

**MINUTES OF A MEETING OF
CHADDESLEY CORBETT PARISH COUNCIL
Held on Monday 5 November 2012
at Chaddesley Corbett Village Hall
at 7.25 p.m.**



Present: Chairman: Cllrs W Mack, D Thomas, Mrs P Pardoe, R Pugh, G Vernon, L Stockford, M Page, B Green, M Walford, Mrs J Fox. In attendance: Clerk Mrs Y Scriven, Cllr S Williams, and a resident.

POLICE REPORT

The police officers were unable to attend the meeting, but through neighbourhood watch alerts we were aware of a number of burglaries in the area.

1. **APOLOGIES:** None
2. **DECLARATIONS OF PECUNIARY INTEREST (DPI):** None
OTHER DECLARATIONS OF INTEREST (ODI): None

The meeting was adjourned for Public Question Time.

A resident on behalf of parents, asked the Parish Council if they could do anything to improve the facilities for walking to the new school. The rural footpath is in poor condition and very muddy and not suitable for this purpose in its present condition, and the footpath along the A448 stopped outside the Fox. Neither were suitable for parents with small children. The School Transport Plan had highlighted this problem earlier in the year County Council officers had been consulted about either extending the footpath along the A448, or improving the surface of the rural footpath. It was decided to do nothing at the moment but to review the demand when the school opened. It was also suggested that a dedicated bus service should be provided, even if only for the first few months, to bring children from Kidderminster to the school, with parents perhaps acting as chaperone on a rota basis. It was agreed that the clerk would ask the headmaster to hold a further meeting of the Transport Plan Committee to review the situation. A petition by parents and children was being organised.

The meeting was re-opened.

3. MINUTES

- a) The Minutes of the Parish Council meeting held on 1 October 2012 were approved and signed.
- b) The Minutes of the Planning Committee held on 1 October 2012 were formally accepted.

4. DISPENSATIONS

The following Dispensations had been granted:

- 4.1 Cllr Mrs P Pardoe – Trustee Education Foundation Trust
- 4.2 Cllr Mr L Stockford – Old School Site
- 4.3 All Cllrs were granted a Dispensation with regard to the annual budget and Precept.

5. COUNCILLOR REPORTS

- 5.1 **Chairman** – Cllr W Mack had attended a meeting of Chairman at the District Council and had toured the new Civic Centre. The target for dealing with planning applications is 21 days, but currently this is extended to 56 days. There are plans to approve some applications without reference to Parish and Town Councils.
- 5.2 **District Councillor** – Cllr S Williams reported that the number of voters on the new Wyre Forest electoral roll had reduced by 278, to 78,234. As a result of the 4-day working week for refuse

collectors, a saving of £110,000 per year would be made. The Museum of Carpet manufacture was now open from 10.30 a.m. to 4.30 p.m. Tuesday to Sundays. Free car parking would be available at Bromsgrove Street, Kidderminster, between 17 November and 13 January 2013 after 4.00 p.m. on Tuesdays and Saturdays.

6. CHADDESLEY CORBETT PARISH MATTERS FOR DISCUSSION/DECISION

It was with regret that the Parish Council accepted the resignation of Ken Bartlett, and praised his work over the last few years.

It was proposed and seconded and unanimously approved that Cllr D Thomas would be appointed Deputy Chairman with immediate effect.

It was agreed that a new Councillor could be appointed by co-option and that this vacancy would be advertised on notice boards, in the parish magazine, and in a newsletter. Applications should be received by Monday 10 December 2012 with interviews and appointment taking place at the meeting on 7 January 2013.

Cllr G Vernon was appointed Cllr with responsibility for the burial ground.

6.2 Old School Site

A meeting had taken place with Trustees of the Education Foundation Trust and it had been agreed to work together to look at possible future uses of the site. A meeting had also been arranged with Wyre Forest planners.

6.3 Neighbourhood Planning

Cllr D Thomas gave an update on a meeting with Trustees of the Educational Foundation Trust and the Steering Group meeting on 16 October 2012. Agreement had been reached on a draft Vision Statement, which could now be sent to the public for consultation. It was agreed a newsletter should be sent to each household during November at a cost of £627 including postage. A Communications Plan had been drawn up, and a timetable agreed in principle. Working Groups were now meeting regularly to start formulating their policy.

6.4 The Holloway

Still waiting to hear from some landowners. It was noted that the Parish Council would facilitate the meeting of landowners, but that the Parish Council were not responsible for any tree work which may be required.

6.5 Staffing Committee

Minutes of the Staffing Committee had been circulated and actions agreed. It was agreed to appoint Geoffrey Holding as footpaths contractor on a 12 months contract, working on rates set and agreed by the County Council.

6.6 Budget and Precept Year April 2013-March 2014

A draft budget had been prepared by the Staffing Committee and was agreed in principle. It was noted that subject to any forthcoming legislation there would be no increase in the Precept for this period.

