

MINUTES OF A MEETING OF
CHADDESLEY CORBETT PARISH COUNCIL
Held on Monday 6 June 2016
at Chaddesley Corbett Village Hall
at 7.15 p.m.



Present: Chairman Cllr W Mack, Cllrs D Thomas, L Stockford, Mrs P Pardoe, Mrs J Fox, M Page, S Williams, G Vernon, H Green, R Pugh, J Wright. Clerk Mrs Y Scriven, and a member of the public.

Police Report: PCSO Neil Ryland attended the meeting and reported that there had been a number of shed break-ins in the Woodrow and surrounding areas, but this seems to have stopped now, and two separate crimes for a single incident in Deansford Lane, Harvington. Cllr D Thomas thanked the police for their high level of visibility in the area.

1. **APOLOGIES:** District Councillor I Hardiman
2. **DECLARATIONS OF PECUNIARY INTEREST (DPI):** None
OTHER DECLARATIONS OF INTEREST (ODI): Cllr Mrs J Fox declared an interest in Item 6.5

DISPENSATIONS – As before

3. **PUBLIC QUESTION TIME:** As a member of the public, Cllr M Page asked the Parish Council to consider how the proposed bollards on the pavement in front of the Swan would affect vans delivering to the public house, as a result of recent congestion.
4. **MINUTES**
 - a) Minutes of the Parish Council meeting held on 3 May 2016 were approved and signed.
 - b) Minutes of the Planning Committee held on 3 May 2016 were approved.
 - c) Minutes of Annual Parish Council meeting held on 3 May 2016 were approved and signed.
 - d) Minutes of the Annual Parish Meeting held on Monday 16 May 2016 were approved and signed.

5. **COUNCILLOR'S REPORTS:**

5.1 **District Councillor Report –** Cllr M Hart reported:

- John Campion had left the Cabinet at Wyre Forest District Council and had been replaced by Tracy Onslow
- Renovation of Kidderminster town centre was nearly complete, subject to snagging issues mainly around Lloyds Bank
- Savills had been appointed to consider options for re-development of the Worcester Street area of the town
- 2 Syrian refugee families would be accommodated in the district with funding from central government
- The district council Localism Fund was open for bids
- £200,000 had been raised by the District Council as a result of letting office space in the Kidderminster Civic Centre
- The new leisure centre would open in July; the new road would not open until end August
- All out District Councillor elections every 4 years

DISCUSSION/DECISION

6.1 Financial Statement – Year Ended March 2016

Section I of the Financial Statement was duly confirmed and signed

Section I of the Financial Statement was agreed and signed

The internal auditor's report was noted

It was agreed to display the draft accounts on the website and the notice board in the village from 7 June 2016, in accordance with statutory obligations.

6.2 Pavement Condition Reports

Amended reports were received and approval. It was agreed to send the County Council report to David Hunter of Worcestershire County Council.

6.3 Speed Enforcement A448 Redcross

Email from Traffic Management Advisor of Warwickshire and West Mercia Police had been received and was noted. The clerk was asked to obtain the raw data from surveys undertaken and this would be discussed at the next meeting.

6.4 Annual Report July 2016

A first draft report had been circulated and Cllrs were invited to send their comments or input to the clerk. A final draft would be submitted to the next meeting for approval.

6.5 Broadband

Cllr D Thomas gave details of a meeting between interested parties in relation to the siting of two BT cabinets on the corner of Hemmingway. Mistakes had been made and it was noted that they had been placed on land in the ownership of Community Housing who, in view of local concerns, would not grant a wayleave to BT. The cost of moving the cabinets to another location was between £30,000-£40,000. It was agreed to carry out a survey of local residents, the results of which would be considered at the next meeting when the Parish Council would make a decision as to whether or not these cabinets should be re-sited.

6.6 Defibrillator

Chaddesley Corbett and District Farmers Association had carried out fund raising, and a defibrillator had been donated by West Midlands Ambulance Service. Cllr S Williams promised £200 from his Community fund, which together with pledges already received was sufficient to cover anticipated costs. It was agreed that the clerk should work with CCDFA to complete the project.

