

MINUTES OF A MEETING OF
CHADDESLEY CORBETT PARISH COUNCIL
Held on Monday 5 February 2018
at Chaddesley Corbett Village Hall
at 7.15 p.m.



Present: Chairman Cllr W Mack, Cllrs G Vernon, M Page, Mrs P Pardoe, H Green, Mrs J Fox, S Williams, L Stockford, R Pugh, J Wright Clerk Mrs Y Scriven, and a member of the public. Cllr M Hart

Police: Cllr Mrs J Fox reported the theft of gas canisters from the garage. The present system of reporting was not working. An update on crime figures since introducing Smartwater was requested.

1. **APOLOGIES:** Cllr D Thomas
2. **DECLARATIONS OF PECUNIARY INTEREST (DPI):** None
OTHER DECLARATIONS OF INTEREST (ODI): None
DISPENSATIONS – As before
3. **PUBLIC QUESTION TIME:** None
4. **MINUTES**
 - a) With slight amendment the Minutes of the Parish Council meeting held on 8 January 2018 were approved and signed by the Chairman.
 - b) Minutes of the Planning Committee held on 8 January 2018 were approved.
 - c) Minutes of the Extraordinary Parish Council meeting held on 15 January 2018 were approved and signed by the Chairman.
5. **COUNCILLOR'S REPORTS:**
 - 5 Councillor's Reports
 - 5.1 Cllr W Mack reported on the following Meetings:
 - Meeting with Wyre Forest District Council (WFDC) planners was held to consider when to review our Neighbourhood Plan, in line with WFDC Local Development Plan. During the meeting WFDC planners made suggestions about possible sites for affordable housing which had been submitted as a result of their Call for Sites. This led to the Extraordinary Parish Council Meeting on 15 January 2018, the Minutes for which have been circulated and signed. From these discussions it appears that if there is to be any development of a greenfield site for affordable housing, this should be very close to the village and its facilities.
 - A meeting was held with West Mercia Housing Association regarding the possibility of affordable housing in Harvington. WM Housing whilst interested in developing the site, stressed that they would need the support of both the District and Parish Councils, together with a full consultation and Referendum, because at present development of a greenfield site would be against the policies in the Neighbourhood Plan. The meeting was very constructive as WM Housing could be a useful partner for any affordable housing project.

In view of the close relationship between these two projects, it was felt that the NP and Affordable Housing Working Groups should be combined and a joint meeting will now be arranged.

- Dementia Group – A cross section of local groups met for the first time to be trained as a Dementia Friend. A further meeting will be held on 22 February 2018 to see if this can be progressed to the next stage.
 - Councillor Harry Green had tendered his resignation with immediate effect. The vacancy would be advertised by the District Council on 7 February 2018. If, by 27 February 2018, a request for an election to fill the vacancy is made in writing by 10 electors, the Parish Council would be able to Co-opt for the period up to the next election in May 2019.
 - A water tap had been installed in the churchyard and the Parish Council agreed to pay half of the cost, i.e. £74.70.
- 5.2 **District Council Report** – Cllr M Hart reported that approval had been given to proceed with its plans to develop the Green Street Depot. A £3m investment programme will see some inefficient and outdated offices demolished and two historic buildings refurbished and brought back into full time use. Revenue and Benefits staff currently based at Wyre Forest House, will also move into this accommodation, freeing up office accommodation in Wyre Forest House which will be available for income generation. The work will be completed by the autumn of 2019. There will be parking facilities for customers and the District Council will be working closely with bus companies to ensure that adequate bus stops are provided.
- 5.3 **County Council Report** – Highways report that the cost of a 30 mph roundel, repeater signs and road surfacing would be £9,100. Highways would contribute £6,000, County Councillor fund £2,000 and the Parish Council will pay £1,100 towards the project. The re-surfacing of the road over Hockley Bridge has now been completed, but white lines need further consideration. The Velo bike ride will now take place in the Spring of 2019. A series of senior appointments have been made to Children’s Services with a view to forming a strategic partnership with an wholly owned company of the County Council. The new Chief Executive of the County Council is due to start in March. Approval was given for the Churchfields Master Plan scheme in Kidderminster, which will see a spur road of the ring road at Horsefair through CMS, which will unlock the former Tomkinsons Carpets site for 200 houses to be developed.
6. **CHADDESLEY CORBETT MATTERS FOR DISCUSSION OR DECISION**
- 6.1 **February Newsletter** – A final draft was approved for distribution direct to each household by post.
- 6.2 **World War 1 Centenary Celebrations** – A grant of £1,000 had been obtained from the District Council Localism Fund towards the cost of the celebrations.
- 6.3 **Tenants’ Consultative Committee:** Cllr G Vernon reported that grants were available for local projects and a meeting would be arranged for further discussions.
- 6.4 **Adoption of BT Kiosk at Morton Road, Harvington** – It was agreed to circulate local properties to see if residents would like to retain the kiosk and suggest possible uses for it.
- 6.5 **West Mercia Police-** Letter received from the new Inspector Jacob Wright which outlined their Vision – To Protect People from Harm. This involves a change to shift patterns to ensure they best match resources to the demand from communities. Any outstanding vacancies will be filled as soon as possible in order to maintain and increase visibility of officers and staff, together with new technology to allow them to perform far more tasks away from the station.
- 6.6 **Tourism** – The first meeting of the working group had met and notes from the meeting had been circulated. It was necessary to raise the profile of the parish with a view to making Chaddesley Corbett one of the top 10 areas to visit. It was agreed that a dedicated website was required in order to take advantage of social media and trip advisor etc. Consultants would be asked to bid for designing a website which would act as a portal through which to

