

**MINUTES OF A MEETING OF
CHADDESLEY CORBETT PARISH COUNCIL
Held on Monday 7 September 2015
at Chaddesley Corbett Village Hall
at 7.25 p.m.**



Present: Chairman Cllr W Mack, Cllrs D Thomas, S Williams, Mrs P Pardoe, J Wright, R Pugh, L Stockford, Mrs J Fox, G Vernon, B Green - District Councillor: Cllr M Hart
Clerk Mrs Y Scriven, and members of the public

Cllr Mrs J Fox reported that there had been 6 burglaries in the area, a vehicle broken into in Dobes Lane and an intruder at Monks View. PC Andy Wallace would be returning to Neighbourhood Policing to replace PC Sarah Brookes.

1. **APOLOGIES:** Cllr M Page (holiday)
2. **DECLARATIONS OF PECUNIARY INTEREST (DPI):** None
OTHER DECLARATIONS OF INTEREST (ODI): None
DISPENSATIONS – As before
3. **PUBLIC QUESTION TIME:** None
4. **MINUTES**
 - a) The Minutes of the Parish Council meeting held on 3 August 2015 were approved and signed.
 - b) The Minutes of the Planning Committee held on 3 August 2015 were approved.
5. **COUNCILLOR'S REPORTS:**
 - 5.1 **District Councillor Report**
 - 5.2.1 Cllr S Williams reported that a special meeting of the District Council will be held to confer the title of Honorary Alderman upon former District Councillor Pauline Hayward who had been a District Councillor for 33 years.
 - 5.2.2 **Syrian Refugee Update:** Cllr M Hart reported that the Baxter Church in the Bull Ring in Kidderminster are collecting items to be sent to refugee camps within Europe, such items as toiletries and clothing etc. The centre is open on Mondays and Wednesdays between 12:00 noon and 3:30 p.m, Fridays between 9:00 and 3:30 p.m. and on Thursday between 10:00-12:00 noon. The contact at the church is the Minister Andrew Mann-Ray – telephone 01562 746600. The District Council will be discussing their role pending further information from Central Government.
6. **CHADDESLEY CORBETT PARISH MATTERS FOR DISCUSSION/DECISION**
 - 6.1 **Review of Burial Fees:** After considering a proposal to increase fees by 3%, it was decided not to increase fees at this time.
 - 6.1.2 **Plot B8 Monument:** - A request for a 'book' style monument in natural stone had been received and was approved.
It was agreed that the terms and conditions for the burial ground should be reviewed.
 - 6.1.3 The clerk reported that, following a recent survey, there were still 12 potential plots available in the existing burial ground.
 - 6.2 **Localism Act – Devolved Services from the District Council:** A proposal for the Parish Council to take over emptying waste bins and litter collection was considered. A decision was deferred until the next meeting to consider possible locations for the waste container.

6.3 **Post Office – Proposed move to Rowberry’s Nurseries:** A letter had been received advising that the Post Office was considering all feedback alongside their original proposal and would not be in a position to confirm their final decision until later in the year; in the meantime the branch would continue to operate from the current location.

6.4 **Highway Issues:**

- Temporary new road surface sign outside Rowberry’s Nurseries – would have to remain in situ for a further 6 months until the next road surface assessment.
- Potholes – Tanwood Lane and Bluntington Crossroads – road surface assessment would be carried out shortly.
- Harbush Lane, Winterfold – No grass cutting had taken place this year – reported to Highways.
- Bend top of Briar Hill – reported incidents with traffic crossing the white line on the bend. Reported to Highways suggesting double white lines.
- Deteriorating road surface near Winterfold Farm – reported to Highways.

6.5 **VAS Sign**

The Vehicle Activated Sign had been located in two week cycles at Briar Hill, Woodrow and Drayton. The following schedule indicated the number of times the sign had been activated by vehicles exceeding the speed limit. Possible new locations were also considered.

