

MINUTES OF A MEETING OF
CHADDESLEY CORBETT PARISH COUNCIL
Held on Monday 5 December 2016
at Chaddesley Corbett Village Hall
at 7.15 p.m.



Present: Chairman Cllr W Mack, Cllrs D Thomas, S Williams, H Green, G Vernon, R Pugh, L Stockford, M Page Clerk Mrs Y Scriven, and a member of the public.

POLICE REPORT

During November there had been two house burglaries in and around Mustow Green and Dobes Lane, resulting in 4 arrests (later released without charge), two criminal damages and 3 violence against a person (linked to the same household). The bus shelter on the A448 had also been vandalised.

1. **APOLOGIES:** Cllrs Mrs J Fox, Mrs P Pardoe, Cllr J Wright
District Councillors I Hardiman, M Hart.
2. **DECLARATIONS OF PECUNIARY INTEREST (DPI):** None
OTHER DECLARATIONS OF INTEREST (ODI): Cllr S Williams – Item 6.1;
Cllr H Green – Item 6.12
DISPENSATIONS – As before
3. **PUBLIC QUESTION TIME:** None
4. **MINUTES**
 - a) Minutes of the Parish Council meeting held on 7 November 2016 were approved and signed.
 - b) Minutes of the Planning Committee held on 7 November 2016 were approved.
5. **COUNCILLOR'S REPORTS:**
 - 5.1 **District Councillor Report –** Cllr S Williams reported that Wyre Forest District Council was formulating a Buskers Code. Historic By-Laws exist but this new Code updates them. The main purpose is to stop obstruction, and the disturbance caused by amplified entertainment. No Busker should perform for longer than 1 hour in one spot and they must not be within 50 metres of another Busker.
 - 5.2 The District Council's new offices on Stourport Road were now achieving more than £200,000 annual external income from letting office space within the building, helping to keep council taxes down.
 - 5.3 The new Leisure Centre continues to be a resounding success. Costs to the Council (and taxpayer) is around £500,000 less per year than when the Glades and Stourport Leisure Centres were in use.

DISCUSSION/DECISION

- 6.1 **Allotment Rents –** It was agreed that rents would be increased by £1 for each plot, effective 1 January 2017.
- 6.2 **Budget and Staffing -** Minutes of the Working Group meeting held on 28 November 2016 had been circulated and recommendations made were agreed. A draft Budget had

been prepared and would be finalised in the New Year. Amendments were made to the 5 year Capital Expenditure Budget.

- 6.3 **Footpath outside Elizabeth Cottage:** Although some repairs had been carried out, the surface was still uneven and should be reported to Highways.
- 6.4 **Harvington –** Following a site meeting with David Hunter of Worcestershire County Council Highways, a report had been circulated. It was agreed that:
- A 'No Parking' sign would be placed on the highway verge on the bend by Harvington Moat, the cost to be shared 50/50 with Harvington Hall.
 - Holly Lane – Double yellow lines would be placed on both sides of the entrance to the cul-de-sac. A meeting would be arranged with Savilles Garage with regard to parked vehicles obstructing the entrance to houses.
- 6.5 **Smartwater –** Details of the Police initiative to get as many homes as possible protected was discussed. The subsidised cost is £8.90 each and it was agreed to feature this in the newsletter as well as carry out a trial door to door campaign in the Hillpool area initially.
- 6.6 **January Newsletter –** A draft had been circulated and suggestions made for additional items. Final copy would be agreed by email for distribution in early January 2017.
- 6.7 **Projector –** It was agreed that the projector in the conference room should be replaced and a budget of £400-£500 was agreed.
- 6.8 **Severn Waste Recycling Plant:** A visit had been arranged for Tuesday 24 January 2017 at 11:00 a.m. at their Norton site. Members of the public would be invited in the January newsletter.
- 6.9 **Defibrillator –** All equipment had now been received and would be fitted as soon as possible in the kiosk in the village. An awareness course would be held in the New Year and would be open to all residents in the Parish. Further details would be published in the January newsletter.
- 6.10 **Burial Ground Trees –** Planning Permission had been obtained to reduce the crown on the Holly trees and remove two Leylandii trees. Quotations would be obtained from qualified contractors.
- 6.11 **Play Equipment:** ROSPA had carried out post installation inspection and had submitted a satisfactory report. It was agreed to release the balance of payment due to Sovereign.
- 6.12 **Lengthsman Vacancy –** 4 applications had been received, but others were pending. It was agreed that each applicant should be given the opportunity to spend some time with Bill Waldron to find out more about the work required before arranging interviews.
- 6.13 **Maintenance Work – Monthly Report**
- 6.13.1 **Lengthsman -** Leaves had been cleared from sides of carriageway on A448 at Brockencote, Sion Hill, Hillpool, Tandy's Lane and Barrowhill Lane. Grips, gulleys, inlets and outfalls had been cleared in Bournes Green Lane, Tanwood Lane, Sink Lane, Tandy's Lane and The Holloway. Blocked pipe at Sion Court had been rodded and debris and silt cleared after recent flooding.

6.13.2 **General Maintenance:** Leaves had been cleared on several occasions in and around the Village.

6.13.3 **Footpaths:** General clearance had been carried out around the parish.

7. CONSULTATIONS

7.1 Wyre Forest District Council Survey of Open Spaces – Agreed this would be completed by Cllr D Thomas and the Clerk.

7.2 Disabled Facility Grant – Agreed to include details of this scheme in the January Newsletter.

7.3 It was agreed to join the War Memorial Trust at a cost of £20.00 per annum.

8. **REPORTS FROM CLLRS REPRESENTING OUTSIDE BODIES:** None

9 CLERK'S REPORT

- **Site Investigation – Burial Ground-** Research was being undertaken with EA to agree specification prior to carrying out site works.

10 FINANCIAL REPORT

10.1 The Clerk presented a schedule of payments and receipts for November which was approved.

Name	Purpose	Amount	VAT	Total
CC Village Hall	Room Hire	35.00		35.00
Y L Scriven	Net Salary	721.15		721.15
J H Pardoe	Grass cutting Woodrow	137.50	27.50	165.00
Ben Matthews	Village clearance of leaves	213.00		213.00
Oakleaf	Grass Cutting Orchard	211.76	42.35	254.11
Don Robbins	Burial Ground	133.33		133.33
G Holding	Waste Bins	70.00		70.00
G Holding	Parish Paths – final bill	180.00		180.00
Grant Thornton	Annual Audit	200.00	40.00	240.00
Bill Waldron	Lengthsman	330.00		330.00
Newsquest	Advertisement	219.00	43.80	262.80
	TOTAL	2,450.74	153.65	2,604.39

10.2 Bank Reconciliation for period up to 30 November 2016 was approved.

11. Next Meeting to be held on Monday 9 January 2017 at 7:15 p.m.