

**MINUTES OF A MEETING OF
CHADDESLEY CORBETT PARISH COUNCIL
Held on Monday 7 October 2013
at Chaddesley Corbett Village Hall
at 7.25 p.m.**



Present: Chairman: Cllrs W Mack, D Thomas, L Stockford, Mrs J Fox, R Pugh, Mrs P Pardoe, G Vernon, B Green, Mrs S Pritchard, M Page. Clerk Mrs Y Scriven
District Cllr S Williams

POLICE REPORT

Police report had been circulated and was noted. From 30 September 2013, the delivery of local policing services will change as a result of the Government's Comprehensive Spending Review. Each Safer Neighbourhood Team (SNT) will be Managed by a police sergeant and will include one police constable and two Police Community Support Officers (PCSOs). Response officers operating from 14 patrol bases across Warwickshire and West Mercia will also support Safer Neighbourhood Teams.

An important element of the changes is an extension to the powers and hours worked by PCSOs. In future their additional powers will allow them to play a greater role in tackling harm caused by drugs and alcohol and they will be allowed to patrol later in the evening. Experience suggests quality of life issues such as anti-social behaviour, criminal damage and graffiti most commonly affect people and SNTs are trained to tackle and solve these issues.

1. **APOLOGIES:** Cllr M Walford, District Cllr Mrs P Hayward.

2. **DECLARATIONS OF PECUNIARY INTEREST (DPI):** None
OTHER DECLARATIONS OF INTEREST (ODI): Cllr M Page – Item 5.9
DISPENSATIONS - None

3. **MINUTES**

- a) The Minutes of the Parish Council meeting held on 2 September 2013 were approved.
- b) The Minutes of the Planning Committee held on 2 September 2013 were accepted.

4. **COUNCILLOR'S REPORTS**

- 4.1 The District Councillor reported the political balance of the District Council had changed with Cllr Mike Salter joining the Independent Community and Health Concern Group. Health Concern are now the largest opposition party in the District.
- 4.2 The Scrap Metal Dealers Act was passed on 28 February and comes into force on 1 October 2013. All scrap dealers will require a Site Licence and a Collectors Licence, which will only allow collection of scrap in Wyre Forest District. Licences must be displayed on vehicles being used for this purpose. No cash purchases for scrap are allowed in any circumstances. Cllr S Williams would try to obtain a sample of the Licence possibly for publication in the Parish Magazine so that residents would be able to recognise the Licence as being authentic.
- 4.3 There was again no report from the County Councillor.

5. CHADDESLEY CORBETT PARISH MATTERS FOR DISCUSSION/DECISION

5.1 Neighbourhood Plan – Housing Needs Survey

A draft Survey had been circulated and was approved for distribution by Wyre Forest District Council. Information from the survey will be used to inform and support the Neighbourhood Plan.

5.2 Old School Site:

The Chairman reported on a meeting with two Trustees of the Education Foundation Trust. It had been suggested that the Parish Council should obtain a structural survey of the Old Grammar School with a view to seeking a grant for refurbishment of the building. Four local structural surveyors had been asked to quote and it was agreed that the contract should be awarded to White & Gilbert at a cost of £800.

A further quotation had been obtained from the District Valuer with regard to other aspects of the site, but it was felt that we should not proceed with this at this time.

5.3 Neighbourhood Plan – Feedback from Consultation Event 21 September 2013

The consultation had been successful with nearly 80 people attending. Residents were called to the event by Kidderminster Town Crier and a Press Release was printed in the Kidderminster Shuttle. The event cost £1,085 which included publicity posters, hire of school, catering, etc. Feedback was supportive and a detailed list of comments made will be available on the website. Information from the consultation will be used to inform and support the draft Neighbourhood Plan. Further consultation events will be held during November-December 2012 when the full draft report is available.

5.4 Harvington Hall Lane – Removal of hedgerow.

Cllr G Vernon reported that residents had been asked by the County Council to remove the secondary hedgerow which had reduced the width of the road and visibility. The situation had improved and negotiations with landowners were on-going. A meeting would be held in a few weeks time to review the situation.

5.5 Grit for Winter Season

A proposal for purchase and storage of grit and filling of Parish Council grit bins was agreed.

5.6 Community Orchard

Cllr L Stockford requested permission to plant a hedgerow alongside the public footpath on the allotment/orchard site, together with a notice board and wooden gates. The proposal was agreed. This would be funded by public donation or a grant.

5.7 Allotments

A new draft agreement had been circulated for approval. Cllr R Pugh agreed to look at this in detail with a view to changing it from a tenancy to a licence.

A notice of a Rent Arbitration had been received from the landlords – effective September 2014. It was anticipated that an increase would not be applied. It was agreed that notice should be given to tenants that rents may be increased in 2015 but no increase would be made during 2014.