Week No.	Road	Speed Limit	No. times speed limited exceeded
1	Briar Hill	30 mph	3,402
2	Briar Hill	30 mph	3,491
3	Woodrow	40 mph	1,410
4	Woodrow	40 mph	1,210
5	Drayton	30 mph	1,460
6	Drayton	30 mph	1,588

6.6 **Traffic Feasibility Study:** Worcestershire County Council Integrated Transport Programme Board were considering the report and would prioritise the proposals for available funding.

6.7 **MAINTENANCE WORK**

6.7.1. **Lengthsman Scheme:** Work included siding out the footway near Rooksbridge Farm, clearing outfall on Woodrow Lane, pulling Ragwort from verges, clearing grips and gully tops, vegetation and silt from sides of carriageway.

6.6.2 **Parish Footpaths:** Paths strimmed, topped and overhanging vegetation removed on footpaths around the parish. Wooden rails on footbridge at rear of Surgery replaced, boardwalk over water adjacent Chaddesley Woods on footpath 651 cleared, swept and gritted. It was suggested that metal rails should replace wooden rails on this bridge.

6.6.3 **General Maintenance:** - Work carried out to strim around pathways on the allotment site.

7. **DATES FOR MEETINGS**

7.1 Joint Wyre Forest/CALC Parish Forum – Monday 21 September 2015 at 6:30 p.m. Wyre Forest House – Cllr Mrs J Fox would attend.

7.2 Wyre Forest Emergency Planning Forum – Wednesday 21 October 2015 at 6:00-8:00 p.m. Wyre Forest House, Finepoint Way – Cllr J Wright and Clerk to attend.

8. **TO RECEIVE REPORTS FROM CLLRS REPRESENTING OUTSIDE BODIES:** None

9 CONSULTATION

- 9.1 **Worcestershire County Council Minerals Local Plan** – Cllr D Thomas reported that this was a request for sites and no action was required at this time. The only mineral under the Parish is shown as Clay.
- 9.2 Wyre Forest District Council Issues and Options Consultation Paper – new Local Plan – Cllr D Thomas undertook to study this and report back to the next meeting.

10 CLERKS REPORT

- 10.1 **Time Capsule – Old school site:** A resident had reported that a time capsule had been buried under one of the trees in front of the old school, near the metal railings. It was decided to leave it in situ but to advise the developer of its existence.
- 10.2 **South Worcestershire Development Plan:** Briefing event 10 September at County Hall – Cllr R Pugh would attend.
- 10.3 **Worcestershire County Council – Compact Refresh:** Consultation document on good working practice between partners in Worcestershire.
- 10.4 **Empty house and bungalow – Woodrow:** Site visited by Pollution and Nuisance Officer; owner will be notified of what remedial works are required to make the site safe.
- 10.5 **Care and Repair Worcestershire:** - Thursday 17 September 10:12:00 Worcestershire Hub, Town Hall Kidderminster.

11 FINANCIAL REPORT

- 11.1 The Clerk presented a schedule of payments and receipts which was approved.

Name	Purpose	Amount	VAT	Total
CC Village Hall	Room Hire	50.00		50.00
Bill Waldron	Lengthsman	303.75		303.75
Y L Scriven	Net Salary	597.20		597.20
Halls – WDF Glebe	Half Year Allotment Rent	233.50		233.50
Grant Thornton	External Audit	300.00	60.00	360.00
Oakleaf	Grass Cutting Contract	237.63	47.53	285.15
Parish on Line	Annual Subscription	28.00	5.60	33.60
Ben Matthews	Strim Allotment pathways	123.00		123.00
G R Holding	Footpath maintenance	365.00		365.00
	TOTAL PAYMENTS	2,238.08	113.13	2,351.20
Paid by Debit Card				
ICO	Data Protection Subscription	35.00		35.00
Receipts				
Worcs CC	Footpaths Maintenance	500.00		500.00
Worcs CC	Lengthsman Scheme	1,134.00		1,134.00
	TOTAL RECEIPTS	1,634.00		1,634.00

- 11.2 **Bank Reconciliation** for period up to 31 August 2015 was approved.

12. **Next Meeting to be held on Monday 5 October 2015**