

MINUTES OF A MEETING OF  
CHADDESLEY CORBETT PARISH COUNCIL  
Held on Monday 7 December 2015  
at Chaddesley Corbett Village Hall  
at 7.25 p.m.



Present: Chairman Cllr W Mack, Cllrs D Thomas, Mrs P Pardoe, J Wright, R Pugh, L Stockford, Mrs J Fox, B Green, M Page, S Williams/  
District Councillor: Cllr Ian Hardiman  
Clerk Mrs Y Scriven, and members of the public.

It was agreed that future Parish Council meetings would start at 7:15 p.m.

Becky Rushton, PCSO attended the meeting and reported 10 burglaries in the Harvington area over the period 25-28 November. The police take these incidents very seriously and will be patrolling rural areas on a regular basis – anything suspicious should be reported to the Police on 101. A police surgery will be held in the village on Monday 14 December.

1. **APOLOGIES:** Cllr G Vernon (illness); District Councillor M Hart.
2. **DECLARATIONS OF PECUNIARY INTEREST (DPI):** None  
**OTHER DECLARATIONS OF INTEREST (ODI):**  
Cllr R Pugh – Item 6.8 – Near Neighbour  
Cllr S Williams – Item 6.4 – Close relative is a Tenant  
**DISPENSATIONS –** As before
3. **PUBLIC QUESTION TIME:** None
4. **MINUTES**
  - a) The Minutes of the Parish Council meeting held on 2 November 2015 were presented and approved after amendment.
  - b) The Minutes of the Planning Committee held on 2 November 2015 were approved.
5. **COUNCILLOR'S REPORTS:**
  - 5.1 **Chairman's Report:** Cllr W Mack had attended the Worcestershire CALC AGM with the clerk when new officers were elected. Discussions took place about publicising the work of Health Watch. He had also had a discussion with a resident regarding trees in the new burial ground. It was agreed that a site meeting should take place.
    - 5.1.1 District Cllr Ian Hardiman reported that the Hoobrook Link Road which runs across Silverwoods (old sugar beet factory) is progressing well on schedule.
    - 5.1.2 Two additional Civil Enforcement Officers are being recruited to step up parking enforcement, litter and dog fouling offences.
    - 5.1.3 The District Council and other councils in Worcestershire are considering the opportunity to develop devolution proposals which will be debated at a full District Council meeting in December. Also being considered are recommendations for the Council Tax Reduction scheme which provides assistance to people on low incomes.

## 6. CHADDESLEY CORBETT PARISH MATTERS FOR DISCUSSION/DECISION

### 6.1 **Speeding and traffic accidents on A448 and Harvington Hall Lane.**

A discussion took place about recent accidents on the A448 at Winterfold where a car had hit a wall and the side of a house. It was agreed that further measures were required to reduce the speed of traffic on this dangerous bend and at Redcross where overtaking and speeding was a serious problem. It was agreed to site the VAS in the speed restricted areas.

Further incidents had taken place in Harvington Hall Lane and it was agreed that the clerk should discuss the situation with the manager of Harvington Hall and Fr. John of St Mary's Church to see if any improvements in signage could be made.

It was agreed that Highways and the Police should be asked to attend a further meeting with Councillors to discuss these issues again.

### 6.2 **Neighbourhood Plan – Action Plan – Open Space Monitoring Group**

A report had been issued by the monitoring group which detailed their initial observations about remedial works required around the parish. Mrs Dolley was thanked by the Chairman for her hard work and comprehensive report. It was agreed that the clerk should be delegated responsibility to action straightforward recommendations, with any that require Council decisions being placed on the agenda for future meetings. It was suggested that the monitoring should be extended to other parts of the parish and that the Group should carry out quarterly inspections.

### 6.3 **Budget and Staffing Committee Report – 2016-17**

The Committee had met on 18 November 2015 and copies of the minutes with recommendations had been circulated.

6.3.1 It was agreed to increase the clerk's hours by 2 per week, effective 1 January 2016.

6.3.2 Recommendations made for contractors rates were agreed.

6.3.3 A draft budget for Precept for the next financial year and a draft 5 year plan of capital expenditure was agreed in principle. A final budget would be submitted for approval at the January 2016 meeting.

### 6.4 **Allotments**

It was agreed to increase rents by £1.00 for a full plot and 50p for half plots. It was also agreed that for 2017 a comparison with other local allotment sites would be made before setting the rent.

6.5 **Wyre Forest Citizens Advice Bureau** - It was agreed that this was not a matter for Parish Council consideration.

### 6.6 **Localism Act – Devolved Services – Waste Bin and Litter Collection**

A suitable site for the waste container had been identified and agreed with the District Council. It was therefore agreed to enter into a contract with the District Council for a period of 12 months trial, during which time black waste bags should be provided by the District Council together with appropriate funding.

