

MINUTES OF A MEETING OF
CHADDESLEY CORBETT PARISH COUNCIL
Held on Monday 6 March 2017
at Chaddesley Corbett Village Hall
at 7.15 p.m.



Present: Chairman Cllr W Mack, Cllrs D Thomas, S Williams, G Vernon, R Pugh, L Stockford, M Page, J Wright, Mrs J Fox, H Green, Mrs P Pardoe. District Cllr M Hart, Clerk Mrs Y Scriven, and a member of the public.

POLICE REPORT – PCSO Becky Ruston attended the meeting and reported an attempted break-in to a shed and the theft of a caravan. Ladders had also been stolen from a van.

1. **APOLOGIES:** District Councillor I Hardiman
2. **DECLARATIONS OF PECUNIARY INTEREST (DPI):** None
OTHER DECLARATIONS OF INTEREST (ODI): Cllr S Williams item 6.5 below
DISPENSATIONS – As before
3. **PUBLIC QUESTION TIME:** None
4. **MINUTES**
 - a) Minutes of the Parish Council meeting held on 6 February 2017 were approved and signed.
 - b) Minutes of the Planning Committee held on 6 February 2017 were approved.
5. **COUNCILLOR'S REPORTS**
 - 5.1 **Chairman Parish Council:** Cllr W Mack reported attending the Chairmans' meeting at Wyre Forest District Council where the following topics were discussed:
 - Localism Fund - £50,000 available next financial year
 - Training refresher course on planning
 - Planning enforcement
 - Severn Trent pipeline
 - Transport plan
 - Halfpenny Airport expansion
 - Mr D Hunter of Highways was working his notice.
 - 5.2 **District Council:** Cllr M Hart reported that the District Council budget had been frozen for the second year running, although some charges would be increased in line with inflation. District Councillors would have £1,000 to donate to local good causes and £35m had been set aside for commercial projects which would yield a return for the District Council. Investment in Worcester Street regeneration would continue and this area would be opened up to traffic. The old leisure centre was being demolished and would be marketed for a cinema/leisure facility. Talks were continuing with tenants of Crown House to see if agreement could be reached, leading to the demolition of the building. 31 more car parking spaces were being created on the new leisure centre site. Cllr Mrs J Fox said that increased parking charges did not encourage visitors to the town centre.

DISCUSSION/DECISION

- 6.1 **Maintenance Contracts:** Quotations had been received and the following was agreed:
- 6.1.1 Grass Cutting – Oakleaf would be appointed at a cost of £1,265.70 for urban grass cutting; £456.39 for orchard pathways and £216.00 per full cut of the orchard. This represents a 2% increase over last year. Urban grass cutting is funded by Worcestershire County Council.
- 6.1.2 Rural Footpaths – G R Holding would be re-appointed at a fixed price of £2,000. £500 would be reimbursed from the Parish Footpaths Scheme run by Worcestershire County Council.
- 6.1.3 General Maintenance – Ben Matthews would be reappointed at an hourly rate.
- 6.1.4 Burial Ground – Don Robbins would be reappointed at the rate of £1,200 plus £400 if the extended land was included.
- 6.1.5 **Waste Bins:** Trial contract with Wyre Forest completed and request made for additional funding.
- 6.2 **Traffic Improvement Scheme:** Minutes of a Working Group meeting had been circulated and included:
- Double yellow lines in the village – generally felt this was successful – Keep Clear white box to be removed.
 - Removal of central white line in village – this was wearing away and would not be renewed.
 - Change of tarmac colour in village – because the road had not long been resurfaced it was felt that it would be preferable to change colour of tarmac only at the entrances to the village.
 - White lines on Hockley Bridge – would be instigated shortly.
 - Phase 3 – Realignment of the entrances to the village; subject to assessment by Worcestershire County Council.
 - White Gates – Several areas had been identified around the parish and these had been plotted on a map. Highways had no objections to these locations and it was agreed to proceed to a full costing.
 - Wild flowers – Monitoring group to consider possible locations.
 - Improvements to pavements – Defects had already been reported to Highways and as extra money was available at the County Council for this work, this would be pursued.
- 6.3 **Affordable Housing:** Minutes of a Working Group meeting had been circulated and discussed. It was noted that development in the green belt was possible if exception sites were identified. No brownfield sites had been identified. It was noted that more information was required on the cost of new housing in Chaddesley Corbett, which would be much higher than in other areas of the district and may therefore not be economically feasible. The previous housing needs survey carried out in December 2013 identified the need for smaller 2-3 bedroomed properties and bungalows, for rent and part ownership. The Housing Needs Survey may now be out of date. Sites

identified in the Neighbourhood Plan would be reconsidered and a meeting arranged with Wyre Forest District Council planners for further discussions.