5.8 False Acacia tree on The Green

A quotation had been received to raise the crown on this tree, and a further quotation would be obtained for comparison.

5.9 Minute of Meeting held on 2 September, Item 5.1

As a result of representations from businesses in the village, it was agreed that 6 Cllrs would sign a written Special Motion so that the decision made in December could be suspended at the next meeting if required, pending further investigations.

5.10 Wyre Forest District Boundary Review

It was agreed to set up a Working Group to consider a response to the consultation. This was arranged for Monday 28 October 2013 at 7.30 p.m. at the Village Hall.

5.11 Maintenance Work

5.11.1 The wooden bus shelter in Harvington had been painted, Bus shelter on A448 and Briar Hill cleaned and trimmed, and vegetation cut back around the phone box in Morton Road.

5.11.2 **Footpaths:** Emergency removal of oak branch from BW518 and cut back overgrowth on F586, Drayton; overgrowth trimmed on BW518, FP624, 615, 588, 589, 590, 591, 594, 595 and 596.

6. DATES FOR MEETINGS:

6.1 Parish Conference – County Hall 22 October 2013 at 7.00 p.m. Clerk and Cllr W Mack to attend.

6.2 Emergency Planning Meeting – Wednesday 20 November 2013 at Wyre Forest Civic Centre – 6.00 p.m. Cllr Mrs S Pritchard and clerk to attend.

6.3 Finance and Staffing Committee meeting Wednesday 23 October 2013 at 6.00 p.m. Cllrs W Mack and D Thomas.

7. TO RECEIVE REPORTS FROM CLLRS REPRESENTING OUTSIDE BODIES:

7.1 **Wyre Forest Area CALC/Parish Forum:** The clerk attended and a written report had been submitted. It had been agreed that County Councillors should be asked to attend Parish and Town Council meetings on a regular basis, or submit a written report. The Town Centre Manager gave a presentation on how the new business grant was working and its success in re-opening shops in Kidderminster, Stourport and Bewdley. The District Council were willing to consider any project for delegation of services which would result in an overall saving. CALC are recommending a Code of Conduct for clerks.

8. CONSULTATION DOCUMENTS:

8.1 Bromsgrove District Council – Consultation on District Plan 2011-2030. See www.bromsgrove.gov.uk/bdp - representations by 11 November 2013.

8.2 Wyre Forest District Council - Proposed Spending Cuts – The Chairman and the clerk had attended a consultation workshop on possible spending priorities for next year.

8.3 Wyre Forest District Council – Consultation on Supplementary Planning Document on Affordable Housing – Cllr D Thomas to consider response.

9. CLERK'S REPORT ON ITEMS OF CORRESPONDENCE FOR INFORMATION ONLY

The clerk reported:

- The Village hall would increase its rates from 1 January 2014.
- A caravan had now been moved from Lower Chaddesley.

10 FINANCIAL REPORT

10.1 The Clerk presented a schedule of payments and receipts which was approved.

PAYMENTS

Payee	Service	Net	VAT	Total
CC Village Hall	Room Hire	52.00		52.00
Geoffrey Holding	Footpaths and Orchard maintenance	450.00		450.00
Ben Matthews	Maintenance	119.00		119.00
Y L Scriven	Net Salary	673.85		673.85
B T	Line Rental 12 months, broadband	138.97	28.13	167.10
Y L Scriven	Expenses	303.21	16.79	320.00
HMRC	PAYE/NIC	555.75		555.75
Kirkwells	Additional Meeting NP	260.00	52.00	312.00
Worcs CC	Hire of School NP	190.00		190.00
Jukes Tea Room	Refreshments NP	175.00		175.00
Worcs CALC	Book and Networking Event	59.25		59.25
D Thomas	Printer Toners NP	58.89	3.00	61.89
CPRE	Subscription	29.00		29.00
Scripti	Digitising Burial Register	172.00	34.40	206.40
Kiddy Town Crier	NP	100.00		100.00
Don Robbins	Maintenance Burial Ground	756.00		756.00
Paper Station	Stationery and Toner	53.70	10.74	64.44
Ron Smith & Col	New Strimmer	259.59	51.91	311.50
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		4,408.21	196.97	4,605.18

RECEIPTS

Worcestershire CC	Lengthsman Scheme	<hr/>	<hr/>
		741.00	741.00

10.2 Bank Reconciliation for month of September had been circulated and was approved.

10.3 A budget comparison for the half year had been submitted.

11. **NEW ISSUES and ITEMS FOR NEXT MEETING:** Monday 4 November 2013 at 7.25 p.m.

The meeting closed at 8.45 p.m.