

**MINUTES OF A MEETING OF  
CHADDESLEY CORBETT PARISH  
COUNCIL**

**Held on Monday 5 January 2015  
at Chaddesley Corbett Village Hall  
at 7.25 p.m.**



Present: Chairman Cllr W Mack, Cllrs D Thomas, R Pugh, L Stockford, S Williams, J Wright, Mrs J Fox, Mrs P Pardoe, M Page, G Vernon, B Green.  
Clerk Mrs Y Scriven, and a member of the public

**Police**

Cllr Mrs J Fox reported that there had been a number of burglaries and shed break-ins, but information via Neighbourhood Watch had not been adequate or complete. A meeting with PC Sarah Brooks had been requested. It was noted that a new PCSO Rebecca Rushton had been appointed.

1. **APOLOGIES:** None
2. **DECLARATIONS OF PECUNIARY INTEREST (DPI):** None  
**OTHER DECLARATIONS OF INTEREST (ODI):** Cllr S Williams – Item 6.3  
**DISPENSATIONS –** As before
3. **PUBLIC QUESTION TIME :** None
4. **MINUTES**
  - a) The Minutes of the Parish Council meeting held on 1 December 2014 were approved and signed.
  - b) The Minutes of the Planning Committee held on 1 December 2014 were approved.
5. **COUNCILLOR'S REPORTS:**
  - 5.1.1 **Chairman, Parish Council:** Cllr W Mack paid tribute to Dr John Spalding who had died suddenly. The funeral service was on Tuesday 13 January at St Cassians Church at 11:00 a.m.
6. **CHADDESLEY CORBETT PARISH MATTERS FOR DISCUSSION/DECISION**
  - 6.1 **Traffic Feasibility Study:** Cllr D Thomas gave details of a meeting of the Working Group and Parish Council held on 17 December 2014. A further meeting of the Working Group had been set up to finalise arrangements for consultation with businesses in the Village and directly affected residents in the first instance, and later for the general public.
  - 6.2 **Old School Site:** Awaiting outcome of tender procedure.
  - 6.3 **Use of PCC Mowers:** It was agreed that a working group should be set up to meet with representatives of the PCC to see if an agreement could be reached.
  - 6.4 **Flashing Speed Signs:** Cllr B Green reported that a survey of suitable locations had been carried out and sent to Highways. Whilst carrying out this survey defects in the footpath along the A448 had been noted.
  - 6.5 **Minutes of Staffing Meeting:** Recommendations made by the Staffing Committee were approved in respect of the Clerk's hours and rate of pay. The rate of pay for the Lengthsman was also agreed.
  - 6.6 **Budget Proposals 2015-16:** A Precept Model and budget proposal was presented which indicated an increase in precept of 5%. This increase would represent an increase of 25p on Band D Council Tax. The proposal was agreed.
  - 6.7 **Orchard:** Cllr L Stockford gave an overview of the plan to minimise dog fouling on the Orchard. Signs stating that dogs on the Orchard should be kept under control by their owners who should take

responsibility for picking up after their dogs. A post and rail wooden fence with stockwire and hedge shrubs would run the length of the Footpath where it is adjacent to the Orchard. The fence would incorporate gates for both pedestrians and tractors. The Scouts have kindly agreed to plant the hedge shrubs along the fence line. All of the costs for this work have been met by a grant from 'Awards for All'.

6.8 **January Newsletter:** A draft had been circulated and Cllrs were invited to comment or add to this.

6.9 **Highways:** A survey had been carried out by a resident of the parish on traffic volumes in the Village. This was noted and would be sent to Highways. A letter from Adrian Hardman, Leader of Worcestershire County Council had been sent to us by Mark Garnier MP in respect of Harvington Hall Lane and Mustow Green. This reiterated previous information from County Council officers which stated that the Mustow Green junction is already recognised as one of Worcestershire's strategic pinch points. A strategy is currently being considered for inclusion in the forthcoming refresh of the Worcestershire Local Transport Plan, to resolve access issues between the Wyre Forest Towns and the strategic highway (motorway and trunk route) network. Once a robust investment strategy has been identified, appropriate funding mechanisms will be explored to bring forward delivery.

6.10 **Maintenance Work:**

6.10.1 **Lengthsman Scheme:** It was noted that Worcestershire County Council had a Local Response Team available to carry out larger projects and the Lengthsman would compile a list of jobs where these services might be used.

6.10.2 **Maintenance Work:** Leaf clearance and sweeping had been done in Hemmingway, the Village and outside Harvington Church.

7. **DATES FOR MEETINGS:**

7.1 Working Group Meeting – Feasibility Study – Monday 12 January 2015 at 10:30 a.m.

8. **TO RECEIVE REPORTS FROM CLLRS REPRESENTING OUTSIDE BODIES:**

8.1 **Wyre Forest Area CALC:** The clerk had attended a meeting on 15 December 2014.

9. **CONSULTATION DOCUMENTS:**

9.1 **Parish Polls:** A consultation document had been circulated which suggested changes to the rules regarding Parish Polls. It was agreed that the clerk should respond to this consultation.

10 **FINANCIAL REPORT**

10.1 The Clerk presented a schedule of payments and receipts which was approved.

Name	Purpose	Amount	VAT	Total
CC Village Hall	Room Hire	47.00		47.00
Y L Scriven	Net Salary	676.90		676.90
Ben Matthews	Sweeping leaves etc	177.00		177.00
HMRC	PAYE/NIC	566.34		566.34
Travis Baker	Underpayment	10.00		10.00
<b>TOTAL PAYMENTS</b>		<b>1,477.24</b>	<b>0</b>	<b>1477.24</b>

**Receipts**

Scottish Widows	Transfer of Funds	30,000.00		30,000.00
<b>TOTAL RECEIPTS</b>		<b>30,000.00</b>		<b>30,000.00</b>

10.2 **Bank Reconciliation** for period up to 31 December 2014 was approved.

11. **Next Meeting to be held on Monday 2 February 2015** –The meeting closed at 8.30 pm