

**MINUTES OF A MEETING OF
CHADDESLEY CORBETT PARISH COUNCIL
Held on Monday 6 January 2014
at Chaddesley Corbett Village Hall
at 7.25 p.m.**



Present: Chairman: Cllrs W Mack, D Thomas, L Stockford, Mrs J Fox, R Pugh, Mrs P Pardoe, G Vernon, M Walford, B Green, Mrs S Pritchard, M Page. Clerk Mrs Y Scriven
District Cllr S Williams, County Cllr S Clee and members of the public.

POLICE REPORT: The new Community Support Officer attended the meeting and reported that there had been one theft of a car and a burglary from a shed in the last month. Other incidents were related to the weather and trees etc.

1. **APOLOGIES:** None
2. **DECLARATIONS OF PECUNIARY INTEREST (DPI):** Cllr R Pugh – Solar Panel Farm at Hillpool (Planning matter)

OTHER DECLARATIONS OF INTEREST (ODI): Cllr G Vernon – Item 5.8;
Cllr Mrs P Pardoe – Item 5.7

DISPENSATIONS – As previously agreed. Cllrs Mrs P Pardoe and B Green have been granted a Dispensation as Trustees to the Education Foundation Trust. Cllr Mrs P Pardoe also has a Dispensation with regard to the Village Hall.

The Meeting was adjourned for **PUBLIC QUESTION TIME**

A number of residents attended the meeting to record their opposition to item 5.1 on the agenda of the Planning Committee Meeting – Hillpool Farm. It was noted that a request for a Screening Opinion for a Solar PV development on a site in Hillpool had been made to the District Council, who had issued a notice that an Environmental Impact Assessment was not required. In view of representations made, the application had since been withdrawn.

On behalf of residents, Mr Adrian Watson expressed huge relief that this application had been withdrawn. He stated that whilst they did not wish to stand in the way of progress, it had to be situated in the right place, ie a brownfield site or low grade agricultural land, which would have no effect on the natural environment. The process for dealing with such applications needed further investigation and a protocol established to give proper notice to interested parties.

These comments were referred to the Planning Committee Meeting to be held after the Parish Council Meeting.

3. **MINUTES**
 - a) The Minutes of the Parish Council meeting held on 2 December 2014 were approved.
 - b) The Minutes of the Planning Committee held on 2 December 2014 were approved.
4. **COUNCILLOR'S REPORTS:** None
5. **CHADDESLEY CORBETT PARISH MATTERS FOR DISCUSSION/DECISION**
 - 5.1 **Precept 2014/15:** The District Council had provided details of the new taxbase for 2014/15 which was 690, together with a computation of how this would affect the Precept. As a result of the unintended increase in Band D Council Tax last year, it was decided that the Precept for 2014/15 would be £22,569.90, which would result in no change to the precept element of the Council Tax Bill. In addition, a grant of £1,795.40 would be made from the District Council. It was also agreed

that the additional funds would be allocated in the budget to implementation of the Neighbourhood Plan.

