

**MINUTES OF A MEETING OF
CHADDESLEY CORBETT PARISH COUNCIL
Held on Monday 5 March 2012
at Chaddesley Corbett Village Hall
at 7.25 p.m.**



Present: Chairman: Cllr J Swift, Cllrs K Bartlett, Cllrs D Thomas, B Green, Mrs P Pardoe, R Pugh, G Vernon, W Mack, Mrs J Fox, M Walford

In attendance: District Councillor Mr S Williams, Clerk Mrs Y Scriven, Members of the public.

The Chairman welcomed back Cllr G Vernon who had recently undergone a major operation and wished him a speedy recovery to full health.

POLICE REPORT

A report had been submitted for the Wyre Forest rural areas and the following incidents related to Chaddesley Corbett:

- Theft of a Cambridge roller in the Woodrow area
- Criminal damage to a fence panel and polytunnel Dobes Lane
- 2 suspicious incidents reported (turned out to be people lamping)
- On-going neighbour boundary dispute
- 4 road traffic collisions (ice was a major factor)
- 1 arrest for drink driving

Anyone who sees anything suspicious should ring the new non-emergency contact number **101**.

1. **APOLOGIES:** Cllr L Stockford, District/County Cllr S Clee

2. **DECLARATIONS OF INTEREST:** None

The meeting was adjourned for Public Question Time.

Mrs Hallatt and Mrs Gill asked the Parish Council to approve the design of an headstone for Plot D24 in the burial ground. Full details were given but in the absence of a picture or design of the headstone the Clerk had been unable to approve the application. This would be discussed under item 5.5 on the Agenda.

The meeting was re-opened.

3. **MINUTES:**

- (a) Minutes of the Parish Council meeting held on Monday 6 February 2012 were approved and signed by the Chairman.
- (b) Minutes of the Planning Committee meeting held on Monday 6 February 2012 were accepted.

4.1 **CHAIRMAN'S REPORT**

- Further progress had been made with the arrangements for the Jubilee Celebration weekend and it was anticipated that approximately £1,045 would be required to cover costs of the picnic on the Community Orchard and other local events, which included a Muster of the Queen's Music, and planting a commemorative tree. It had also been agreed to provide each child with a souvenir, and this might involve a contribution from the Parish Council.

- It was agreed that we should create a Welcome Pack for new residents which could be posted on the website and made available in paper form. The clerk to prepare a draft schedule of contents. A system for notifying the Parish Council of the arrival of new residents should be considered.

4.2 DISTRICT COUNCILLOR'S REPORT

- Cllr S Williams reported that Wyre Forest District Council were at the second stage of consultation on a proposal to incorporate Ribbesford into the Parish of Rock and for the Parish to be called Rock Parish.
- Under Section 69 of the Planning (Listed Buildings and Conservation Areas) Act 1990, a new Conservation Area is to be created at Green Street Kidderminster.
- At the recent full Council meeting, it had been decided there would be no increase in Council Tax for the year 2012-2013 and the Grant Aid under Section 136 to Parish Councils would be maintained at the same level as last year. It had also been agreed to re-instate the Community Leadership Fund at £1,000 for each of the 42 District Councillors for the year beginning in May 2012.
- By the year 2015-2016 it is hoped that District Councillors will be reduced from 42 to 30, in line with the Boundary Commission's Review.

5. CHADDESLEY CORBETT PARISH MATTERS FOR DISCUSSION/DECISION

- 5.1 **Bus Shelter on A448:** A compromise had been reached and the new bus shelter would be a full glass enclosed unit, set back towards the hedge line, with a tarmac base and dropped kerb. It was also proposed to drop the kerbs on the opposite side of the road to facilitate pushchairs and wheelchairs, however, there was a dispute over ownership of the grass verge on this side of the road and this might not now be possible. It was expected that the bus shelter would be in place by the end of March 2012.

- 5.2 **Neighbourhood Planning:** It was proposed to set up a Steering Group to take this project forward and it was agreed that members should notify the Clerk of the names of persons they would like to nominate to sit on this Committee.

- 5.3 **Survey on Proposed Parking Restrictions in the Village:** Members had been provided with a report on the number of responses received. There were 62 for the proposal and 22 against. However, the village businesses were divided on the proposal and the Parish Council therefore felt that it was not appropriate to proceed with this proposal at this time.

5.4 **Appointment of a new Lengthsman**

Interviews had been conducted by Cllr B Green and the Clerk who recommended that Ben Matthews should be appointed. This was agreed.

5.5 **Monument on Plot D24**

It was agreed that insufficient information had been submitted to enable a decision to be made on the proposed design of the headstone and Mrs Gill undertook to provide the Clerk with a drawing and specification for the headstone. Upon receipt of this, the clerk was delegated authority to approve the headstone if it was in line with current policy.

