

MINUTES OF A MEETING OF
CHADDESLEY CORBETT PARISH COUNCIL
Held on Monday 6 November 2017
at Chaddesley Corbett Village Hall
at 7.15 p.m.



Present: Chairman Cllr W Mack, Cllrs G Vernon, M Page, Mrs P Pardoe, H Green, D Thomas, R Pugh, J Wright, Mrs J Fox, S Williams, L Stockford. Clerk Mrs Y Scriven, and a member of the public. District Councillor: I Hardiman.

POLICE REPORT

Police Community Support Officer attended the meeting and reported that a new system of reporting had been put in place for internet access to information on crimes. Some burglaries had taken place in the Cakebole/Longmore area involving thefts from outdoor buildings and heating oil.

Inspector Jacob Wright would be appointed Inspector of the Safer Neighbourhoods Team on 13 November to replace Inspector James Ashton.

1. **APOLOGIES:** District Councillor M Hart
2. **DECLARATIONS OF PECUNIARY INTEREST (DPI):** None
OTHER DECLARATIONS OF INTEREST (ODI): None
DISPENSATIONS – As before
3. **PUBLIC QUESTION TIME:** None
4. **MINUTES**
 - a) Minutes of the Parish Council meeting held on 2 October 2017 were approved, with slight amendment, and signed by the Chairman.
 - b) Minutes of the Planning Committee held on 2 October 2017 were approved.
5. **COUNCILLOR'S REPORTS:**
 - 5 Councillor's Reports
 - 5.1 County Council Report: Cllr M Hart had sent a written report in his absence:
 - A448 Redcross – Discussions on-going with Highways regarding possible measures to reduce accidents and speeding in this area and also increased volume of traffic using Harvington Hall Lane as a shortcut.
 - Mustow Green – Residents generally approved the application for double yellow lines in Holly Lodge, but this still might not sort the problem with parking from Savills Garage. Further investigations were on-going.
 - There would be a £4m investment into Kidderminster Railway Station starting next year and being completed in 2019.
 - £55m of Government funding had been received to complete the Southern Link Road and dual carriageway on Carrington Bridge.
 - 5.3 District Councillor's Report:
 - Green Street Depot Kidderminster – improvements costing £3m to be made and 'Hub' to be relocated on this site together with some industrial units for lease. Substantial savings will be

made to provide value for money for tax-payers. Additional disabled parking would be made available on site.

- Parking in Kidderminster after 4:00 pm will be free from 18 November to 31 December.
- Talks taking place with Kidderminster College who want to extend into the adjacent car park and they have offered the former 'Levine's' site opposite, which they have recently acquired in exchange.
- Crown House demolition – agreement to demolish the building has now been agreed with former tenants.

5.4 Councillor Reports – Cllr M Page reported that the butchers and general store was not doing very well and may have to close in the New Year if it did not obtain new business. It was agreed to discuss this at the next Parish Council meeting.

6. **CHADDESLEY CORBETT MATTERS FOR DISCUSSION OR DECISION**

6.1 **Analysis of Income and Expenditure against Budget:** A schedule of expenditure against budget for the half year to 30 September 2017 was reviewed and agreed. Capital items should be separated from expenses.

6.2 **World War 1 Celebrations 11 November 2018:** Cllr G Vernon gave a summary of discussions held with various groups and a draft programme of events leading up to the 11 November. These include:

- Exhibition/Re-enactments at Harvington Hall in October
- Film in October from film club
- Silver Band in St Cassians in November
- Boys on Board Trail
- Service in St Cassians followed by refreshments in Village Hall, exhibition and sketches.
- Re-dedication of war memorial
- Extra names on war memorial

The Parish Council role will be to co-ordinate the various activities and provide a programme of events and publicity. Some events would require funding and a budget and grant application would be prepared as soon as possible.

6.3 **Affordable Housing** — Minutes of a Working Group meeting held on 12 October 2017 were circulated. A review of the Neighbourhood Plan would be carried over the next 2 years, which would include an updated Housing Needs Survey and a Call for Sites. Any proposed development in the interim would require a Community Right to Build Order, which would necessitate an additional External Examination and Referendum. However, a site had been identified for a feasibility study and a proposal was made to contact the relevant Housing Association to see if they were interested in developing this site further. The proposal was carried. Wyre Forest District Council had been asked to check the Housing Register to see what demand there was for affordable housing in the parish and what type of housing was required.