- 6.4 **Right to Bid – The Talbot:** Information received indicated that the property was up for sale. It was agreed to monitor the situation with regard to future use of the property.
- 6.5 **Grant towards Stained Glass Window in St Cassians Church:** It was agreed to donate up to £300 towards the cost of a stained glass window in memory of Rosemary Brinton Butler.
- 6.6 **Annual Parish Meeting Monday 15 May 2017-** The Agenda was agreed and would be circulated in the Parish Magazine, on the website and on notice boards.
- 6.7 **Broadband Cabinet 1:** This cabinet was now in place and it was expected superfast broadband would be available to residents in that area towards the end of March. Residents who can now receive Superfast Broadband should contact their supplier to upgrade their contracts.
- 6.8 **Web Hosting:** - Renewal was agreed. It was noted that web addresses were now charged as extras.
- 6.9 **Maintenance Work – Monthly Report**
- 6.9.1 **Lengthsman** - Work had been carried out to side out footways in Malvern View, The Green, A448 towards Stone and Briar Hill. Fallen trees/branches had been removed from carriageway.

A discussion took place about training the new Lengthsman and Cllr Marcus Hart said he would contact Highways to see what could be arranged. In the meantime, approval was given to purchase the equipment recommended for the Lengthsman by Worcestershire County Council, approximate cost £100.

- 6.9.2 **General Maintenance:** - Clearing overgrowth around phone box at Mustow Green and litter picking, work on hedgerow in Fold Lane by allotment site.

7. CONSULTATIONS

- 7.1 Worcestershire Minerals Local Plan – Third Stage consultation – Cllr D Thomas had prepared a response which would be sent by email.
- 7.2 Worcestershire Local Transport Plan – Cllr D Thomas had responded on line – Emphasis made on need to improve Mustow Green island ASAP.
- 7.3 NHS Consultation on future Acute Services in Hospitals in Worcestershire – Noted.

8. REPORTS FROM CLLRS REPRESENTING OUTSIDE BODIES: None

9 CLERK'S REPORT

- **Defibrillator Seminar:** - Had been well attended. Second session to be arranged for 24 May 2017 at 7:00 p.m.
- **War Memorial Cleaning:** Two quotes received and application made to War Memorials Trust for a Grant.

- Bottles in Woodrow Lane – Wyre Forest District Council considering what action to take against perpetrators.
- Dog fouling/litter wardens: Parish not interested in appointing their own wardens.
- Savilles Garage- Resident reported on improvement in parking as a result of talks with owners of site.
- Parking on Briar Hill: Police would monitor the situation.
- Harvington Hall Lane- Nothing further could be done at this time.
- Advertising Signs – Clerk asked to write to owners.
- Smartwater – Will be distributed free of charge to all houses in the parish.

10 FINANCIAL REPORT

10.1 The Clerk presented a schedule of payments and receipts for February which was approved.

PAYMENTS

Name	Purpose	Amount	VAT	Total
CC Village Hall	Room Hire	90.00		90.00
Y L Scriven	Net Salary	729.88		729.88
Ben Matthews	General Maintenance	99.00		99.00
WDBG Glebe	Allotment Rent	233.50		233.50
Bill Waldron	Lengthsman	398.75		398.75
Don Robbins	Burial Ground	133.33		133.33
Geoffrey Holding	Waste Bins (2 months)	140.00		140.00
Historic Towns	CPRE Subs	35.00		35.00
Viking	Stationery and toner	36.94	7.39	44.33
War Memorial Trust	Subscription	20.00		20.00
A & H Construction	Work on burial ground	2,000.00	400.00	2,400.00
	TOTAL	3,916.20	407.39	4,323.59

RECEIPTS AND TRANSFERS

Worcs CC	Lengthsman	310.00		310.00
Worcs CC	Parish Footpaths	500.00		500.00
Allotment Rents		96.00		96.00
Transfer	From Defibrillator Fund	100.00		100.00
	TOTAL	1,006.00		1,006.00

10.2 Bank Reconciliation for period up to 28 February 2017 was approved.

11. Next Meeting to be held on Monday 3 April 2017 at 7:15 p.m. Items for next meeting – Condition of road surface in Tanwood Lane.