5.6 **Lengthsman Scheme**

Cllr G Vernon gave the monthly report of work undertaken by the Lengthsman:

- Clearance of snow from footways, spread grit, dig out blocked gully – The Village, Briar Hill, The Green, Malvern View, Drayton Road and Morton Road. Siding out footways, straightening bollards on the A450. A total of 20 hours.
- Cllr G Vernon asked if Cllr B Green could take over responsibility for the Lengthsman Scheme with effect from 1 April 2012, and this was agreed.

- 5.7 **Allotments:** 3 plots vacant at present. Cllr J Fox kindly offered to arrange for these to be kept tidy in the interim. These would be advertised locally.

5.8 **School Travel Plan:** The clerk had attended a second meeting of the Steering Group and had submitted a report. It was agreed that the clerk should arrange a meeting with Cllr S Clee to discuss the provision of a footpath along the A448 to the new school, and liaise with the County Council and the School regarding a possible school bus, if there was sufficient support for this service. It was agreed that the Clerk should sign the draft School Travel Plan on behalf of the Parish Council, on the understanding that it was a draft and evolving document.

5.9 **Appointment of Trustees to the Education Foundation Trust**

It was agreed that the three existing Trustees, namely Mrs P Pardoe, Mr H Richards and Mr Bob Green, should be reappointed for a further three years.

5.10 **Agenda for the Annual Parish Meeting on Monday 21 May 2012**

A draft Agenda was agreed and this meeting would now be advertised to encourage attendance by members of the public.

6. **DATES FOR MEETINGS**

6.1 Emergency Planning – Meeting of the Community Response Team on Wednesday 21 May 2012 at 7.00 p.m. at the Village Hall. Cllrs J Swift, K Bartlett, R Pugh, Mrs J Fox and the Clerk would attend.

6.2 Parish Forum/Wyre Forest Area CALC Meeting – Tuesday 17 April 2012 – Duke House, Kidderminster, 7.00 p.m. Cllrs J Swift, R Pugh, M Walford and the Clerk would attend.

6.3 Worcestershire County Council – Parish Forum – Wednesday 25 April 2012 at 7.00 p.m. County Hall – Cllrs J Swift, M Walford and the Clerk would attend.

6.4 SLCC Workshop on Parish on Line, Wednesday 14 March 2012 County Hall– Attendance by clerk at cost of £7.50 was agreed.

7. **TO RECEIVE REPORTS FROM CLLRS REPRESENTING OUTSIDE BODIES**

None.

8.1 **CONSULTATION DOCUMENTS**

8.1 **NALC Consultation – Allocation of Accommodation:** Cllr K Bartlett agreed to forward a summary of the document to all Cllrs.

8.2 **Wyre Forest District Council – Further consultation on new proposed Gypsy and Traveller Sites:** This had been dealt with by Cllr J Swift.

8.3 **Broadband event** at Worcestershire County Council – 23 February – Cllr D Thomas attended and reported that it was mainly an opportunity to meet suppliers of technology. It was felt that the best solution for Chaddesley Corbett would be a fibre optic connection to the exchange.

9. **CLERK'S REPORT ON ITEMS OF CORRESPONDENCE FOR INFORMATION ONLY**

The Clerk submitted a written report on items for information, which included:

- Community Emergency Planning meeting held on 8 February with Wyre Forest District Council – Lindon Griffiths had been replaced by Richard Davis-Leech who would be the new North Worcestershire Civil Contingencies and Resilience Manager for Bromsgrove, Redditch and Wyre Forest and would be jointly funded.
- Wyre Forest District Council have received a payment of £930,000 from the Icelandic banks where they had a total investment of £3m. It was anticipated that up to 98% of the total would be recovered.
- Question Time event on 7 March at Kidderminster Town Hall – 6.30 to 8.30 p.m.

- Letter of appreciation from David Hislop on behalf of the Friends of the Village Association on the quality of the recent newsletter and congratulating the Parish Council on their many achievements since being elected in May 2006.
- Letter from Mr J Hughes of Skinners Cottage, Drayton, regarding an overhanging sweet chestnut tree. An Arboricultural Consultant's report had been obtained by Mr Hughes and it was agreed that this should be forwarded to the land owners, which was understood to be the Robin Hood Public House.

10 FINANCIAL REPORT

10.1 The Clerk presented a schedule of payments and receipts which was approved.

Payments

Recipient	Details	Amount £
W Waldron	Lengthsman Scheme	250.00
CC Village Hall	February	25.00
Halls	Allotment Rent	225.00
SLCC	Training Course	7.50
W Waldron	Underpayment	0.20
		<hr/> 507.70

Receipts

Worcestershire County Council	Lengthsman Scheme	581.25
Allotments	Rents	412.50
Davis Memorial	D24 Gill	155.00
		<hr/> 1,148.75

10.2 A Bank Reconciliation for February had been prepared and a copy had been sent to Cllrs K Bartlett and J Swift, and was approved.

11. **NEW ISSUES and ITEMS FOR NEXT MEETING:** Date of next Meeting
Monday 2 April 2012

The meeting closed at 8.50 p.m.