link up the various products and services available in our Parish , and an anchor point from which to grow our digital presence and develop our social media strategy. This project would be known as Chaddesley Forward.

- 6.7 **Waste Bins** – A meeting had taken place with the contractor and it was established that the actual number of bins in the parish was 18, and all were well used. Two needed changing for a floor mounted bin. It was agreed the contractor would be paid for emptying 18 bins during the current financial year and a request would be made to the District Council for additional funding for the remaining two years of the contract. When questioned about damage to the barrier on the allotment site, the contractor denied he was responsible. Protective clothing was also required.
- 6.8 **30mph sign on road at entrance of village from A448** – As reported by Cllr M Hart, the Parish Council agreed to pay £1,100 towards the cost of this project.
- 6.9 **Annual Parish Meeting 14 May 2018** – It was agreed to invite Inspector Jacob Wright of West Mercia Police to the meeting and the main focus of the meeting would be the World War 1 Celebrations in November. There would also be a questions and answers session. The meeting would start at 6:30 pm for 7:00 pm start, with refreshments on arrival.
- 6.10 **Maintenance Work – Monthly Report**
- 6.10.1 **Lengthsman** – Gullies and grips cleared, leaves removed, Hillpool; Side out footway along A448 the village to Lower Chaddesley. VAS sign installed in village and registered 300 drivers exceeding the speed limit from the A448 direction, and over 1,000 from Briar Hill.
- 6.9.2 **Play equipment** – Sovereign had carried out a quarterly inspection week and everything was in good working order.

7. **CONSULTATIONS** – None

8. **REPORTS FROM CLLRS REPRESENTING OUTSIDE BODIES:** None

9 **CLERK’S REPORT**

- Reports of car abandoned in Hemmingway for over 2 weeks. Reported to District Council and Police.
- Speeding on A448 near new school – request from resident asking for further speeding signs. Passed to the County Council for consideration.
- Allotments – 4 plots vacant at present
- Snow clearance – Advice from County Council that clearing snow from footways does not make you responsible for someone who is injured if it is cleared carefully.
- St Richard’s Hospice – It was agreed to pay £20 for two books of raffle tickets.

10 **FINANCIAL REPORT**

10.1 The Clerk presented a schedule of payments and receipts for January 2018 which was approved.

PAYMENTS

Name	Purpose	Amount	VAT	Total
CC Village Hall	Room Hire	90.00		90.00
Y L Scriven	Net Salary	742.32		742.32
Y L Scriven	Expenses December/January	117.36	6.79	124.15
W Mack	Hi Visibility Vests Reimbursement	35.93	7.21	43.14
Ben Matthews	Snow clearance	318.00		318.00
Geoffrey Holding	Waste Bins January	100.00		100.00
Geoffrey Holding	Additional emptying bins	133.50		133.50

D Thomas	Mileage Claim to Solihull	27.00		27.00
Bob Twining	Lengthsman	337.50		337.50
Leedan	Black Bags	36.72	7.34	44.06
Staples	Stationery and toner	35.98	7.20	43.18
Don Robbins	Burial Ground	100.00		100.00
	TOTAL PAYMENTS	2,074.31	28.54	2,102.85
	RECEIPTS			
Burial Fee	A10	350.00		350.00
Allotment Rents		244.00		244.00
	TOTAL RECEIPTS	594.00		594.00

10.2 Bank Reconciliation for period up to 31 January 2018 was approved.

10.3 Analysis of budget against actual to December 2017 had been circulated and was approved.

11. Next Meeting to be held on Monday 5 March at 7:15 p.m