

MINUTES OF A MEETING OF
CHADDESLEY CORBETT PARISH COUNCIL
Held on Monday 7 August 2017
at Chaddesley Corbett Village Hall
at 7.15 p.m.



Present: Chairman Cllr W Mack, Cllrs G Vernon, M Page, Mrs P Pardoe, H Green, D Thomas, R Pugh, J Wright, L Stockford District/County Councillor M Hart
Clerk Mrs Y Scriven, and a member of the public.

POLICE REPORT – Police reported one burglary and two thefts/damage to vehicles during the month.

1. **APOLOGIES:** Cllr Mrs J Fox, Cllr S Williams, District Councillor I Hardiman
2. **DECLARATIONS OF PECUNIARY INTEREST (DPI):** None
OTHER DECLARATIONS OF INTEREST (ODI): None
DISPENSATIONS – As before
3. **PUBLIC QUESTION TIME:** None
4. **MINUTES**
 - a) Minutes of the Parish Council meeting held on 3 July 2017 were approved and signed.
 - b) Minutes of the Planning Committee held on 3 July 2017 were approved.
5. **COUNCILLOR'S REPORTS:**
 - 5.1 Chairman – Cllr W Mack reported on discussions with the chairman of CQC regarding designating Chaddesley as dementia Friendly Village, which was continuing. Sarah Green had agreed to be the new Footpaths Officer.
 - 5.2 District Councillors
Cllr M Hart reported that grants from the Localism fund was available. Paul Round had officially taken over from John Baggott as head of planning. Public engagement about the development of Worcester Street would commence later this year. He would provide information of dementia from Cookley Parish Council.
 - 5.3 County Council Report
Cllr M Hart reported that a new Chief Executive would be appointed for Worcestershire County Council by January 2018. Changes to members allowances as recommended by the Independent Panel had been adopted resulting in some reductions and some increases. Children's Services have been rated as inadequate by OFSTED and assistance was being provided by another successful Council. However, a recent Adult Social care inspection stated that our care homes were safe with far fewer causes for concern than the national average.

DISCUSSION/DECISION

- 6.1 **Affordable Housing** – Minutes of a Working Group meeting held on 5 July were approved and it was agreed to arrange the next meeting in September. It was noted that any potential sites should be considered as part of a review of our Neighbourhood Plan, which would need to co-ordinate with the review of Wyre Forest District Council’s Local Plan. It would also be necessary at that time to carry out a new Housing Needs Survey to determine the number and type of properties now required.
- 6.2 **Budget Comparison – Quarter 1 2017-18** – A spreadsheet was submitted and it was noted that costs were in line with budget.
- 6.3 **Wildflower Planting** – Estimates for proposed wildflower planting around the parish were considered and it was agreed that this was too expensive. However, daffodil bulb planting was favoured and it was agreed to discuss this further at the next meeting. Cllr M Hart volunteered to provide £500 towards the cost of enhancing the parish environment from his District Council allowance.
- 6.4 **Emergency Planning** – Further updates to contact details were required and it was agreed to discuss the procedures in the event of an emergency at the next meeting.
- 6.5 **Celebration of the end of First World War – 11 November 2018** – Various options were discussed and it was agreed that the war memorial should be re-dedicated following a service at St. Cassians/St Mary Catholic Church. A working group would be set up to consider this further.
- 6.6 **Waste Bins – St Cassians Way** – Following complaints from residents, Wyre Forest District Council had agreed to collect bins from inside the entrance alongside the wall and return them to that location. Residents had been informed.
- 6.7 **Citizens Advice Bureau** – It was agreed to donate £100.
- 6.8 **Highways** – A meeting with Cllr Marcus Hart had taken place to consider highway issues around the Parish; these included improvements to Mustow Green Island (long term), speed of traffic entering the village from the A448, bridge over Hockley Brook which was badly in need of resurfacing, Harvington Hall Lane increased traffic, speeding on A448 at Redcross, wild flower planting and resurfacing of Dobes Lane. Cllr M Hart was investigating and would report back as soon as possible.
- 6.9 **White Gates** – It was agreed that two gates were necessary wherever possible. A further survey would take place with recommendations and costs at the next meeting.
- 6.10 **Burial Ground Inspection** – Two headstones were in need of stabilisation, A41 – Birch and A36 – Hill.
- 6.11 **Burial Ground Extension** – The site investigation report had been received and there were no environmental or standing water issues on the site. It was agreed to pass the report to Paul Round at the District Council.
- 6.12 **Maintenance Work**

