

**MINUTES OF A MEETING OF  
CHADDESLEY CORBETT PARISH COUNCIL  
Held on Monday 8 April 2013  
at Chaddesley Corbett Village Hall  
at 7.50 p.m.**



Present: Chairman: Cllrs W Mack, D Thomas, G Vernon, M Page, B Green, Mrs S Pritchard, Mr R Pugh, Mrs P Pardoe. Clerk Mrs Y Scriven

**POLICE REPORT**

Police report noted. Crime rates in rural areas had reduced. Unsocial behaviour by some youths would be investigated and residents were asked to report incidents on the 101 number.

1. **APOLOGIES:** Cllrs L Stockford, Mrs J Fox, M Walford
2. **DECLARATIONS OF PECUNIARY INTEREST (DPI):** None  
**OTHER DECLARATIONS OF INTEREST (ODI):** None  
**DISPENSATIONS -** None

The meeting was adjourned for Public Question Time.

The meeting was re-opened.

**3. MINUTES**

- a) The Minutes of the Parish Council meeting held on 4 March 2013 were approved and signed.
- b) The Minutes of the Planning Committee held on 4 March 2013 were formally accepted.

**4. COUNCILLOR'S REPORTS**

- 4.1 The Chairman reported attendance at the Wyre Forest Area CALC. A discussion took place about the way the Precept was shown as an increase of 11% on Council Tax bills when in fact the Precept has not changed. A subsidy by the District Council had been intended to bridge the gap between the new calculation of Precept and the old, but instead this will now be an additional payment to the Precept that has remained the same for 7 years. A letter of explanation to send to residents had been requested.
- 4.2 The Chairman asked if all signs relating to the old school could be removed from the village.
- 4.3 Cllr S Williams did not attend the meeting, but had asked if the Parish Council would support the enforcement of parking restrictions in the village. Cllrs felt that the restrictions were intended to improve the flow of traffic and should therefore be enforced.

**5. CHADDESLEY CORBETT PARISH MATTERS FOR DISCUSSION/DECISION**

- 5.1 **Annual Parish Meeting:** Agenda for the meeting to be held at the Village Hall on Monday 20 May 2013 at 7.30 p.m. was agreed.
- 5.2 **Parish Council Support Fund:** It was noted that funding was available from the District Council to aid the transfer of assets or services from the District to Parish Councils.
- 5.3 **Parish Council Financial Statements:** Draft accounts were submitted to the Parish Council and were approved in principle. The clerk was thanked for the level of detail provided

to Cllrs. It was noted that new auditors had been appointed by the Audit Commission which might lead to additional costs. The Annual Return and Declaration would be signed at the meeting on 7 May 2013.

#### **5.4 Lengthsman Scheme**

5.4.1 It was decided to appoint Bill Waldron as Lengthsman for the year 2013/14. The contract for services with Worcestershire County Council would be completed.

5.4.2 Work completed in March included removal of graffiti, cleaning bus shelters, sweeping footway and siding out on A450 Harvington and A448 village area.

5.5 **Tourist Sign** – Sports Club had requested a tourist sign on A448 at entrance to Fox Lane. This was agreed.

5.6 **Parish Footpaths:** - Work schedule for March was approved. It was agreed to join the Worcestershire County Council P3 Scheme for 2013/14 and a work programme had been prepared and was approved. Clerk to agree details with Footpaths Warden and contractor.

5.6.1 It was proposed to divert the footpath CC652(part) and CC-653(part) in order to improve access to the new school. There was no objection to this proposal.

5.7 **Sale of Vehicles from private houses:** Advertising cars/lorries for sale on the A448 in Lower Chaddesley Corbett had been reported to various authorities and would be investigated by the planning department. This type of temporary advertising was not considered appropriate and should be discouraged.

5.8 **Precept** – The Parish Council had not increased their Precept for 2013/14 – this was a misrepresentation on Council Tax bills.

#### **6. DATES FOR MEETINGS**

6.1 Police Headquarters Hindlip Hall – Meeting 24 April 2013 at 6.30 p.m. Cllr Mrs J Fox to attend.

#### **7. TO RECEIVE REPORTS FROM CLLRS REPRESENTING OUTSIDE BODIES:**

7.1 Wyre Forest Area CALC/Parish Forum: Minutes of meeting held on 15 March 2013 were noted. This had been attended by Cllrs W Mack, Mrs S Pritchard and the Clerk. The Clerk had resigned as Clerk to this meeting.

7.2 Training Session on Financial Management had been attended by Cllr Mrs S Pritchard and the clerk.

#### **8. CONSULTATION DOCUMENTS:**

8.1 Western Power Distribution – Consultation on Business Plan. Cllr G Vernon to report to next meeting.

#### **9. CLERK'S REPORT ON ITEMS OF CORRESPONDENCE FOR INFORMATION ONLY**

The clerk reported:

- Redcross – Mr Pardoe has removed a great deal of the silt from the footpath and the County Council have promised to sort out reinstatement works.
- Bench for Harvington has arrived.

- Wyre Forest District Council charges for elections and referendum. The revised scale of fees has been approved by cabinet and will come into effect immediately.
- Public Notice of intention to close part of C2059 Woodcote Lane, Woodcote Green, from its junction with U13605 Woodcote Green Lane for a distance of 820 meters in a north easterly direction in order facilitate water mains replacement works. Anticipated date 18 April 2013.
- Election of County Councillor – Thursday 2 May 2013.
- A448 speed restrictions – 50 mph Redcross - Agreed as a result of consultation. The rest of A448 to Bromsgrove remains unchanged.
- 2 non tenants of allotments (residents) had asked for keys for the allotment barrier. It was agreed that Fold Lane residents should decide whether these should be issued.

## 10 FINANCIAL REPORT

10.1 The Clerk presented a schedule of payments and receipts which was approved.

### PAYMENTS

Payee	Service	Net	VAT	Total
CC Village Hall	Room Hire – March	26.00		26.00
B Matthews	Lengthsman	294.00		294.00
G Holding	Footpaths	440.00		440.00
G Holding	Litter Bin/2 grass cuts orchard	155.00		155.00
Y L Scriven	Quarterly net salary	1,998.75		1,998.75
D Robbins	Quarterly payment burial ground	115.20		115.20
HMRC	PAYE/NIC Quarter	614.37		614.37
CALC	Training	20.00		20.00
CALC	Training	45.60	9.12	54.72
G I Probert	Storage Salt/fill grit bins	205.00		205.00
Wyre Forest DC	Waste Collection burial ground	297.00		297.00
UK-2	New Website Hosting	104.79	20.96	125.75
YES Computers	Old Website Hosting	58.80	11.76	70.56
G M Pardoe	Hire JCB and driver	400.00	80.00	480.00
Y L Scriven	BT Broadband and line rental	83.67	16.73	100.40
		<u>4,858.18</u>	<u>138.57</u>	<u>4,996.75</u>

### RECEIPTS

Allotment Rents		55.00		55.00
Sheldon	Inscription and Cremated Remains	140.00		140.00
		<u>195.00</u>		<u>195.00</u>

10.2 A Bank Reconciliation for March had been circulated and was approved.

11. **NEW ISSUES and ITEMS FOR NEXT MEETING:** Tuesday 7 May 2013

The meeting closed at 9.15 p.m.