

**MINUTES OF A MEETING OF  
CHADDESLEY CORBETT PARISH  
COUNCIL**

**Held on Monday 6 October 2014  
at Chaddesley Corbett Village Hall  
at 7.25 p.m.**



Present: Chairman Cllr W Mack, Cllrs D Thomas, R Pugh, L Stockford, S Williams, J Wright, Mrs J Fox, Mrs P Pardoe Clerk Mrs Y Scriven

1. **APOLOGIES:** Cllrs M Page, B Green, G Vernon
2. **DECLARATIONS OF PECUNIARY INTEREST (DPI):** Cllr L Stockford – item 6.2 (Cllr Stockford left the room during this discussion.

**OTHER DECLARATIONS OF INTEREST (ODI):** Mrs P Pardoe – Item 6.2 (Mrs Pardoe left the room during this discussion.

**DISPENSATIONS –** Not Applicable on this occasion

3. **PUBLIC QUESTION TIME –** No-one present

4. **MINUTES**

- a) The Minutes of the Parish Council meeting held on 1 September 2014 were approved and signed.
- b) The Minutes of the Planning Committee held on 1 September 2014 were approved.

5. **COUNCILLOR'S REPORTS:**

- 5.1.1 **Chairman:** Cllr W Mack and his wife attended the Civic Service organised by the Chairman of Wyre Forest District Council; Mark Garnier MP was in attendance.

6. **CHADDESLEY CORBETT PARISH MATTERS FOR DISCUSSION/DECISION**

- 6.1 **Neighbourhood Plan (NP) -** Cllr D Thomas reported that the Referendum had taken place with 81% of those voting in favour, as a result of which Wyre Forest District Council had issued a Decision Statement and the NP had been 'Made'. It was agreed that the Steering Group would meet for the last time to set up a procedure for dealing with Actions identified in the NP.

- 6.2 **Old School Site - Right to Bid –** A detailed report was submitted by the Working Group and was discussed in detail. In accordance with the recommendation made by the Working Group a partner was selected for preparation of the Bid. It was also agreed to appoint a solicitor to assist with preparation of the Bid and contracts with a budget of £2,000.

- 6.3 **Harvington Hall Lane:** Results of recent traffic surveys had been received and a meeting would be arranged with Worcestershire County Council to discuss further. It was felt that most of the traffic could be avoided if improvements could be made to Mustow Green island, and it was agreed that Stone Parish Council would be asked to join with us in making joint representations to the County Council.

- 6.4 **Dog Fouling Campaign:** It was agreed to proceed with an awareness campaign to be carried out by Wyre Forest District Council Environmental Enforcement Officers.

- 6.5 **Dates for Meeting 2015 :** List was circulated and approved.

- 6.6 **Maintenance Work:**

6.6.1 **Rural Footpaths:** FP617 Harvington to The Holloway – overgrowth/undergrowth cut back, brash removed and path topped. Footpath surface needs repairs, stile and waymark need replacing. FP588, 590, 591, 592, 594 and 595 Drayton Road-Tanwood Lane, 615 Harvington, 618 Harvington to Woodrow, 623 Briar Hill, 624 The Village to Swancote and 637 Allotment Gardens were strimmed and topped.

6.6.2 **General Maintenance:** Bus shelters cleaned, footpaths strimmed and swept in Village.

**7. DATES FOR MEETINGS:**

7.1 Emergency Planning Meeting – Wyre Forest House, Wednesday 29 October 2014 – Cllr J Wright

7.2 Worcestershire 11<sup>th</sup> Parish Conference – 29 October 2014

**8. TO RECEIVE REPORTS FROM CLLRS REPRESENTING OUTSIDE BODIES:**

8.1 **Wyre Forest Area CALC/Parish Forum Joint Meeting:** Cllr D Thomas attended the meeting and gave a presentation on the process of preparing a Neighbourhood Plan, which was well received.

9. **CONSULTATION DOCUMENTS:** None

**10. CLERK’S REPORT ON ITEMS OF CORRESPONDENCE FOR INFORMATION ONLY**

10.1 Information received on the reorganisation of Operational Services from Green Street, Kidderminster.

**10 FINANCIAL REPORT**

10.1 The Clerk presented a schedule of payments and receipts which was approved. Cllrs D Thomas and L Stockford would authorise the payments which would be made electronically.

Name	Purpose	Amount	VAT	Total
CC Village Hall	Room Hire	107.00		107.00
G R Holding	Footpaths Maintenance	295.00		295.00
G R Holding	Orchard grass cutting	110.00		110.00
Y L Scriven	Net Salary	676.70		676.70
Ben Matthews	Sweeping village and bus shelters	114.00		110.00
HMRC	PAYE/NIC	566.54		566.54
Davis Memorials	Ground anchoring headstones	500.00	100.00	600.00
Donation	Village Hall	500.00		500.00
SLCC	Training/Conference Fee	29.50	5.90	35.40
Town Cryer	Referendum	100.00		100.00
CPRE	Subscription	36.00		36.00
D Robbins	Grass/hedge cutting burial ground	504.00		504.00
Kirkwells	Additional work on report	160.00	32.00	192.00
<b>TOTAL PAYMENTS</b>		<b>3,698.74</b>	<b>137.90</b>	<b>3,836.64</b>
Paid by Debit Card				
AVG	Anti-Virus	28.33	5.67	34.90
Amazon	Toner	21.74		21.74
<b>Total</b>		<b>50.07</b>	<b>5.67</b>	<b>55.74</b>

RECEIPTS

Wyre Forest DC	Precept and Grant	12,182.70	12,182.70
F Verlic	Burial Fee	325.00	325.00
	Total Receipts	<u>12,507.70</u>	<u>12,507.70</u>

10.2 Bank Reconciliation for month of September 2014 had been circulated and was approved.

11. Date of next meeting Monday 1 November 2014 at 7.25 p.m.

- Items for next meeting: - Church Mowers  
- Traffic Feasibility Study

The meeting closed at 8.40 p.m.