- 5.2 **Housing Needs Survey:** Results of the recent survey had been received and circulated. These are available on the parish council website. The results of the survey support the views included in the Neighbourhood Plan. An abbreviated summary of the results was circulated and approved for inclusion in the Neighbourhood Plan.
- 5.3 **Neighbourhood Plan:** With the inclusion of the summary of results of the housing needs survey, the draft Neighbourhood Plan was now ready for consultation. A programme of consultations had been agreed and details were available on the website and parish notice boards. The consultation would start on Monday 13 January and finish on 24 February. Drop-in events would be held at the Oaks Community Centre on Thursday 23 January and at the Village Hall on Wednesday 29 January, both from 14:00 to 20:00. A paper copy of the Neighbourhood Plan is available to view at St Cassians church and Kidderminster Library. An exhibition will be held at Wyre Forest House, Stourport Road, Kidderminster from Monday 2 February to Friday 7 February during working hours.
- 5.4 **Traffic Problems in the Village:** A report had been circulated and was noted. A number of actions had been proposed and it was agreed that a consultant would be appointed to carry out a Feasibility Study before proceeding with other suggestions.
- 5.5 **Annual Inspection of Burial Ground Headstones:** Davis Memorials had carried out their annual inspection and reported that a number of headstones were loose and needed ground anchoring. The clerk circulated a list of names and asked for assistance in tracing relatives.
- 5.6 **'The Boys on Board':** The Historical Society had written a 60 page book on the Great War and its effect on Chaddesley Parish. A grant of £395 to assist with printing costs was approved by the Parish Council.
- 5.7 **The Village Hall:** An application had been received from the Trustees of the Village Hall for a donation towards fuel costs of £500 a year for the next 5 years, to partly offset having to repay a loan to the Big Lottery for solar panels. This was deferred pending receipt of audited accounts for the year ended 2103.
- 5.8 **St Mary's Catholic Church, Harvington:** An application had been received for a donation towards the cost of purchasing a piece of land adjacent to the churchyard. A grant of £5,000 was approved, subject to this being recorded at the land registry as a charge so that if the land was sold, gifted or disposed of the Parish Council would have the money returned.
- 5.9 **Use of Allotment Amenity Site by business employees:** The Parish Council unanimously agreed that it does not support the use of the amenity site on the allotments for a permanent car park. In order to ensure that this does not happen in the future it has been decided to close the facility on Christmas day and Boxing day each year. In the meantime employees of the businesses in the village will be allowed to continue to park on the site on a temporary basis.
- 5.10 **Maintenance Work**
- 5.10.1 **Lengthsman:** 47 gully tops and 91 grips, 7 outfalls and 8 inlets had been cleared, leaves had been removed from carriageways, signs cleaned and cleared a blocked pipe. The Lengthsman was thanked for working over the Christmas period to keep our roads clear of debris and to avoid flooding.
- 5.10.2 **General Maintenance:** Pavements around the village and Harvington Hall had been swept of leaves and debris.
- 5.10.3 **Parish Footpaths:** Accidental damage to signs, chevron and handrail were repaired at Shutt Hill, Drayton Lane, and steps cleared of overgrowth on Drayton Lane.

6. **DATES FOR MEETINGS:** Drop-in Events Thursday 23 January 2014 at the Oaks Community Centre and Wednesday 29 January at the Village Hall. 14:00 to 20:00 each day.
7. **TO RECEIVE REPORTS FROM CLLRS REPRESENTING OUTSIDE BODIES:**
- 7.1 **Wyre Forest Area CALC:** Report from clerk had been circulated and was noted.
8. **CONSULTATION DOCUMENTS:** None
9. **CLERK'S REPORT ON ITEMS OF CORRESPONDENCE FOR INFORMATION ONLY**
- Clerk discussing delegated duties with the District Council.

10 FINANCIAL REPORT

10.1 The Clerk presented a schedule of payments and receipts which was approved.

PAYMENTS

Payee	Service	Net	VAT	Total
CC Village Hall	Room Hire	26.00		26.00
Geoffrey Holding	Footpaths Maintenance	50.00		50.00
Geoffrey Holding	Installation of bench on orchard site	95.00		95.00
Bill Waldron	Lengthsman	292.50		292.50
Ben Matthews	Maintenance	147.00		147.00
Don Robbins	Burial Ground	324.00		324.00
Y L Scriven	Net Salary	680.70		680.70
HMRC	PAYE/NIC	581.23		581.23
M C Walker	Repairs to Notice Board	10.00		10.00
Kirkwells	Stage 2 Payment Neighbourhood Plan	1920.00	384.00	2304.00
Davis Memorials	Annual Inspection	50.00	10.00	60.00
Amazon	2 colour toners	29.91	5.96	36.87
Y L Scriven	Postage, photocopies	114.40		114.40
Colour Cubed	Printing and distribution newsletter	885.00		885.00
		5205.74	399.96	5605.70

Receipts

Worcs CC	Donation towards parish footpaths	500.00		500.00
Sabel	Bench	373.64		373.64

10.2 Bank Reconciliation for month of December had been circulated and was approved.

10.3 A review of the budget for 2013/14 had been prepared and was approved.

11. **NEW ISSUES and ITEMS FOR NEXT MEETING:** Monday 3 February at 7.25 p.m.

The meeting closed at 8.45 p.m.