

MINUTES OF A MEETING OF
CHADDESLEY CORBETT PARISH COUNCIL
Held on Monday 5 September 2016
at Chaddesley Corbett Village Hall
at 7.15 p.m.



Present: Chairman Cllr W Mack, Cllrs D Thomas, J Wright, M Page, S Williams, Mrs P Pardoe, H Green, G Vernon, R Pugh Clerk Mrs Y Scriven, and a member of the public.

Police Report: PC Andy Wallace attended the meeting and reported that there had been 4 incidents of driving away without paying for petrol, 2 non dwelling burglaries and one theft of a motor vehicle linked to a domestic. There had also been two incidents of dogs worrying sheep, and an attempt to break into the new boutique in the village. Someone had also removed floral tributes and vases from plots in the burial ground. Police surgeries are now held regularly at the new school. Councillors were urged to respond to a consultation from the Police Commissioner by 19 September. Severn Valley Railway would be holding an event 21-26 September with huge crowds expected.

1. **APOLOGIES:** Cllrs L Stockford, Mrs J Fox
District Councillors I Hardiman, M Hart.
2. **DECLARATIONS OF PECUNIARY INTEREST (DPI):** None
OTHER DECLARATIONS OF INTEREST (ODI): Item 6.2 Allotments – Cllr S Williams, ODI.
DISPENSATIONS – As before
3. **PUBLIC QUESTION TIME:** None
4. **MINUTES**
 - a) Minutes of the Parish Council meeting held on 1 August 2016 were approved after slight amendment and signed.
 - b) Minutes of the Planning Committee held on 1 August 2016 were approved.
5. **COUNCILLOR'S REPORTS:**
 - 5.1 **District Councillor Report –** Cllr S Williams reported that the District Council had stepped up its fight against environmental crime in order to keep the District looking good for residents and visitors. Environmental Enforcement Officers had issued 30 on the spot fines – or fixed penalty notices since April for offences including littering, dog fouling, fly posting and fly tipping. Fines range from £75 for littering and fly-posting to £400 for fly tipping – although if the matter goes to court, magistrates can impose unlimited fines.

DISCUSSION/DECISION

- 6.1 **Burial Ground:** Briefing notes had been distributed regarding the burial ground extension and it was agreed that a Working Group would be formed. The first meeting would be held towards the end of September and would be open to any Councillor who wished to attend.
- 6.2 **Allotments:** Notice of forthcoming rent review had been received and was noted.

- 6.3 **Pavement Survey:** Survey actions had been completed and were noted. Pothole outside Elizabeth Cottage had been reported on the website.
- 6.4 **Lengthsman:** William Waldon had notified his intention to resign as Lengthsman in March 2017. It was agreed to advertise the vacancy with a view to appointing someone early in 2017 to allow a period of overlap and training.
- 6.5 **Play Equipment:** Installation would take place week commencing 12 September and a storage container would be delivered shortly and it would be necessary to access the site via Fold Lane and it was agreed to notify local residents. All other equipment and personnel would use Fishers Lane access. It was agreed that before final payment was made the work would be inspected by Cllr H Green, who volunteered to carry out the inspection.
- 6.6 **Community Housing Properties in Hemmingway** – Cllr M Page reported that there had been issues regarding parking of vehicles and cars being repaired at the rear of the property.
- 6.7 **Fold Cottage, Winterfold:** Cllr R Pugh reported attendance at a meeting with the landowner, NFU insurance, David Hunter from Worcestershire County Council Highways and the clerk. The property had been damaged many times and had been repaired, with subsequent recent damage in 5 separate incidents. Highways undertook to arrange a surface dressing next Spring and to renew broken verge markers.
- 6.8 **Maintenance Work:**
- 6.8.1 **Lengthsman Scheme:** Work was carried out in Fox Lane, Cakebole, A448 Brockencote, Tanwood Lane, Harvington Hall Lane, Woodrow, The Holloway, Tandy's Lane and the A450 between Woodrow and Harvington junction.
- 6.5.2 **Rural Footpaths:** Footpaths around the parish had been cleared and reports investigated,
- 6.5.3 **VAS Readings:** A448 Brockencote – 33,670 cars had triggered the 30 mph sign over a two week period.
7. **CONSULTATIONS**
- 7.1 **Police Commissioners' Safer West Mercia Plan** – Clerk to respond to consultation by 16 September and include reference to greater co-operation between local authorities and parish councils with regard to highway issues.
- 7.2 **Worcestershire's Local Transport Plan** - Cllr D Thomas had responded to the Consultation and had highlighted congestion issues, maintenance of rural bus services, parking problems and the existing Walking and Public Realm Policy on maintaining rural footpaths.
8. **REPORTS FROM CLLRS REPRESENTING OUTSIDE BODIES:** None
- 9 **CLERK'S REPORT**
- Worcestershire County Council report that a fallen tree has been removed from the brook in Fox Lane.
 - Western Power have introduced a new emergency number 105.
 - Road Closures W/c 12 September in The Holloway and Harvington Hall Lane
 - Letter of thanks sent to BA for the new bus shelter
 - Joint Rushock/Stone/Chaddesley meeting regarding traffic issues on A448 to be arranged.

10 FINANCIAL REPORT

10.1 The Clerk presented a schedule of payments and receipts for August which was approved.

Name	Purpose	Amount	VAT	Total
CC Village Hall	Room Hire	35.00		35.00
Y L Scriven	Net Salary	721.35		721.35
Y L Scriven	Mileage Claim	125.23	6.17	131.40
Oakleaf	Urban grass cutting	241.19	48.23	289.42
Don Robbins	Burial Ground	131.40		131.40
Bill Waldron	Lengthsman	302.50		302.50
G Holding	Waste Bins	70.00		70.00
G Holding	Parish Paths August	340.00		340.00
Ben Matthews	Clean bus shelter etc	51.00		51.00
Halls	Allotment Rent	233.50		233.50
Parish on Line	Mapping Subs	28.00	5.60	33.60
ICO	Data Protection	35.00		35.00
Community Heartbeat	Cabinet Defibrillator	760.00	152.00	912.00
Sovereign Play Equipment	Interim	4,623.61	924.72	5,548.33
Sovereign Play Equipment	Final	7,706.01	1541.20	9,247.21
AVG	Subs	14.58	2.91	17.49
	TOTAL	15426.47	2674.66	18101.13

Receipts

Wyre Forest DC	Grant	5,000.00		5,000.00
Memorial Fee		33.00		33.00
	TOTAL RECEIPTS	5,033.00		5,033.00

10.2 Bank Reconciliation for period up to 31 August 2016 was approved.

11. Next Meeting to be held on Monday 3 October 2016 at 7:15 p.m.

DATES FOR FUTURE MEETINGS

Title	Date	Venue	Time	Attendance
Parish Forum	19 Sept 2016	Civic Centre	6:30 p.m.	WM, MP, YLS
Worcester Parish Conference	26 Oct 2016	County Hall	6:30 p.m.	YLS
Emergency Planning	26 Oct 2016	Kidderminster Civic Centre	6:00 p.m.	JW