6.4 **Staffing and Budget Preparation:** A working group meeting was arranged for Tuesday 21 November at 10:00 a.m. to carry out a staffing review and prepare a budget for the next financial year.

6.5 **Chestnut Tree at entrance to village:** Cllr H Green reported that several stems in the centre of the tree were dead and constituted a safety risk. The clerk was asked to inform highways and ask for remedial action to be taken.

6.6 **Education Foundation Trust** – Annual Report and Accounts for the year ended December 2016 had been received and was noted. A copy would be available on the parish council website.

6.7 Maintenance Work – Monthly Report

6.7.1 **Lengthsman:** Smartwater signs had been installed at locations around the Parish; leaves and branches cleared from Tandy's Lane, grips cleared on Woodrow and silt and road debris cleared from Egg Lane.

6.7.2 **General Maintenance:** Footways swept and leaves removed in Village, bus shelters swept and cleaned.

7. CONSULTATIONS

7.1 Representation from residents of Belbroughton regarding an alternative event to the Velo Birmingham cycle race in future years. Noted.

7.2 Churchhill and Blakedown Parish Council had forwarded information about their representations to Wyre Forest District Council regarding proposed housing sites, in relation to highway issues resulting from proposed developments in the area. Noted.

8. **REPORTS FROM CLLRS REPRESENTING OUTSIDE BODIES:** None

9 CLERK'S REPORT

- Monument request – Payne 9B. Colour of stone Lavender Grey. Agreed
- Road Closure Orders – Barrowhill Lane, Drayton – 27.11.17 for 5 days Drayton Road – 13.11.17 for 5 days
- Complaint – Phone Box Briar Hill. Had been repainted by BT. All Perspex windows need replacing. Clerk to advise BT.
- Briar Hill Parking – email from resident stating that parked vehicles were not an obstruction and helped to slow down traffic. Noted.
- Hemmingway – Consultation on double yellow lines at bottom of Hemmingway turning circle. Agreed.
- Barrier on allotment now fitted. Allotment users must be asked to replace after use.
- Advertising signs on A448 at entrance to Clattercut Lane – Agreed to write to business.

10 FINANCIAL REPORT

10.1 The Clerk presented a schedule of payments and receipts for October which was approved.

PAYMENTS

Name	Purpose	Amount	VAT	Total
CC Village Hall	Room Hire	90.00		90.00
Y L Scriven	Net Salary	742.32		742.32
Y L Scriven	BT Internet and Telephone	96.88	19.38	116.26
Oakleaf	Grass Cutting contract	246.01	49.20	295.21
Geoffrey Holding	Waste Bins October	100.00		100.00
Bob Twining	Lengthsman	200.00		200.00
Ben Matthews	General Maintenance	171.00		171.00
Don Robbins	Burial Ground	100.00		100.00
Four Square Magazine	Advert Allotments	21.00		21.00
J H Pardoe	Grass cutting Woodrow	137.50	27.50	165.00
	TOTAL PAYMENTS	1,904.71	96.08	2,000.79
	PAID BY DEBIT CARD			
Bollards Direct	Fitting charge	80.00	16.00	96.00

Firetrust	Mail Wash subscription	19.95		19.95
Amazon	Toner	17.38	3.58	20.96
TOTAL		117.33	19.58	136.91

RECEIPTS

Worcs County Council	Lengthsman	200.00		200.00
Worcs CC	Grass Cutting Contract	1,579.50		2,679.50
Western Power	Wayleaves	4.62		4.62
Inscription on monument		35.00		35.00
TOTAL		1,619.12		1,619.12

10.2 Bank Reconciliation for period up to 31 October 2017 was approved.

11. Next Meeting to be held on Monday 4 December 2017 at 7:15 p.m

Dates for future meetings

Worcs CALC AGM	15 November	County Hall	6:30 p.m.	YLS
Centenary World War I	5 December	Village Hall	6:30 p.m.	RP, JW, GV, PP, HG
NP Working Group	21 November	Village Hall	7:00 p.m.	DT, JF, JW, LS, RP, GV
Daffodil Planting	18 Nov	The Green	10:00 p.m	ALL
Wyre Forest/Peter Bassett	30 Nov	By St Cassians	9:30 a.m.	WM, DT, YS
Chairmans Meeting	15 Feb 2018	Wyre Forest	6:30 p.m.	WM