## 6.7 **Traffic Improvement Scheme (Traffic Feasibility Study)**

Phase I of the proposals for improvements in the Village had been agreed by the County Council and a budget estimate submitted. It was disappointing that the County Council were unable to fund this project as their funds were committed for the next 5 years. It was therefore agreed that the clerk should seek alternative funding by way of grants or donations. Once funding was in place, a firm estimate for delivery would be provided by the County Council.

6.8 **Sodium Fluoride in Water** – Following representations from a resident, the matter had been referred to the Worcestershire Regulatory Authority who had indicated that the matter should be taken up with our local MP.

6.9 **January Newsletter** – A discussion took place on various subjects for inclusion in the January newsletter, a draft of which would be available for the next meeting.

6.10 **VAS Sign:** The following readings had been obtained during November 2014

A448 Near Rowberrys(towards Bromsgrove)	19,601
Ditto (towards Kidderminster)	19,722
Park Lane, Harvington (from A450)	205
Park Lane, Harvington (to A450)	202

It was agreed that speed was not the main issue in Harvington, and we needed to download the actual number of vehicles using the road before any further representations could be made.

6.11 **Highway Issues:** White lines required on bend at top of Briar Hill. Woodrow - new tarmac patches now breaking up – top dressing required. Parking in the village – encourage more use of public houses and surgery car parks, especially on Sundays when services are being held in St Cassians. New driveway Tanwood Lane, agreed to write to Highways.

## 6.12 **MAINTENANCE WORK**

6.12.1 **Lengthsman Scheme:** 52 grips, 2 inlets and 2 outfalls cleared in Drayton Road and 32 grips cleared in Tandy's Lane. Leaves and vegetation cleared from sides of carriageway at Sion Hill and Barrowhill Lane. Batteries changed on VAS equipment.

6.12.2 **Parish Footpaths:** Paths strimmed, topped and overhanging vegetation cleared on footpaths 511, 516, 517, 537, 617 and 624. New sign post installed on footpaths 579 after being broken by a tractor.

6.12.3 **General Maintenance:** - Leaves removed in Village. Cut back overgrowth, sweep and clean telephone box Mustow Green.

## 7. **DATES FOR MEETINGS**

7.1 Team Wyre Forest/West Mercia Police Meeting – Monday 14 December at 2:00 pm Stourport. Cllr Mrs J Fox to attend.

## 8. **TO RECEIVE REPORTS FROM CLLRS REPRESENTING OUTSIDE BODIES:**

8.1 Wyre Forest District Council Strategic Housing Market Assessment Update – consultation response submitted by Cllr D Thomas. Recommendations in line with our Neighbourhood Plan.

## 9 CLERK'S REPORT

- 9.1 **Trees – Woodrow** – 13 trees had been planted along Woodrow paid for by residents and a small grant from Cllr S Williams from his District funds. This voluntary work of residents was acknowledged and would be mentioned in the January newsletter.
- 9.2 **Burial Ground:** Relatives had been contacted and unsafe headstones would be repaired.
- 9.3 **Audits:** From April 2016 the Audit Commission would be abolished. NALC had formulated a new sector led body to undertake Audits for Parish and Town Councils. More information was required before deciding whether or not to opt out of this new scheme and find our own independent auditor.
- 9.4 **Queen's 90<sup>th</sup> Birthday** – 'Clean up for the Queen'. It was agreed to advertise this in the Parish Magazine to see if anyone was interested in participating.
- 9.5 **Empty houses in Woodrow:** Further discussions with owner of properties were taking place.
- 9.6 **Silver Birch trees in Hemmingway** – Community Housing had decided not to remove the trees. Cllr S Williams stressed that the trees were causing distress to a resident and he would take this matter up at the next Tenants Association meeting.

## 10 FINANCIAL REPORT

- 10.1 The Clerk presented a schedule of payments and receipts for November which was approved.

Name	Purpose	Amount	VAT	Total
CC Village Hall	Room Hire	30.00		30.00
Y L Scriven	Net Salary	597.20		597.20
Oakleaf	Grass Cutting Contract	237.63	47.53	285.16
Don Robbins	Burial Ground	48.00		48.00
Ben Matthews	Tidy Village	147.00		147.00
G R Holding	Footpath maintenance	215.00		215.00
Bill Waldron	Lengthsman	472.50		472.50
NALC	Registration Fee	25.00	5.00	30.00
L Stockford	Reimburse Web Hosting	20.95	4.20	25.15
	<b>TOTAL PAYMENTS</b>	<b>1,793.29</b>	<b>56.73</b>	<b>1850.01</b>
<b>Receipts</b>				
Burial Fee	Plot E13	<b>325.00</b>		<b>325.00</b>

- 10.2 Bank Reconciliation for period up to 30 November 2015 was approved.

12. Next Meeting to be held on Monday 4 January 2016 at 7:15 p.m.  
Items next meeting: Update pages of Emergency Plan  
Audit Arrangements  
Final Precept Proposals