

**MINUTES OF A MEETING OF  
CHADDESLEY CORBETT PARISH COUNCIL  
Held on Monday 7 July 2014  
at Chaddesley Corbett Village Hall  
at 7.25 p.m.**



Present: Chairman Cllr W Mack, Cllrs D Thomas, R Pugh, M Page, Mrs P Pardoe, L Stockford, B Green, G Vernon, S Williams, J Wright, Clerk Mrs Y Scriven and members of the public.

1. **APOLOGIES:** Cllrs Mrs J Fox
2. **DECLARATIONS OF PECUNIARY INTEREST (DPI):** None  
**OTHER DECLARATIONS OF INTEREST (ODI):** Cllr Mrs P Pardoe – Item 5.3, Cllr B Green – Item 5.3 (Both hold a Dispensation as Trustees of the Education Foundation Trust) Cllr S Williams – Item 5.9, Cllr L Stockford – Item 5.3 (Holds a Dispensation)

**DISPENSATIONS** – No new Dispensations.

The Meeting was adjourned for PUBLIC QUESTION TIME

The Meeting re-opened.

3. **MINUTES**
  - a) The Minutes of the Parish Council meeting held on 2 June 2014 were approved and signed.
  - b) The Minutes of the Annual Parish meeting held on 9 June 2014 were approved.
  - b) The Minutes of the Planning Committee held on 2 June 2014 were approved.
4. **COUNCILLOR'S REPORTS:**
  - 4.1.1 **Chairman:** The Chairman reported that he had attended a training course with the clerk staged by Worcestershire CALC which had been very useful.
  - 4.1.2 St Cassians Parish Fete will take place on Saturday 19 July 2014 and the Parish Council would have a stand. Councillors were encouraged to attend. It was agreed to make a donation of £50.00 to the fete funds.
  - 4.2 **District Councillor:** Cllr S Williams reported that he had been appointed Chairman of the District Council and would sit on the Wyre Forest Planning Committee. He would not therefore be a member of the Chaddesley Corbett Parish Council Planning Committee.
5. **CHADDESLEY CORBETT PARISH MATTERS FOR DISCUSSION/DECISION**
  - 5.1 **Co-Option of a new Councillor**
    - 5.1.1 An application had been received from Jim Wright, who was duly appointed as a co-opted member of the Parish Council by a unanimous vote.
  - 5.2 **Neighbourhood Plan (NP)**
    - 5.2.1 **External Examination** - Cllr D Thomas reported that the external examination had taken place and a number of changes/additions had been recommended in order to make the NP more robust. A list of the changes had been circulated to Councillors and with these changes the Examiner had recommended that the report should now go to a Referendum.
    - 5.2.2 **Referendum** – Subject to formal approval of Wyre Forest District Council the Referendum will take place on Thursday 11 September 2014. If successful, the NP would then be 'made' by the District Council at the end of September and would be the first point of reference when considering planning applications in the Parish.

- 5.3 **Old School Site**
- 5.3.1 **Right to Bid** – Having received no further information, the formal notification of the Parish Council’s intention to formulate an alternative bid for the site had been submitted to the District Council.
- 5.3.2 It was agreed that a working group would be set up consisting of all Parish Councillors except Cllr Mrs P Pardoe, B Green (who both have declared interests) and Cllr S Williams. The first meeting would take place on Wednesday 16 July 2014 at 6.00 pm. It was agreed that all Cllrs would be kept informed of developments and final decisions would be taken by full Council. It was also agreed that a letter should be sent to Mr G Whateley asking for details of his latest proposals.
- 5.4 **Old Grammar School** – This was deferred to a later meeting.
- 5.5 **Annual Parish Meeting** – Attendance had been poor and it was agreed to consider other means of communication for next year’s meeting.
- 5.6 **Annual Report** - A draft had been circulated and comments were requested before the end of the week.
- 5.7 **Parish Magazine** – Awaiting a meeting with interested parties.
- 5.8 **Burial Ground** – Cllrs G Vernon and L Stockford inspected monuments and recommended that plots A21, A60, F29 and F37 should be repaired. No relatives have so far been traced for these plots so the Parish Council agreed to meet the cost.
- 5.9 **Allotment Site**
- 5.9.1 Request to increase rent received from Landlord’s agents. Agreed to ask for arbitration.
- 5.9.2 The new sign had been received and Cllr L Stockford was asked to agree its location with the Lengthsman.
- 5.10 **Maintenance Work:**
- 5.10.1 **Lengthsman Scheme** – Grips, gullies, outfalls, vegetation and footways had been cleared and signs cleaned along the A448, Tanwood Lane, Fox Lane, The Holloway, A450 Mustow Green, Winterfold, Drayton and Deansford Lane.
- 5.10.2 **Rural Footpaths** – overgrowth cleared and paths strimmed/topped at Barnett Hill, Drayton Road, Harvington, The Village and the allotment site, fallen tree removed Sandy Lane, Barnett Hill and a new kissing gate installed on footpath FP588.
- 5.10.3 **General Maintenance** – Bus shelters cleaned and strimmed, village swept and hedges trimmed; paths at Church in Harvington cleared ready for Fete.
6. **DATES FOR MEETINGS:**
- 6.1 Worcestershire CALC Neighbourhood Planning event County Hall, Tuesday 8 July 2014 – Presentation by Cllr D Thomas.
7. **TO RECEIVE REPORTS FROM CLLRS REPRESENTING OUTSIDE BODIES:**
- 7.1 Wyre Forest CALC – Meeting 17 June – attended by Cllr M Page. Concern had been expressed at closure of local tip, speeding and speeding initiatives and dog fouling.
- 7.2 Tenants Association: - Meeting attended by Cllr G Vernon
8. **CONSULTATION DOCUMENTS:** West Mercia Police Survey – Cllr Mrs J Fox delegated to respond to this on behalf of the Parish Council.

9. **CLERK'S REPORT ON ITEMS OF CORRESPONDENCE FOR INFORMATION ONLY**
- 9.1 New waste bins had been installed in the village. New bin would be located at the top of Fold Lane near the entrance to the allotments.
- 9.2 Community Speed Watch – Monitoring would take place later in the year. A flashing speed sign would be hired for a trial period in an effort to reduce speeding on Briar Hill, Woodrow and the A448.
- 9.3 New Village Signs – Two signs on the A448 were inappropriate and would be changed and a new sign would be placed at Bluntington crossroads.

10 FINANCIAL REPORT

- 10.1 The Clerk presented a schedule of payments and receipts which was approved.

JUNE PAYMENTS

Payee	Service	Net	VAT	Total
CC Village Hall	Room Hire	132.00		132.00
Bill Waldron	Lengthsman	435.50		435.50
Ben Matthews	Maintenance	195.00		195.00
G R Holding	Footpath Maintenance	470.00		470.00
G R Holding	Cut Grass Orchard	130.00		130.00
Y L Scriven	Net Salary	676.90		676.90
Y L Scriven	Expenses	199.47	11.41	210.88
HMRC	PAYE/NIC	566.34		566.34
Don Robbins	Grass Cutting	624.00		624.00
Waitrose	Annual Meeting	69.55	9.90	79.45
Viking	Toner	12.85	2.57	15.42
		<u>3,511.61</u>	<u>23.88</u>	<u>3,535.49</u>

- 10.2 Bank Reconciliation for month of June had been circulated and was approved.

11. Date of next meeting Monday 4 August at 7.25 p.m.

The meeting closed at 9.10 p.m.