6.12.1 **Lengthsman:** - Work had been carried out in Hillpool, A450 Worcester Road and Egg Lane Drayton to sideout footways and dig out and clear gullies and grips.

6.12.2 **General:** - Bus shelters had been cleaned.

6.12.3 **Footpaths** – Strimming, topping and general clearance had been carried out on footpaths 544, 624, 615, 611-614, 616, 6127, 577-579, 581-2, 626, 630, 629, 631-2, 633-5 and 644-5.

7. CONSULTATIONS

7.1 Wyre Forest District Council Local Plan Review – Preferred Options – Consultation booklet was being circulated and it was agreed to support Option B. Cllr D Thomas would prepare a more detailed response to the consultation.

7.2 Wyre Forest District Council – Off Street Parking Places – Noted.

7.3 Wyre Forest District Council Scrap Metal Consultation – Cllr J Wright would prepare a response on behalf of the Parish Council.

8. **REPORTS FROM CLLRS REPRESENTING OUTSIDE BODIES:** None

9 CLERK'S REPORT

9.1 **Velo Cycle Race – 24 September** – A revised final route had been circulated and was noted. No further representations would be made, but the effects of the event on residents would be monitored to provide information for the future.

9.2 **Spraying Weeds-** After investigation it appears that the District Council are responsible for spraying weeds on footways and roadsides twice a year and the Chaddesley area would be done during the next week. No charge to the Parish Council. It was noted that this work had not been done for some time.

9.3 **Allotments-** Currently there were eight potential vacancies and it was agreed to advertise in the Kidderminster Shuttle and other local publications. There would be a rent free period until January 2018 because of the overgrown condition of the plots.

10 FINANCIAL REPORT

10.1 The Clerk presented a schedule of payments and receipts for July which was approved.

PAYMENTS

Name	Purpose	Amount	VAT	Total
CC Village Hall	Room Hire	40.00		40.00
Y L Scriven	Net Salary	742.32		742.32
Y L Scriven	Expenses	38.56	3.91	42.47
BT	Broadband and calls	90.68	19.23	109.91
Dudley Print	Annual Report	918.29	39.60	957.89
Oakleaf	Grass Cutting	246.01	49.20	295.21
Ben Matthews	Bus shelters	51.00		51.00
Geoffrey Holding	Waste Bins/Footpaths June/July	620.00		620.00
Bob Twining	Lengthsman	187.50		187.50
Staples	Stationery/toners	34.94	6.99	41.93
Don Robbins	Burial Ground	196.00		196.00
Davis Memorials	Annual Inspection	50.00	10.00	60.00
Information Commissioners	Data Protection	35.00		35.00
T J Hamer	Installation white gates	985.00	197.00	1,181.00

Maplin	DVD external drive	33.32	6.67	39.99	
London and Zurich	Play equipment maintenance	30.00	5.99	35.99	
TOTAL		4,263.68	318.94	4,595.28	

10.2 Bank Reconciliation for period up to 31 July 2017 was approved.

11. Next Meeting to be held on Monday 4 September 2017 at 7:15 p.m.

Dates for future meetings

Affordable Housing Working Group	13 Sept	The Cottage, Tanwood Lane	7:00 pm	WM, DT, GV, LS, RP
County Parish Conference	12 Sept	County Hall	6:00 pm	WM, YLS
Chairmans' Meeting	13 Sept	Wyre Forest	6:00 pm	WM
Parish Forum/CALC	18 Sept	Wyre Forest	6:30 pm	WM, YLS