

**Chaddesley Corbett Parish Council Risk Assessment**

<b>7 Records &amp; Data</b>						
<b>Hazards</b>	<b>Who/What is at risk and how?</b>	<b>Probability before precautions H/M/L</b>	<b>Existing Precautions</b>	<b>Probability after precautions</b>	<b>Frequency of Inspection</b>	<b>Last Review</b>
Loss of records	Parish Council	L	Clerk to prepare schedule of documents and their location	L	Annual	
Data Protection	Parish Council	L	Registered with ICO	L	Annual	