6.7 Maintenance Work:

6.7.1 Lengthsman Scheme: Work had been carried out on pavements on the A448 near the bus shelter, along the highway and at Redcross. Silt and leaves cleared from Barrowhill Lane, Drayton, grips cleared and 3 gullies dug in Deansford Lane, including clearing outfall by stream and at A450 junction. Cleared leaves and soil from sides of carriageway at Sion Hill, Hillpool and changed location and batteries on VAS speeding equipment.

6.7.2 General Maintenance: Litter picking, strimming in allotment site, strim, sweep and blow pavement in village.

6.7.3 **Rural Footpaths:** Repairs to flood damage on footbridge over Elmley Brook at sports ground, reinstatement of sign posts, strim and clear footpaths on A448, Harvington, Barrowhill, the village and Hillpool and reinstate posts in Drayton.
The schedule of work on footpaths for the year to March 2017 was received and approved and it was noted that kissing gates and other equipment would be provided by the County Council. It was noted that the Footpaths Warden was reporting overgrown footpaths to land owners who were ultimately responsible for maintenance work.

6.7.4 **VAS Readings:** It was noted that the number of vehicles exceeding the speed limit along the A448 at Brockencote and near Rowberry's nurseries was in excess of 15,000 over a 4 week period. On the A450 near the Dog within the 40 mph speed restrict, the number of in excess of 7,000.

7. CONSULTATIONS

7.1 Wolverley and Cookley Neighbourhood Plan – Public Consultation – our response had been submitted at an earlier stage.

7.2 Police and Crime Commissioner Consultation – each Councillor was asked to complete the survey as an individual.

8. **TO RECEIVE REPORTS FROM CLLRS REPRESENTING OUTSIDE BODIES:**
None.

9 CLERK'S REPORT

9.1 A request for a contractor to be placed on the Parish Council payroll had been refused.

9.2 Fly the Flag – It was agreed to ask the PCC to fly a flag for one week from 20 June 2016 in support of the Armed Forces Day on Saturday 25 June 2016. The clerk was asked to see if she could organise this.

9.3 Centenary Fields – This was designed to protect valuable green space across the country in memory of the 100th anniversary of the Battle of the Somme. It was agreed that an application should be made.

9.4 Consultation on changes to the opening hours at Kidderminster Library were discussed and no comments were made.

9.5 Allotments – Parish Council Right to Bid on this site had been registered.

9.6 Notification received from a resident that trees on the Green had been planted close to a manhole and could cause root problems in the future. This had been reported to Community Housing. There was also a request for additional parking around the Green.

9.7 Locality had opened a new support programme for councils wishing to develop affordable housing. It was agreed to request details.

10 FINANCIAL REPORT

10.1 The Clerk presented a schedule of payments and receipts for May which was approved.

Name	Purpose	Amount	VAT	Total
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CC Village Hall	Room Hire	120.00		120.00
Y L Scriven	Net Salary	721.15		721.15
Y L Scriven	Expenses	109.79	10.08	119.87
Dudley Print	Printing	20.00	4.00	24.00
Worcs CALC	Underpaid VAT	5.00		5.00
Oakleaf	Urban grass cutting	241.19	48.23	289.42
Don Robbins	Burial Ground	133.33		133.33
Ben Matthews	Maintenance	87.00		87.00
Bill Waldron	Lengthsman	385.00		385.00
Diane Malley	Internal Audit	120.00		120.00
G Holding	Waste Bins	140.00		140.00
G Holding	Parish Paths April-May	520.00		520.00
	TOTAL PAYMENTS	2,602.46	62.31	2,664.77
Receipts				
VAT Refund		1,817.70		1,817.70
Burial Fee		325.00		325.00
Worcs CC	Grass cutting contract	1,544.00		1,544.00
	TOTAL RECEIPTS	3,686.70		3,686.70

10.2 Bank Reconciliation for period up to 31 May 2016 was approved.

11. Next Meeting to be held on Monday 4 July 2016 at 7:15 p.m.

DATES FOR FUTURE MEETINGS

Title	Date	Venue	Time	Attendance
Music Festival	11 June 2016	School	11:00 a.m.	ALL
Planning Training	14 June 2016	Village Hall	7:00 p.m.	ALL
Wyre Forest CALC	22 June 2016	Bewdley	7:00 p.m.	WM, YLS
Movies at Chaddesley	8 July 2016	Village Hall	7:15-7:30 p.m.	ALL
Parish Forum	19 Sept 2016	Civic Centre	6:30 p.m.	WM, MP, YLS