

**MINUTES OF A MEETING OF
CHADDESLEY CORBETT PARISH COUNCIL
Held on Tuesday 7 May 2013
at Chaddesley Corbett Village Hall
at 7.30 p.m.**



Present: Chairman: Cllrs W Mack, D Thomas, L Stockford, Mrs J Fox, G Vernon, Mrs S Pritchard, R Pugh, M Walford, Mrs P Pardoe. Clerk Mrs Y Scriven District Cllr S Williams. Member of the Public

POLICE REPORT

Police report noted. Crime rates in rural areas had reduced. Unsocial behaviour by some youths would be investigated and residents were asked to report incidents on the 101 number.

1. **APOLOGIES:** Cllrs B Green, M Page
2. **DECLARATIONS OF PECUNIARY INTEREST (DPI):** None
OTHER DECLARATIONS OF INTEREST (ODI): None
DISPENSATIONS - None

The meeting was adjourned for Public Question Time.

The meeting was re-opened.

3. **MINUTES**

- a) The Minutes of the Parish Council meeting held on 8 April 2013 were approved and signed.
- b) The Minutes of the Planning Committee held on 8 April 2013 were formally accepted.

4. **COUNCILLOR'S REPORTS** None

5. **CHADDESLEY CORBETT PARISH MATTERS FOR DISCUSSION/DECISION**

5.1 **Annual Parish Meeting Monday 20 May 2013** – Details were discussed and agreed. The meeting would start at 7.30 p.m. with refreshments after the meeting.

5.2 **Neighbourhood Plan:** Cllr D Thomas reported on the results of the survey and how these would shape the Objectives for the Neighbourhood Plan. A copy of the draft report had been circulated and the final copy would be available on the website. The comments had been analysed onto spreadsheets by members of the Steering Group and the results had been included in the analysis carried out by Worcestershire County Council on our behalf. Working Groups would hold meetings during the next two weeks to decide what areas of interest should be put into the draft plan, which will be circulated for public consultation in August/September. The timetable for completion of the plan was now looking tight, but for the time being we would adhere to the original timescale. There was a discussion on the validity of a 30% return of the survey forms and whether it was representative of the whole parish

It was agreed that we should seek assistance with preparing the actual Neighbourhood Plan document and would seek a quotation from a suitably qualified organisation. A newsletter had been prepared half of which covered the results of the survey and half general parish council matters. This would be sent to all households in the next 7 days.

It was obvious that most residents believed that the old school site was the answer to many of our problems including car park and housing. A further meeting with the Trustees of the Trust had been requested. There was widespread support for leasing the old grammar school and converting to a community centre.

Some new grants were available for specific projects proposed by the Neighbourhood Plan.

5.3 Annual Return and Declarations April 2012-March 2013

The Annual Return was agreed and signed by the Chairman. The Declarations were individually considered and agreed by the Council. The accounts would now go to the internal auditor.

5.4 Grass Cutting Contract April 2013-March 2014

A report had been submitted to Councillors which recommended awarding the grass cutting control to Oakleaf Services (ex Community Housing) at a cost of £1,578.32. A grant of £1,438.17 would be paid to us by Worcestershire County Council.

5.5 Emergency Planning

Cllr Mrs S Pritchard had been appointed Chairman of the Steering Group and had attended a meeting at Wyre Forest District Council. There were many flooding issues around the District and parish councils were asked to be pro-active in solving problems. Grants were available for ditch clearance.

5.6 Renewal of Council Insurance

It was agreed to renew cover with AON insurance and carry out a full review at next renewal.

5.7 Parking in the Village

It was agreed that Cllr W Mack would speak to businesses in the village to remind them to use the car park on the amenity site to avoid long stays on the Swan small car park and free up on street parking.

5.8 Lengthsman

A final report on work carried out by Ben Matthews had been received and he was thanked for his efforts on behalf of the Parish. Bill Waldron would return as Lengthsman in May. It was agreed that spraying could be included in the Lengthsman's duties if required.

It was also agreed that Ben Matthews should continue working in the parish to undertake general maintenance work. The clerk would draw up a schedule of work.

5.9 Parish Footpaths

Geoffrey Holding attending the meeting and outlined the work planned for the coming year. A meeting would take place with the Footpaths Warden, the clerk and Geoffrey Holding to discuss priorities.

5.10 Clustering of Parishes for Services

There was general agreement to clustering with Stone and Rushock parish councils under appropriate circumstances.

6. DATES FOR MEETINGS: Noted

7. TO RECEIVE REPORTS FROM CLLRS REPRESENTING OUTSIDE BODIES:

7.1 AGM – Village Hall: Cllr Mrs P Pardoe had reported to AGM.

7.2 NALC Representations – Noted

7.3 Tenants Association: Cllr G Vernon reported that there had been a total lack of information for representatives. It was agreed that District Councillor, Pauline Haywood would be asked to write a letter of protest to organisers of the meeting.

8. CONSULTATION DOCUMENTS:

8.1 Western Power Distribution – Consultation on Business Plan. Cllr G Vernon reported on the consultation on their Business Plan. It was noted that £111m had been set aside for low carbon projects.

9. CLERK'S REPORT ON ITEMS OF CORRESPONDENCE FOR INFORMATION ONLY

The clerk reported:

10 FINANCIAL REPORT

10.1 The Clerk presented a schedule of payments and receipts which was approved.

PAYMENTS

Payee	Service	Net	VAT	Total
CC Village Hall	Room Hire – April	26.00		26.00
B Matthews	Lengthsman	172.00		172.00
G Holding	Grass cutting orchard	100.00		100.00
G Holding	Footpath Maintenance	830.00		830.00
Y L Scriven	April Net Salary	666.25		666.25
Paper Station	Toners and paper	60.94	12.19	73.13
SLCC	Subscription	127.00		127.00
Worcestershire CALC	Subscription	518.06	90.58	608.64
AON Insurance	Insurance Renewal	773.75		773.75
Y L Scriven	Expenses	174.03	9.13	183.16
3,448.03		3,448.03	111.90	3,559.93

RECEIPTS

Wyre Forest DC	Precept and Grant	12,548.88		12,548.88
HMRC	VAT Refund	1,093.75		1,093.75
Burial Fee	Beeston	310.00		310.00
Inscriptions	Beeston/Rose	60.00		60.00
		14,012.63		14,012.63

10.2 A Bank Reconciliation for April had been circulated and was approved.

10.3 Scottish Widows interest rate would be reduced to 0.4%. It was agreed to seek an alternative investment.

11. NEW ISSUES and ITEMS FOR NEXT MEETING: Monday 3 June 2013

The meeting closed at 8.50 p.m.