6.7 Picture for the Chaddesley Room at the Civic Centre

It was formally agreed to purchase a picture from a local artist at a cost of £150.00. This would be mounted and presented to the District Council at a later date.

6.8 **Fold Lane** – A letter had been received from a resident requesting a removable bollard at the top of Fold Lane. It was agreed to install a bollard for a trial period and to issue each allotment holder with a key.

6.9 **Lengthsman Scheme:** Work was carried out during the month in Tandy's Lane, A448, Tanwood Lane and Briar Hill. Bus shelters had been cleaned and a complaint from a member of the public dealt with satisfactorily.

6.10 **Parish Footpaths:** An updated schedule of work had been distributed and all had been completed. The bridle path from Barrow Hill Lane to Tanwood Lane had been restored to its full width and fallen trees removed. Some public footpaths had been damaged by tractors during the recent wet weather and it was agreed to refer this to the Footpaths Officer at Worcestershire County Council.

7. DATES FOR MEETINGS

7.1 Meeting with Wyre Forest District Council planners – Friday 23 November 2012 at 10.00 a.m.

8. TO RECEIVE REPORTS FROM CLLRS REPRESENTING OUTSIDE BODIES:

Cllr D Thomas and the Clerk attended the Localism Fair prior to the Worcester CALC AGM, on 10 October and a great deal of interest was generated on progress of our Neighbourhood Plan.

The clerk also attended the Wyre Forest Area CALC/Parish Forum and the Worcestershire Parish Conference, much of which centred on Localism and Code of Conduct.

9. CONSULTATION DOCUMENTS

9.1 Worcestershire Minerals Local Plan – Cllr R Pugh would respond to the initial consultation on behalf of the Parish Council.

9.2 Wyre Forest District Council Community Involvement in the Planning Process Consultation – Cllr L Stockford would consider and report back to the next meeting.

10. CLERK'S REPORT ON ITEMS OF CORRESPONDENCE FOR INFORMATION ONLY

The clerk reported:

- Burial Ground – under the Local Authorities Cemeteries Order 1977 we are not required to provide plot markers in the burial ground, just a plan of the plots, therefore, it was agreed not to replace the missing marker posts.
- **Register of Interest:** Cllrs were reminded to update their Register of Interests Form on a regular basis.
- Fishers Lane – Although one resident had not responded, it was agreed to arrange a meeting.
- Steppe Farm, Harvington – complaint from owner that Lengthsman had deposited soil over his wall and covered a drain cover – Lengthsman had dealt with this satisfactorily.
- Cycling to the new school – this is not permitted except with land owners permission. Not possible to upgrade footpath to bridle path; required to have been a cycle route for at least 20 years before this could be done.
- Speed restrictions on A448 – out for public consultation.
- Drainage from agricultural fields onto the highway. NFU and District Council carrying out pilot scheme to see what measures could be taken to prevent excessive runoff. Using Redcross as a pilot with the co-operation of the farmer.
- Recovered Deed box from the bank. Cllrs L Stockford and J Fox would go through the contents and advise Cllrs.
- Anonymous letter from a tractor driver complaining about four by four parked on driveway restricting width. Cllr G Vernon to investigate.

11 FINANCIAL REPORT

11.1 The Clerk presented a schedule of payments and receipts which was approved.

Payments

Name	Purpose	Amount	VAT	Total
Ben Matthews	Lengthsman Scheme	333.00		333.00

CC Village Hall	October invoice1,3,4,8,16,30 - £61.00 NP	129.00		129.00
Y L Scriven	Expenses August-October 2012	213.87	11.56	225.43
Y L Scriven	AVG AntiVirus 2 years cover	49.99	10.00	59.99
AON	Fee for additional cover for Fidelity Insurance	5.00		5.00
Y L Scriven	Docudesk PDF Software Licence	41.40		41.40
BT Broadband	Quarterly charge including line rental	82.74	12.84	95.58
G Holding	Footpath Maintenance	1,167.00		1,167.00
CC Parish Magazine	Annual charge for printing minutes in parish magazine.	350.00		350.00
Paperstation Limited	5 reams copy paper	10.51	2.10	12.61
Susan Shaw	Painting	150.00		150.00
Severn Trent	Water Allotments	25.50		25.50
		2,558.01	36.50	2,594.51
	RECEIPTS			
Wyre Forest District Council	Balance of IT fund	172.78		172.78
Worcestershire CC	Lengthsman Scheme	482.85		482.85
		655.63	0.00	655.63

11.2 A Bank Reconciliation for October had been circulated and was approved.

12. **NEW ISSUES and ITEMS FOR NEXT MEETING:** Monday 3 December 2012
Presentation of picture to Ian Miller, Wyre Forest District Council
Public Footpaths to the new school.

The meeting closed at 8.45 p.m.