

MINUTES OF A MEETING OF  
CHADDESLEY CORBETT PARISH COUNCIL  
Held on Monday 8 January 2018  
at Chaddesley Corbett Village Hall  
at 7.15 p.m.



Present: Chairman Cllr W Mack, Cllrs G Vernon, M Page, Mrs P Pardoe, H Green, D Thomas, Mrs J Fox, S Williams, L Stockford, R Pugh Clerk Mrs Y Scriven, and a member of the public.

1. **APOLOGIES:** Cllr J Wright (ill), District Councillor M Hart
2. **DECLARATIONS OF PECUNIARY INTEREST (DPI):** None  
**OTHER DECLARATIONS OF INTEREST (ODI):** None  
**DISPENSATIONS –** As before
3. **PUBLIC QUESTION TIME:** None
4. **MINUTES**
  - a) Minutes of the Parish Council meeting held on 4 December 2017 were approved and signed by the Chairman.
  - b) Minutes of the Planning Committee held on 4 December 2017 were approved.
5. **COUNCILLOR'S REPORTS:**
  - 5 Councillor's Reports
  - 5.1 Cllr W Mack had obtained a sample of a visibility vest printed with parish name etc at a cost of less than £10. Some would be obtained for the Parish Footpaths Warden, litter pickers, volunteers, parish footpaths and lengthsman.
  - 5.2 **District Council Report** – Cllr S Williams reported that a contract for the Lionfields Cinema and Leisure Hub on the former Glades site had been awarded to Cordwell Property Group based in Belbroughton. This is the first stage in the redevelopment of this area of Kidderminster. The Crown House tenant, Telereal Trillium has agreed the terms of demolition of the building, at no cost to the public purse. No firm plans are yet available for the redevelopment of this area of Kidderminster Town. The District Council have set up a further community leadership fund for 2018-19 and Councillors will be allocated £1,000 each to assist worthy causes or groups. It is proposed that the District Council element of Council Tax would be increased by 1/94% for 2018-19.
  - 5.3 **County Council Report** – Highways are considering extending the double white lines in the centre of the A448 at Harvington Hall Lane turn and are carrying out a speed and volume survey on the highway at this location. Suggestions have been made for reducing traffic speeds into the village from the A448 which would be considered at the next Parish Council meeting. Re-surfacing of the bridge over Hockley Brook in the village should be completed shortly, followed by white lining as requested by the Parish Council. Worcestershire County Council would be seeking a 6% increase in Council Tax, 3% of which is a social care levy agreed by Government.
  - 5.4 Cllr H Green tendered his resignation as a Councillor because he would shortly be moving outside the Parish. The District Council would be notified that we had a vacancy.
6. **CHADDESLEY CORBETT MATTERS FOR DISCUSSION OR DECISION**
  - 6.1 **Finance 2018-19**

- 6.1.1 A Precept of £28,047.81 was approved. This represents an increase of £1.06 or 2.99% on the Band D Council Tax. This increase is required to meet anticipated costs of landscaping the new part of the burial ground and a budget of £1,750 for centenary celebrations for World War 1 in November 2018.
- 6.1.2 A revised 5 year Capital Expenditure Plan was approved.
- 6.1.3 A revised budget for the financial year 2018-19 was approved.
- 6.2. **February Newsletter** – A first draft was considered and suggestions made for inclusion.
- 6.3 **World War 1 Centenary Celebrations** – Minutes of a Working Group meeting held on 5 December 2017 was approved.
- 6.4 **Community Orchard** – Tree planting was deferred.
- 6.5 **Data Protection** – The implications of the new Data Protection regulations were considered, in particular the need to appoint a Data Protection Officer. A quotation had been received to carry out this work at a cost of £450 per annum. Further information was required before making a decision.
- 6.6 **Emergency Procedures** – Deferred to new meeting.
- 6.7 **Waste Bins** – The number of bins had increased from 15 to 18 and a review of the situation and usage was required. The Chairman and Clerk would meet with the contractor and provide a recommendation at the next meeting.
- 6.8 **Village Shops** – A working group would be set up.
- 6.9 **Maintenance Work – Monthly Report**
- 6.9.1 **Lengthsman** – Work had been carried out in Hillpool and Tandy's Lane to clear leaves and silt from the carriageway and clear blocked gullies and pipes. A meeting would be arranged to discuss the work schedule for the next three months.
- 6.9.2 **Play equipment** – Sovereign would carry out a quarterly inspection week commencing 12 January 2018.
7. **CONSULTATIONS** – None
8. **REPORTS FROM CLLRS REPRESENTING OUTSIDE BODIES:** It was understood that the Tenants Consultative Committee had been suspended.
- 9 **CLERK'S REPORT**
- **Grit Bins** – A new bin will be fitted shortly at the junction with Hemmingway. The bin at Robin Hood would be re-filled.
  - **Road Closure** – Fox Lane – 2 days from 27 January 2018 to facilitate electrical works by Western Power.
  - **Parish Games** – Agreed a team of 6 would be found for Games Quiz at Kidderminster Town Hall on 14 March 2018 at 7:00 p.m.
- 10 **FINANCIAL REPORT**
- 10.1 The Clerk presented a schedule of payments and receipts for December which was approved.

## PAYMENTS

Name	Purpose	Amount	VAT	Total
CC Village Hall	Room Hire	65.00		65.00
Y L Scriven	Net Salary	742.32		742.32
Y L Scriven	BT Line Rental and Broadband	109.40	21.87	131.27
Geoffrey Holding	Waste Bins November	75.00		75.00
HMRC	PAYE/NIC	484.65		484.65
Bob Twining	Lengthsman	200.00		200.00
Don Robbins	Burial Ground	100.00		100.00
Westco	2 new batteries for VAS equipment	160.00	32.00	192.00
AAT	Annual Subscription for Clerk	147.00		147.00
W Mack	Reimbursement for visibility vest	6.20	1.24	7.44
	<b>TOTAL PAYMENTS</b>	<b>2,089.57</b>	<b>55.11</b>	<b>2,144.68</b>
	<b>RECEIPTS</b>			
Worcs CC	Lengthsman Scheme	200.00		200.00
Allotment Rents		245.00		245.00
	<b>TOTAL RECEIPTS</b>	<b>445.00</b>		<b>445.00</b>

10.2 Bank Reconciliation for period up to 31 December 2017 was approved.

11. Next Meeting to be held on Monday 5 February 2018 at 7:15 p.m

## DATES FOR FUTURE MEETINGS

Neighbourhood Plan	09.01.18	Wyre Forest	10:00 am	WM, DT
Dementia Friends	23.01.18	5 Hemmingway	10:30 am	WM, YS
Chairmans Meeting	15.02.18	Wyre Forest	6:30 pm	WM
Dementia Friends	22.02.18	Jubilee The Village	10:30 am	WM, YS
Parish Conference	06.03.18	County Hall	6:00 p.m.	YS, WM