:00 a.m. and a notice would be included in the Parish Magazine asking for volunteers to help. Further areas of the parish would be planted in subsequent years.

- 6.2 **Emergency Planning** – Cllr J Wright had reviewed the procedures which he thought were adequate. It was advisable to test the procedures and it was agreed this would be done at the January 2018 Parish Council meeting.
- 6.3 **Celebration of end of 1st World War – 11 November 2018** – It was agreed that Cllr G Vernon would initially chair a working group to take this project forward. Cllrs R Pugh, Mrs P Pardoe, J Wright expressed an interest.
- 6.4 **Holly Lodge, Mustow Green** – A consultation on proposed double yellow lines at the entrance to the slip road received full Parish Council support.
- 6.5 **Dates for Meetings 2018** – The suggested schedule of dates was approved.
- 6.6 **Burial Ground** – A review of fees was carried out but it was decided not to increase fees for 2018.
- 6.7 **Allotments** – A request for an increase in rent from the Diocese had been received and it was agreed to object to the proposals. Cllr R Pugh was nominated to speak to the Agents. A review of allotments rents was carried out and it was agreed not to increase fees for 2018. The barrier at the top of the allotment site near Fold Lane was broken and it was agreed to repair or replace it.
- 6.8 **White Gates** – It was agreed that two more white gates would be purchased and erected on the opposite side of the road in Woodrow and Tanwood Lane at a cost of approximately £200 each.
- 6.9 **Planning Applications** – A discussion took place about methods of dealing with urgent applications between Planning Committee meetings. It was felt that more information was required about the legality of procedures and it was agreed to defer this until the next meeting.
- 6.10 **Maintenance Work**
Footpaths – Strimming, topping and general clearance had been carried out on footpaths in Tanwood Lane to Barrow Hill, Harvington, Woodrow to Drayton and Swancote to Hockley Brook.
7. **CONSULTATIONS**
- 7.1 Wyre Forest District Council Local Plan Review – Preferred Options – Cllr D Thomas had responded on behalf of the Parish Council to the consultation with detailed observations on many issues.
- 7.2 Wyre Forest District Council Scrap Metal Consultation – Cllr J Wright had reviewed the documents and had submitted a recommended response to the consultation.
8. **REPORTS FROM CLLRS REPRESENTING OUTSIDE BODIES: None**
- 9 **CLERK'S REPORT**
- **Chaddesley Corbett WI** had asked if they could install a planter under the Welcome to Chaddesley sign in the village. This is part of our Traffic Management scheme and would be part of a larger scheme in due course. However, it was suggested that the WI could plant and maintain the existing planter by the memorial benches.

- **Broadband** – An update had been received and was on the website.
- **Belbroughton** – Problems were being experienced with large container lorries using minor country lanes to deliver to Broughton Pianos in Drayton.
- **Sainsbury's Crisis Scheme** – Referred to the District Council for a co-ordinated approach.
- **Hemmingway**- A request for double yellow lines in the turning circle at the bottom of the road was fully supported by the Parish Council.
- **Velo Cycle Race**- Revised Route available on website.
- **Dementia Friendly Village** – Chairman and Clerk to meet with the Chair of the Chaddesley Corbett Quality Care Group.
- **Oaks** – Problems with opening of gates to Community Centre is creating parking problems for residents. Clerk to contact administrators.

10 FINANCIAL REPORT

10.1 The Clerk presented a schedule of payments and receipts for August which was approved.

PAYMENTS

Name	Purpose	Amount	VAT	Total
CC Village Hall	Room Hire	40.00		40.00
Y L Scriven	Net Salary	742.32		742.32
Parish on Line	Mapping Subscription	28.00	5.60	33.60
UK2 (L Stockford reimbursed)	Web E Mail names	20.06	4.02	24.08
Oakleaf	Grass Cutting Orchard	216.00	43.20	259.20
Oakleaf	Grass Cutting	246.01	49.20	295.21
Grant Thornton	Annual Audit Fee	300.00	52.50	352.50
Geoffrey Holding	Waste Bins/Footpaths August	360.00		360.00
Newsquest	Advert for allotments	46.80	9.36	56.16
Fisher German	Rent for allotments	233.50		233.50
Don Robbins	Burial Ground	148.00		148.00
Data Protection	Registration Fee	35.00		35.00
AVG	Anti Virus	29.16	5.83	34.99
London and Zurich	Play equipment maintenance	30.00	5.99	35.99
TOTAL		2474.85	175.70	2650.55

RECEIPTS

Worcs County Council	Lengthsman	350.00		350.00
Worcs County Council	Parish Footpaths Scheme	500.00		500.00
Worcs County Council	Grant from Cllr Marcus Hart	500.00		500.00
Transfer	Scottish Widows	2000.00		2000.00

10.2 Bank Reconciliation for period up to 31 August 2017 was approved.

10.3 External Audit 2016/17. An unqualified Audit opinion had been received and closure of audit notices had been posted on the website.

11. Next Meeting to be held on Monday 2 October 2017 at 7:15 p.m. Item for agenda – To consider email distribution of agenda and papers.

Dates for future meetings

Affordable Housing Working Group	21 Sept	Village Hall	7:00 pm	WM, DT, GV, LS, RP
County Parish Conference	12 Sept	County Hall	6:00 pm	WM, YLS
Chairmans' Meeting	13 Sept	Wyre Forest	6:00 pm	WM
Parish Forum/CALC	18 Sept	Wyre Forest	6:30 pm	WM, YLS
Daffodil Planting	18 Nov	The Green	10:00 AM	ALL

